

# **LINCOLN WATER COMMISSIONERS**

**MAY 12, 2010**

**The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Smith, Kay, Conklin, Hadley and Pichette present. Also present was Water Superintendent John S. Faile. Town of Lincoln Finance Director, John Ward, and Lonsdale Fire Chief Timothy Griffin and Deputy Fire Chief Thomas Ryan were also in attendance.**

**Chairman Smith called the meeting to order at 5:30 PM.**

**Upon motion of Commissioner Pichette, seconded by Commissioner Kay, it was VOTED: To allow the Town Treasurer and item 10B on the Agenda to be heard first in order that the guests not be detained. APPROVED.**

**Town Treasurer Ward explained to the Board that in accordance with the Town Charter, it is his duty to have an oversight of the Water Commissions' finances. He would like a meeting to review bank reconciliations, borrowing, purchasing capital assets, etc. in order to tie all the financials to the Town for the upcoming audit. The first meeting will take place on Tuesday May 18th. Mr. Ward left the meeting at 5:45PM.**

**Chief Griffin and Deputy Chief Ryan stated that the Lonsdale Fire District is in the process of obtaining permits from the DEM and**

**easements for the installation of a dry hydrant in the Carrington Street Mill yard. The Board agreed to research pricing for materials and provide the installation. It was also suggested that the Town Clerks' Office be asked to assist in the filing of easements. Further updates on the project will be heard at the June 9th regular meeting of the Board. The Lonsdale Fire District representatives left the meeting at 6:16 pm.**

**Upon motion of Commissioner Pichette, seconded by Commissioner Kay, it was VOTED: To accept the minutes of the previous meeting. APPROVED**

#### **MONTHLY REPORT OF THE SUPERINTENDENT**

**Upon motion of Commissioner Pichette, seconded by Commissioner Pichette, it was VOTED: That the Superintendent's Report for the month of April is accepted and ordered placed on file. APPROVED.**

#### **MONTHLY FINANCIAL REPORT**

**Upon motion of Commissioner Pichette, seconded by Commissioner Conklin the April 2010 financial report will be placed on file for audit. APPROVED**

#### **OUTSTANDING BALANCE REPORT**

**The outstanding balance report for the month of April will be placed on file.**

## **CAPITAL ACCOUNTS**

The April 2010 statement of investments, encumbrances, and amounts available for capital projects was presented to the Board.

## **MONTHLY INVOICES**

Upon motion of Commissioner Kay, seconded by Commissioner Conklin, Accounts Payable in the amount of \$136,879.59, Town of Lincoln payables in the amount of \$64,108.60 and Direct Payments in the amount of \$276,472.81 are approved for payment. **APPROVED**

## **ABATEMENTS**

Upon motion of Commissioner Pichette, seconded by Commissioner Kay, abatements in the amount of \$4,243.24 were approved as follows:

\$303.90 to Woodland Court Townhouses to adjust the balance to reflect an October 2009 overestimate; \$331.72 to Nancy Smith of 211 Old River Road to adjust an overpayment of an April 2010 overestimate; \$500.00 to New River Condo to reimburse paving fees since the road was not cut during a new service installation and the patch has not depressed over the seasons; and \$3,107.62 to Kenneth Martin of 8 Jason Drive to adjust his account to reflect a 2009 overestimate. **APPROVED**

## **ACCOUNT TRANSACTION LIST**

The monthly report of account adjustments and transactions will be placed on file.

## **CORRESPONDENCE**

**A letter of transmittal to the Lincoln Town Clerk for the Lincoln Water Commission Annual Report for review at the Town of Lincoln Financial Town Meeting and for presentation to the Town Council was presented to the Board.**

## **OLD BUSINESS**

**a) The request for reimbursement of two fire lines accounts by Mr. Steven Lancia of Ambientale Realty was continued from the last meeting. The Superintendent and Commissioner Hadley visited Ambientale Realty to review the area of the request for the abatement of the fire line charges on accounts 46-3206 and 46-2677 and it was duly noted that these accounts are no longer active. Since the fire line charges for 2010 were abated at the last meeting; Upon motion of Commissioner Hadley, seconded by Commissioner Pichette, following much discussion it was VOTED: To grant a three year credit for overpayment on these accounts. APPROVED**

**b) This item was discussed at the beginning of the meeting.**

## **NEW BUSINESS**

**a) The Board was presented with the first draft of the 2010/2011 fiscal year expenditure budget.**

**b) The Board was presented with a draft of the Consumer Confidence**

**Report.**

**c) Upon motion of Commissioner Hadley, seconded by Commissioner Pichette, Dew Con Invoice #1 in the amount of \$55,560.00 and Invoice #2 in the amount of \$75,660.00 for the Cleaning Lining Project are approved for payment from the Rhode Island Clean Water Finance Agency. APPROVED.**

**Chairman Smith excused himself from the meeting at 7:08 PM. Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: That Commissioner Conklin continues the meeting as chairman.**

**d)The Board was presented with a copy of 2010—H 8031 AN ACT RELATING TO BUSINESS AND PROFESSIONS – MUNICIPAL WATER METER REPLACEMENT. Attention was called to the proposed change that would relieve municipalities and water districts from the requirement of hiring only licensed plumbers to replace water meters.**

**e)Upon motion of Commissioner Kay, seconded by Commissioners Hadley and Pichette, it was VOTED: To add the \$0.00202 per 100 gals surcharge for the administrative purposes to the water assessment bills. APPROVED.**

**f)Discussion of updating the General LWC Specifications for the Installation of Water Mains will be done at another meeting.**

## **COMMITTEE REPORTS**

### **CHARTER REVIEW SUBCOMMITTEE**

The Superintendent and members of the Board met with the Town of Lincoln Charter Review Commission on May 11th. The proposed changes were heard and the Charter Commission will present their recommendations to the Lincoln Town Council.

### **LABOR SUBCOMMITTEE**

The Superintendent and Attorney Dan McKinnon met with Union Attorney Charles Ruggerio on April 29th.

### **SAFETY SUBCOMMITTEE**

#### **CLAIMS COMMITTEE**

a) The Superintendent informed the Board that the 2007 Ford F150 that was at Colony Ford for repair work during the flood water has been paid for by the insurance company in the amount of \$15,500.00. A copy of the check was presented to the Board.

b) A claim for a broken bumper on a Toyota backing out of the

**driveway over by pass piping was presented to the Contractor for review by their insurance company.**

## **OLD BUSINESS**

**A check with the insurance company will determine if the Water Commissioners can drive and ride in a Lincoln Water Commission pickup truck in the Memorial Day parade.**

**The audit of RI Surcharge 2 by Bacon and Edge for the Rhode Island Water Resources Board was completed.**

**Communication from the Rhode Island Department of Health informed the Commission that a Lead and Copper Monitoring Round must be completed between June and September 2010.**

**Upon motion of Commissioner Kay, seconded by Commissioner Pichette, it was VOTED: To adjourn to executive session in accordance with RIGL 42-26-5a (1) – 9 to discuss legal and contract negotiations matters at 7:43PM.**

**Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: to return to the regular meeting.**

**Upon motion of Commissioner Hadley, seconded by Commissioner Pichette, it was VOTED: To seal the minutes of the closed session in**

**accordance with RIGL 42-26-7c.**

**Upon motion of Commissioner Kay, seconded by Commissioner Pichette, it was VOTED: To adjourn at 8:20PM. APPROVED**