

LINCOLN SCHOOL COMMITTEE
LINCOLN, RHODE ISLAND
MINUTES

DATE: July 18, 2016
PLACE: Lincoln Administration Building Conference Room
1624 Lonsdale Avenue
Lincoln, RI 02865
TIME: 5:30 PM – Open Session

School Committee Members Present: Kristine Donabedian, Chair; John Carroll, Clerk; John LaFleur, Staci Rapko-Bruckner, Julie Zito
Absent: Mary Anne Roll, Vice Chair; Tracey Cavanaugh.

Others Present: Georgia Fortunato, Superintendent; Kevin McNamara, Armand Milazzo, Lori Miller

Convene Into Open Session

Opening Ceremony

Right to be Heard – None.

I. Consent agenda

1. Expense Warrants
2. Home School Requests
 - Mr. and Mrs. Bourquin
 - Mr. and Mrs. Chace
 - Mr. and Mrs. Kane
 - Mr. and Mrs. Mackall
 - Mr. and Mrs. Morin
 - Ms. Peterson
 - Mr. and Mrs. Popovich
 - Ms. Ross
 - Mr. and Mrs. Scribner
 - Mr. and Mrs. Semedo
 - Mr. Wingate

3. Personnel Recommendations

a. Tracy LaRose

Resignation

From: PT TA – Northern Elementary
Effective: July 13, 2016

Teacher Appointments

a. Andrea Aiello

To: Grade Three (One Year Only) – Lonsdale
Effective: August 29, 2016
Salary: M-3 \$49,689.00

b. Adria Lande

To: SC/ALP – Lincoln Middle School
Effective: August 29, 2016
Salary: M-2 \$46,675.00

c. Brian Joyce

To: Grade Five (One Year Only) – Central
Effective: August 29, 2016
Salary: B-3 \$46,132.00

Coaching Appointments

- a. Meghan Linskey
 - To: Assistant Field Hockey Coach
 - Effective: 2016-17 Fall Sports Season
 - Salary: \$3,136.00
(pending certification)

Summer Program Teaching Appointments

- a. Stacey Bouthillier
 - To: SLAM Teacher – Northern Elementary
 - Effective: July 12, 2016 - August 4, 2016
 - Salary: \$44/hour – pending enrollment

4. Approval of Regular Session Minutes

- a. June 13, 2016 School Committee Meeting

5. Approval of Executive Session Minutes

- a. June 29, 2016 Special School Committee Meeting

The Chair requested removing the June 29, 2016 Special School Committee Meeting minutes to make a correction. Motion to approve the Consent Agenda as modified, by LaFleur. Seconded by Carroll. Motion carried 4-0, with Rapko-Bruckner abstaining.

6. 4b. June 29, 2016 Special School Committee Meeting

The Chair explained that she had reported out there were no votes taken in Executive Session, but there was a motion made to seal the contents of correspondence that was delivered to the School Committee by Mrs. Rapko-Bruckner. The motion was made by Mrs. Roll and seconded by Mrs. Zito. It passed on a vote of 5-1. The Chair was the one dissent and Mrs. Rapko-Bruckner was not present. Motion to approve the June 29, 2016 Special School Committee minutes as corrected by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0. Rapko-Bruckner noted she did write a letter of correspondence and asked if anyone's letter had ever been denied, and if so, what would the reason be? Kristine Donabedian stated she didn't know if a letter had ever been denied. LaFleur commented he doesn't remember a letter either way. Rapko-Bruckner asked for clarification: if a letter wouldn't be put into correspondence if they don't agree with what someone is saying, does the committee have the right to censor what people want to share in correspondence? LaFleur stated he didn't think it was censorship and didn't think it was sealed because of its contents, but there were questions people wanted to ask and Rapko-Bruckner wasn't there to answer.

II. Superintendent's Report

- a. Approval of Lincoln Middle School Handbook Revision

The Superintendent explained Mrs. Godowski was unable to attend, but the revisions are included in the Committee's packet and she presented the following: add new faculty and resource officer names, update the daily schedule on page 6, update the one-hour delay bell and rotation schedule on page 7 and the two-hour delay bell and rotation schedule between pages 7 and 8, add laser pointer to prohibited materials on page 40, add intimidation to assault and fighting and threatening infractions on page 44, take out "up to" in the second and third violation of suspension policy of riding privileges on page 51 (which is the bus) and revise suspension policy of riding privileges on page 51. Suspension for first violation is going to be verbal and written warning. The second violation will be suspension for three school days. The third violation is suspension for five school days. The fourth violation is suspension for 15 school days. And the fifth violation is suspension for the rest of the school year ending in June. The Superintendent explained the revisions were for riding the bus, not being tardy. She called Principal Godowski to clarify the bullying policy for Staci Rapko-Bruckner and the bus policy violations for Kristine Donabedian. Motion to approve by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.

- b. Approval of Lincoln High School Handbook Revision
Principal McNamara explained they had a meeting with the Student Council regarding the tardy policy and removing a penalty but still have a detention for three times in a quarter.
Motion to approve the revisions in the Lincoln High School Handbook for the 2016-2017 School Year by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.
- c. Update on Changes in Standard BCBSRI Medical Policies
The Business Manager reported BCBS is providing certain services related to the treatment of GID and there is no marriage requirement for IVF. There is a large cost for that and may have an impact on the budget. There was talk of a discrimination issue so she spoke to Ben Scungio and he feels everyone is being treated the same. Miller stated she signed this to not provide these options at this time and then it should be negotiated with the new contract, if the LTA and Council 94 membership want this benefit.
- d. Approval of Revised LMS ELA Coach/VHS Coordinator Job Description
Superintendent Fortunato explained these are some tweaks in the job description.
Motion to approve by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.
- e. Approval of Title I Elementary Literacy Coach Job Description
Superintendent Fortunato explained this is for Northern Elementary and is grant funded through the CRP so the cost won't impact the operating budget.
Motion to approve by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.
Rapko-Bruckner asked the difference in funding when Northern Elementary becomes full Title I. Miller explained they are using their carry over and there is no change in the Title I allocation because of the school-wide designation.
- f. Approval of Lighting Upgrades – National Grid
Lori Miller explained there were two proposals. One is for five schools, and the administration building. The payback period is just under four years. The second proposal adds the high school and would be paid off in 3.62 years. Her recommendation is to change the high school lights, too; it will not be a wasted benefit. All six schools and the administration building will get new lighting.
Motion to approve by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.
- g. Approval of Discovery Education 2016-17 Subscriber Agreement
Motion to approve by LaFleur. Seconded by Carroll. All in favor. Motion carried 5-0.
- h. Approval of 2016-17 Student Assistance Services Contract
Motion to approve by LaFleur. Seconded by Rapko-Bruckner. All in favor. Motion carried 5-0.
- i. Update on Ferguson Field
Lori Miller reported they are having difficulty getting the concession stand and bathrooms under the budget so the architect is working on this. They will reconvene the committee to review and make a recommendation to the School Committee. The issue is the amount of money and the site work that needs to be done. If they cannot get this one particular building they may have to go out to bid. Discussion ensued regarding the work done on the field and the track. LaFleur suggested if they cannot obtain the building, they should take it back to the Town. Donabedian agreed, stating the field is part of enrichment. The Business Manager stated if they know it is coming in higher, they could bid in March and present it for more money at the May Financial Town Meeting. John LaFleur reported for the record that he sent an email a few months ago about needing a mat for the track for foot traffic.

The gate right in front of the stands is open so teams, coaches, other players can walk down the bleachers, down the ADA ramp, around the front and across the field. He would like to consider shutting that gate permanently and stop the team traffic down the ramp. They would go out through another gate across the track with a mat.

The Building and Grounds Director will look at the mats needed.

j. Financial Report

The Business Manager reported she is projecting a \$376,000 deficit. That is the worst case scenario. All the Journey's material and Science Kits will be purchased, as well as the uniforms, middle school textbooks and technology.

III. Awarding of Bids

a. Substitute Staffing Services

The Business Manager reported they spent between \$415,000 and \$500,000 for subs in past years. The budget is \$459,000. She noted they didn't always have subs last year. She is recommending trying this for one year and there is an option for additional years. Rapko-Bruckner asked what they do if the company cannot fill the positions. Lori Miller explained they are constantly recruiting and are in other local communities. Miller said she wouldn't recommend an additional year if they cannot fill positions.

Motion to approve by LaFleur. Seconded by Rapko-Bruckner. All in favor. Motion carried 5-0.

b. Grounds Department Truck

Lori Miller reported they received a bid from Franklin Ford in the amount of \$54,498. It included all the options they were looking for.

Motion to approve by LaFleur. Seconded by Rapko-Bruckner. All in favor. Motion carried 5-0.

c. Lonsdale Fire Alarm Upgrade

The Business Manager reported receiving the following bids:

Collard Enterprises	\$29,800
Encore Fire Protection	34,350

Miller recommended Collard Enterprises for \$29,800, noting the budget is \$29,000 which is not a problem because other projects are well below their budgets.

Motion to approve by LaFleur. Seconded by Rapko-Bruckner. All in favor. Motion carried 5-0.

IV. Correspondence

a. Request from The Wellness Company for Waiver of Rental Usage Fee for Vaccination Clinics

The Chair read the letter from The Wellness Company requesting waiving usage fees for the Middle School cafeteria and the High School gym.

b. Request from CCRI/Edward Charland for Waiver of Rental Usage Fee for Driver Education

Chairwoman Donabedian read a letter requesting a waiver of fees for driver ed classes.

c. Request from the Center for Dynamic Learning Traveling Theater for Waiver of Rental Usage Fee for Theater Programs

The Chairwoman read the letter stating they are a non-profit organization and requested the waiver of fees. Kristine Donabedian commented that these letters were received too late to post as an agenda item, so if a member decides to sponsor one or more of these, they can request adding it to the agenda.

V. Civic Use of Buildings

The Superintendent explained Driver Education is currently using the school for classes that started in June before the policy was in effect July 1st. She said the committee could vote on the two requests and she will add the Center for Dynamic Learning to the August agenda.

a. The Wellness Company - Influenza Vaccination Clinics

- 10/3/16 & 10/7/16 @ LHS

- 10/17/16 @ LMS

Motion to approve by LaFleur. Seconded by Carroll.

Zito expressed concern for approving waivers for companies that are charging people and not waiving parent group requests. It was explained there were no additional fees because second shift custodians would be at the schools. Rapko-Bruckner commented if the theater group has a performance on a Saturday they would be charged. She noted the CDL charges a lot for students.

Chairwoman Donabedian requested a modified motion to be clear they are approving the waiving of the building use fee, but preserving the custodial fee.

Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 5-0.

b. Driver Education – 9/13/16 – 11/17/16 (3 nights per week) @ LHS

Lori Miller explained this is a non-profit and they stated if the fee isn't waived, they will not run the program. It could impact Lincoln students if the program is moved.

Motion to approve waiving the building fee, but preserving the custodial fee by LaFleur. Seconded by Rapko-Bruckner. Motion carried 3 to 2, with LaFleur and Zito voting against.

VI. Subcommittee Reports – None.

VII. School Committee Reports

Julie Zito reported Stage I of the high school renovation was officially approved by RIDE. Stage II meetings start tomorrow, 6:30 PM, Town Hall.

VIII. Community Comment – None.

IX. Adjourn

Motion to adjourn by LaFleur. Seconded by Rapko-Bruckner. All in favor. Motion carried 5-0.

KRISTINE DONABEDIAN, CHAIR

DATE