

**LINCOLN SCHOOL COMMITTEE
LINCOLN, RHODE ISLAND
MINUTES**

DATE: July 17, 2017
PLACE: Lincoln Administration Building Conference Room
1624 Lonsdale Avenue
Lincoln, RI 02865

TIME: 6:00 PM
Executive Session (Closed) pursuant to R.I. General Laws Section 42-46-5(a)
1. Athletic Director Interviews 42-46-5(a)(1)
2. Discussion of Personnel Issues 42-46-5(a)(1)
3. Adjourn Executive Session

TIME: Immediately Following Executive Session – Open Session

School Committee Members Present: Kristine Donabedian, Chair; Joseph Goho, Vice Chair; Staci Rapko-Bruckner, Clerk; John LaFleur, John Picozzi, Mary Anne Roll, Julie Zito

Others Present: Georgia Fortunato, Superintendent; Adolfo Costa, Caroline Frey, Mark Gadbois, Kevin McNamara, Armand Milazzo, Lori Miller, Maryann Struble.

Convene Into Open Session

- a. Consider and Vote on Motion to Seal Executive Session Minutes
Motion to approve sealing the Executive Session Minutes by Zito. Seconded Rapko-Bruckner. All in favor.
Motion carried 7-0.
- b. Notifications to Public of Compliance with R.I. General Laws 42-46-4 & 5 as to Votes Taken
The Chairwoman reported there were no votes taken in Executive Session.

Opening Ceremony

Right to be Heard – Fred Hoppe stated he hopes there is a discussion about prioritizing and the surplus. He respectfully requested ordering teacher and student supplies. Superintendent stated they would be discussing the budget.

I. Consent agenda

Motion to approve by Rapko-Bruckner. Seconded by Roll. Rapko-Bruckner recused herself from voting on the Co-curricular D. Bruckner recommendation. Goho recused himself from voting on Resignations, 5b – Melissa Goho and Staci Rapko-Bruckner recused herself from voting on Co-Curricular, 5d.-Jon Bruckner. Motion carried 7-0, with two recusals on specified items.

1. Salary Warrants
2. Expense Warrants
3. Home School Requests
 - Mr. and Mrs. Bourquin
 - Mr. and Mrs. Chace
 - Ms. D'Amore
 - Mr. and Mrs. Demers
 - Ms. Khurram

Curriculum Leader Appointments

a. Stephen Martin	To:	Middle School Science Curriculum Leader
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
b. Erika Doherty	To:	Middle School Eng. Lang. Arts Curriculum Leader
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
c. David Clegg	To:	Middle School Social Studies Curriculum Leader
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
d. Douglas Wall	To:	Middle School Math Curriculum Leader
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00

Team Leader Appointments

a. Kimberly McGowan	To:	Middle School Team Leader – Team 1
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
b. Elizabeth McGarry	To:	Middle School Team Leader – Team 2
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
c. Nicole Volpe	To:	Middle School Co-Team Leader – Team 5
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
d. Erika Doherty	To:	Middle School Co-Team Leader – Team 5
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
e. Cathleen Carlson	To:	Middle School Co-Team Leader – Team 6
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
f. Amy Delfarno	To:	Middle School Co-Team Leader – Team 6
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
g. Barbara Marsden	To:	Middle School Co-Team Leader – Team 7
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
h. Brenda Sylvester	To:	Middle School Co-Team Leader – Team 7
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
i. Stephen Slattery	To:	Middle School Co-Team Leader – Team 8
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
j. Denis Martel	To:	Middle School Co-Team Leader – Team 8
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
k. Frederick Hoppe	To:	Middle School Team Leader – Team 9
	Effective:	2017 – 2018 school year
	Salary:	\$2,400.00
l. Krisann Paradis	To:	Middle School Technology/World Languages/ Art/Phys. Ed./Music Co-Team Leader

	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
m. Yvette Manning	To:	Middle School Technology/World Languages/ Art/Phys. Ed./Music Co-Team Leader
	Effective:	2017 – 2018 school year
	Salary:	\$1,200.00
n. Matthew Barboza	To:	Middle School Team Leader – Team 3/4
	Effective:	2017-18 school year
	Salary:	\$2,400.00

Co-Curricular Appointments

a. Cathleen Carlson	To:	Science Olympiad Advisor – Middle School
	Effective:	2017-18 school year
	Salary:	\$628.00
b. Matthew Barboza	To:	Camp Bournedale Co-Advisor – Middle School
	Effective:	2017– 2018 school year
	Salary:	\$250.00
c. Douglas Wall	To:	Camp Bournedale Co-Advisor – Middle School
	Effective:	2017 – 2018 school year
	Salary:	\$250.00
d. Jon Bruckner	To:	Camp Bournedale Co-Advisor – Middle School
	Effective:	2017 – 2018 school year
	Salary:	\$250.00

Coaching Appointments

a. Kyle Medeiros	To:	Girls Volleyball Head Coach – LHS
	Effective:	2017-18 Fall Sports Season
	Salary:	Per contract (pending certification)

ESY Appointments

a. Laura Barlow	To:	ESY PreK Teacher - Northern
	Effective:	June 26, 2017 - July 27, 2017
	Salary:	\$44/hour– pending enrollment
b. Flo Adeni-Awosika	To:	ESY PreK Teacher - Northern
	Effective:	June 26, 2017- July 27, 2017
	Salary:	\$44/hr. pending enrollment
c. Stephanie Durvin	To:	ESY PreK Teacher – Northern
	Effective:	June 26, 2017 – July 27, 2017
	Salary:	\$44/hr. pending enrollment
d. Paul Napolitano	To:	ESY PreK Teacher Assistant - Northern
	Effective:	June 26, 2017 - July 27, 2017
	Salary:	\$13.00/hr. – pending enrollment
e. Josephina Jimenez	To:	ESY PreK Teacher Assistant – Northern
	Effective:	June 26, 2017 – July 27, 2017
	Salary:	\$13.00/hr. – pending enrollment
f. Amanda DelCervo	To:	ESY PreK Teacher Assistant – Northern
	Effective:	June 26, 2017 – July 27, 2017
	Salary:	\$14.00/hr. – pending enrollment
g. Karen Leopold	To:	ESY PreK Teacher Assistant – Northern
	Effective:	July 5, 2017 – July 13, 2017
	Salary:	\$13.50/hr. – pending enrollment
h. Aimee Dupree	To:	ESY PreK 1:1 Teacher Assistant – Northern

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| i. Nancy Alves | Effective: | June 26, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY PreK 1:1 Teacher Assistant – Northern |
| j. Mary O’Gara Tavares | Effective: | June 26, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY PreK 1:1 Teacher Assistant – Northern |
| k. Sonya Stenovitch | Effective: | June 26, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY PreK 1:1 Teacher Assistant – Northern |
| l. Jennifer Gilson | Effective: | June 28, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY PreK 1:1 Teacher Assistant – Northern |
| m. Jacqueline Weidinger | Effective: | June 26, 2017 – July 7, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY Gr. 1 1:1 Teacher Assistant – Northern |
| n. Susan DiOrio | Effective: | June 27, 2017 – July 13, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY Gr.3 Teacher Assistant – Northern |
| o. Jen L’Esperance | Effective: | June 26, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY Gr. 4 Teacher Assistant – Northern |
| p. Karen Kuncz | Effective: | June 28, 2017 – July 27, 2017 |
| | Salary: | \$14.00/hr. – pending enrollment |
| | To: | ESY Physical Therapist – System wide |
| | Effective: | June 26, 2017 – August 3, 2017 |
| | Salary: | \$50.00/hour (adjusted per PT contract) – pending enrollment |

Information Only

- a. Teacher Assignment Changes for the 2017-18 School Year
- b. Custodian Assignment Changes

6. Approval of Regular Session Minutes

- a. June 28, 2017 School Committee Meeting

II. Superintendent’s Report

- a. Consideration of and Vote on Administrators’ Contracts

The Chair reported the Superintendent was recommending an across the board increases and the subcommittee recommends 1.75%, which is equal to the teachers’ increase in their contract. They also had a recommendation to table until the budget is resolved. Salary increases for administrators will be stayed until the General Assembly approves a budget. Joseph Goho commented on the Business Manager’s report that they are currently short \$700,000 if the state budget doesn’t get ratified. All non-essential spending must be frozen, but doesn’t consider classroom supplies non-essential spending. The Chair took the following recommendations one at a time:

Motion to approve the administrative contract of Mark Gadbois as recommended by the subcommittee by Goho. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

Motion to approve the administrative contract of Kimberly Laliberte as recommended by the subcommittee by Roll. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

Motion to approve the administrative contract of Kevin McNamara as recommended by the subcommittee by Goho. Seconded by Rapko-Bruckner.

Motion to amend by Roll from the school committee subcommittee which was for one year to two years. There were no objections. The vote to amend FAILED on a 4-3 vote, with LaFleur, Zito, Roll voting in favor; Goho, Rapko-Bruckner, Picozzi, Donabedian voting against. The vote to approve the original motion was 5-2, with Goho, Rapko-Bruckner, Picozzi, LaFleur voting in favor; Zito, Roll voting against.

Motion to approve the administrative contract of Lori Miller as recommended by the subcommittee by Goho. Seconded by Picozzi. All in favor. Motion carried 7-0.

Motion to approve the administrative contract of Scott Mowry as recommended by the subcommittee by Goho. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

Vote to approve the administrative contract of Reza Sarkarati as recommended by the subcommittee by Goho. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

Vote to approve the administrative contract of Maryann Struble as recommended by the subcommittee by Roll. Seconded by LaFleur. Motion carried 5-2 with Rapko-Bruckner, Roll, Goho, LaFleur and Picozzi voting in favor; Bruckner, Picozzi voting against.

a. Consideration of and Vote on Truancy/Residency Officer Salary

The Superintendent stated it will be contingent on passage of the state budget, but the recommendation was for year one to have an adjustment of \$2500 and another increase of \$2500 in year two. Discussion ensued in support of the position. It was requested to see the success rate and a tracking of his hours. The Superintendent stated he does residency checks, appears in court, works with principals and with Dr. Frey and the homeless. It was explained the increase of \$5,000 was not budgeted. Motion to approve by Rapko-Bruckner. Seconded by Goho. All in favor. Motion carried 7-0.

b. Approval of Lincoln Middle School Handbook Revision

Principal Costa explained there weren't many changes; they had to leave a couple blanks because positions were not yet filled. He stated they restructured it with some headings and updated the principal's letter. Staci Rapko-Bruckner commented regarding the cell phone use and Costa stated they will communicate with students early in the year about phone use and the expectation that they should be turned off at the morning bell. Phones are used in the classroom and for homework. Discussion ensued over the cell phone usage time from 2:30 to 2:40. Motion to approve the modification of the cell phone usage time by Rapko-Bruckner. Seconded by Goho. All in favor. Motion carried 7-0.

c. Approval of Lincoln High School Handbook Revision

Principal McNamara reported the first revision is the homework policy and providing some common sense guidelines, aligning the athletic policy, changing language regarding graduation to align with the updated policy, adding Chrome books and laptops under care and maintenance, and mentioning the importance of class dues.

Motion to approve the Lincoln handbook revisions as presented by Principal McNamara by Picozzi. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

d. Approval of 2017-18 Student Assistance Services Contract

Motion to approve by Zito. Seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

e. Consideration of and Vote on Source4Teachers Contract

The Business Manager reported they did have a difficult start with Source4Teachers in obtaining Substitutes for the 2016-17 school year. Source4Teachers initially requested a fee of 37% and Lori countered with a 15% increase. Source4Teachers could not accept that but offered a 5% decrease or 32% increase this year and next year. The Business Manager is recommending approving one more year.

Motion to approve by Roll. Seconded by Picozzi. All in favor. Motion carried 7-0.

f. Update on 2017-18 Budget

The Superintendent reported she has frozen the budget and it will not impact the educational needs of the students, but everything else will be scrutinized. She hoped the issue with the General Assembly will be resolved soon. The Business Manager stated there is a concern with state aid. Currently there will be a negative \$633,702 if the General Assembly never approves a budget for the 2017-18 fiscal year. Discussion ensued regarding a camera in the end zone for the football season. Joseph Goho felt the fencing is a safety issue. It was agreed the fence should be done.

g. Financial Report

The Business Manager is projecting a \$118,000 variance. Medicaid revenue came up higher than expected due to tuitions and is up because it was spent on the other side. A positive variance in revenue of \$109,000 and she is projecting a smaller variance in expenditures. Lori Miller stated the initial amount for high school textbooks was \$135,000 and she was able to purchase them for \$97,000.

III. Awarding of Bids

Julie Zito suggested that the Committee accept a summary of the bids and vote as a block. The Chair asked Miller to describe A through H.

a. Chemical Dispensing Supplies

The lowest bidder was MD Stetson and is the current vendor. Miller recommended award for the 2017-18 fiscal year. The option for two (2) additional years can be awarded next spring.

b. Graduation Supplies

Balfour is the recommended bidder. This is a three year bid, 2017-2020. Balfour always does a great job and giving the extra personalization on the diploma covers is a plus.

c. Science Supplies

The budget is \$16,412 with the recommendation to various vendors as tabulated, for the 2016-17 school year.

d. Lincoln Middle School Emergency Lighting Replacement

The budget is \$57,460 and the recommendation is for RC Smith for \$40,600.

e. Lonsdale Exterior Door Replacement

The budget is \$12,230 and the recommendation is for Custom Glass Works for \$7,560.

f. Grounds Department Truck

The budget is \$53,150. The two bids were as follows:

Stoneham Motor Co.	\$52,012
Jack Madden Ford	52,387

The recommendation is for Stoneham Motor Co. for \$52,012. It includes a sander and tool box.

g. Scissor Lift

The budget is \$20,000 and the recommendation is American Aerial Equipment for \$16,200.

h. Cloud Printing Services

The Budget is \$24,380.97 and the recommendation is for Innovex for \$24,794.64.

Motion by Zito to award the bids as presented. Seconded by Roll. Motion passed unanimously.

IV. Correspondence

The Chair noted that the letter regarding student placement was provided with the names redacted. She read the following correspondence:

a. Letter received regarding student placement

b. Letter received from Center for Dynamic Learning requesting waiver of facilities fees associated with rehearsals for shows

V. Civic Use of Buildings

a. Center for Dynamic Learning Rehearsals as follows, *including waiver request*:

Lonsdale Elementary 9/11/17 – 11/28/17 & 1/22/18 – 5/1/18

Northern Elementary 9/11/17 – 12/5/17 & 1/22/18 – 4/24/18

Central Elementary 10/10/17 – 1/16/18 & 2/27/18 – 5/29/18

Discussion ensued about the CDL program and the effect on the cost if the School Committee did not waive the facilities fee. Motion to approve the facility waiver and building use by Rapko-Bruckner. Seconded by Goho. Motion by Mary Anne Roll to approve the facilities usage request without the waiver. Seconded by John Lafleur. Motion failed 4-3. Chair requested vote on original motion. Motion carried 6-1

b. The Wellness Company – Flu Clinics as follows:

Lincoln High School 10/4/17 - 7 AM – 11 AM

Lincoln Middle School 10/19/17 – 4 PM – 6:30 PM

Lincoln High School 11/14/17 – 4 PM – 6:30 PM

Motion by Mary Anne Roll to approve. Seconded by Zito. Motion carried unanimously.

VI. New Business

a. Second Reading Revised Athletic Policy (JX). Motion to approve by Goho and seconded by Rapko-Bruckner. All in favor. Motion carried 7-0.

b. Lonsdale Safety Procedures

VII. Subcommittee Reports--NONE

VIII. School Committee Reports

Julie Zito reported that the next meeting of the LHS Add/Reno Committee is scheduled for August 2, 2017.

IX. Community Comment – NONE.

X. Adjourn

Motion to adjourn at 11:00 PM by Julie Zito. Seconded by John Picozzi. All in favor. Motion carried 7-0.

STACI RAPKO-BRUCKNER, CLERK

DATE