

LINCOLN WATER COMMISSIONERS

SEPTEMBER 14, 2011

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Conklin, DeCotis, Hadley, Lapierre, and Kay present. Also present was Water Superintendent John S. Faile.

The meeting was called to order at 5:12PM.

Upon motion of Commissioner Lapierre, seconded by Commissioner Hadley, it was VOTED: To accept the minutes of the previous meeting. APPROVED

MONTHLY REPORT OF THE SUPERINTENDENT

Upon motion of Commissioner Kay, seconded by Commissioner DeCotis, the Superintendent's Report for the month of August is accepted. APPROVED.

MONTHLY FINANCIAL REPORT

Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, the August 2011 correspondence will be sent to the Town of Lincoln Finance Director with the status of the operating budgets and the financial report placed on file for audit. APPROVED

OUTSTANDING BALANCE REPORT

The Outstanding Balance Report for the month of August, 2011 will be placed on file.

CAPITAL ACCOUNTS

Accounts planning reports for the month of August was received by the Board and will be placed on file.

MONTHLY INVOICES

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, Accounts Payable in the amount of \$212,329.01, and Direct Payments in the amount of \$404,135.25 were approved for payment.

APPROVED

ABATEMENTS

Abatements in the amount of \$1,149.29 were presented to the Board. Upon motion of Commissioner Hadley, seconded by Commissioner Lapierre, it was VOTED: To approve a request to return an overestimated billing in the amount of \$846.50 to the customer due to health reasons, and to allow a \$302.79 overpayment from another customer to remain as a credit on the account, as per standard policy. APPROVED.

ACCOUNT TRANSACTION REPORT

The Account Transaction report will be placed on file.

CORRESPONDENCE

a) Upon motion of Commissioner DeCotis, seconded by Commissioner Kay, it was VOTED: To abate the \$100.00 termination fee as requested by a customer because the notice went out to the customer at the same time a check was received in the office.

APPROVED

b) A delegation from the Board of Water Commissioners will attend the annual New England Water Works Association banquet on September 27th where they will be presented with the “Outstanding Small Utility Award”.

c) The Board was presented with a letter the Superintendent sent to Davies Vocational School requesting that the facility install a master meter on the campus.

OLD BUSINESS

a) There was no communication from the Lonsdale Fire District at the September 2011 meeting.

b) The Superintendent informed the Board that he requested an increase in the insurance deductible to \$1,000.00 to Rhode Island Interlocal Risk Management Trust as requested by the Board at the August meeting.

c) The Superintendent informed the Board that a prepared package was presented to the auditing firm last month and further communication is expected.

d) The Superintendent informed the Board of continuing investigations into pump rebuilding.

NEW BUSINESS

a) Upon motion of Commissioner Kay, seconded by Commissioner DeCotis, it was VOTED: To submit DewCon Invoice # 11 To Rhode Island Clean Water Finance Agency for payment in the amount of \$62,640.00. APPROVED.

b) Upon motion of Commissioner Hadley, seconded by Commissioner DeCotis, it was VOTED: To award the bid for a new office roof to JAG Carpentry as low bidder in the amount of \$5,160.00. APPROVED

c) Upon motion of Commissioner DeCotis, seconded by Commissioner Kay and Hadley, it was VOTED: To authorize the superintendent to purchase a Utility Vehicle at MHQ using the State of Rhode Island bid for an amount not to exceed \$35,000.00. APPROVED.

d) A request to the Board to use the LWC Logo to sell insurance to water customers for the water service from the curb stop to the house was turned down upon motion of Commissioner Hadley, seconded by

Commissioner Lapierre.

SUBCOMMITTEE REPORTS

Claim Committee

A check received from National Grid in the amount of \$5,676.16 as result of a claim submitted to repair a circuit board at the Albion Road Booster Station was shown to the Board.

A check in the amount of \$116,632.62 for reimbursement for materials purchased in the cleaning/lining project was shown to the Board and will be deposited in an investment account.

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre a request for reimbursement of the repair of a pressure reducing valve due to debris from the cleaning project in the amount of \$105.00 was APPROVED.

OTHER BUSINESS

The Superintendent presented the Board with an updated project list. He also informed the Board that he is a member of the water system consolidation panel with Smithfield and East Smithfield.

He further informed the Board of upcoming seminars he will be attending as a member of the Board of the Atlantic States Rural Water

and Wastewater Association.

A copy of legislation as tracked by the Rhode Island Water Works Association was given to the Board.

The Rhode Island Department of Health Annual Report was given to the Board.

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To adjourn to executive session in accordance with RIGL 42-26-5a (1) – 9 to discuss legal matters at 7:40PM APPROVED

Upon motion of Commissioner DeCotis, seconded by Commissioner Hadley, it was VOTED: to return to the regular meeting. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To seal the minutes of the closed session in accordance with RIGL 42-26-7c. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner DeCotis, it was VOTED: That the Superintendent consults with an Attorney relative to unauthorized use of water. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To accept the resignation of Steven Saritelli

**with regret, thanking him for his two years of service and to appoint
Maureen Smith to the position of Senior Billing Clerk. APPROVED**

**Upon motion of Commissioner Hadley, seconded by Commissioner
Lapierre, it was VOTED: To adjourn at 8:35 PM. APPROVED**