

**LINCOLN SCHOOL COMMITTEE**  
**LINCOLN, RHODE ISLAND**  
**MINUTES**

**DATE:** July 15, 2015  
**PLACE:** Lincoln Administration Building Conference Room  
1624 Lonsdale Avenue  
Lincoln, RI 02865  
**TIME:** 6:00 PM – Open Session

School Committee Members Present: Kristine Donabedian, Chair; Mary Anne Roll, Vice Chair; John Carroll, Clerk; Tracey Cavanaugh, John LaFleur, Staci Rapko-Bruckner, Julie Zito (Tardy)

Others Present: Georgia Fortunato, Superintendent; Eric Banville, Caroline Frey, Mark Gadbois, Heidi Godowski, Kevin McNamara, Armand Milazzo, Lori Miller, Maryann Struble

Convene Into Open Session

- a. Consider and Vote on Motion to Seal Executive Session Minutes  
Motion to approve by Rapko-Bruckner. Seconded by Cavanaugh. All in favor. Motion carried 6-0 (without Zito).
- b. Notification to Public of Compliance with R.I. General Laws 42-46-4 & 5 as to Votes Taken.  
The Chair reported there were no votes taken.

Convene Into Open Session

Opening Ceremony

Right to be Heard – None.

I. Consent Agenda

Rapko-Bruckner requested removing Administrator Appointments from the Consent Agenda. Motion to approve Consent Agenda with the exception of Items A and B under Administrative Appointments by Cavanaugh. Seconded by Rapko-Bruckner. All in favor. Motion carried 6-0 (without Zito).

1. Salary Warrants
2. Expense Warrants
3. Approval of Disposition of Obsolete Textbooks
4. Home School Requests
  - Ms. Vickers
  - Mr. and Mrs. Kane
  - Mr. and Mrs. Mackall
  - Mr. and Mrs. Popovich

5. Personnel Recommendations

**Resignations**

- |   |   |
|---|---|
| a. Meghan Maguire<br>108 Thrush Road<br>Warwick, RI 02886             | From: Senior Class Co-Advisor – High School<br>Effective: July 13, 2015 |
| b. Melissa Schofield<br>4 Raymond Drive<br>Cranston, RI 02921         | From: Senior Class Co-Advisor – High School<br>Effective: July 8, 2015  |
| c. Carol Michaud<br>683 Greenville Road<br>North Smithfield, RI 02896 | From: Director of Guidance – High School<br>Effective: July 13, 2015    |

**Teacher Appointments**

- |   |  |
|---|--|
| a. Anne Johnston<br>15 Fales Street<br>Cranston, RI 02920 | To: 1.0 Social Worker<br>.6 Saylesville/.3 Central/.1 System-wide<br>Effective: September 1, 2015<br>Salary: M-1 \$44,217.00 |
|---|--|

**Support Staff Appointments**

- |  |  |
|--|--|
| b. Jean Birchell<br>1177 Smithfield Avenue<br>Lincoln, RI 02865    | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.75/hr |
| c. Linda Snodgrass<br>63 Countryside Drive<br>Cumberland, RI 02864 | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.75/hr |
| c. Jennifer Parent<br>12 Eagle Nest Drive<br>Lincoln, RI 02865     | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.50/hr |
| d. Susan Darling<br>18 Cross Street<br>Manville, RI 02838          | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.75/hr |
| e. Karimah Hernandez<br>17 Garwaine Drive<br>Lincoln, RI 02865     | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.75/hr |
| f. Lauren Picard<br>3 Meadowbrook Road<br>Lincoln, RI 02865        | To: 19 ¾ hr/wk PT TA – Northern ( <i>revised</i> )<br>Effective: September 2, 2015 – June 2016<br>Salary: \$10.75/hr |

**Team Leader Appointments**

- |   |   |
|---|---|
| a. Kristen Lowe<br>217 Front Street<br>Lincoln, RI 02865    | To: Middle School Co-Team Leader – Team 4/7<br>Effective: 2015 – 2016 school year<br>Salary: Per contract |
| b. Brenda Sylvester<br>1032 Great Road<br>Lincoln, RI 02865 | To: Middle School Co-Team Leader – Team 4/7<br>Effective: 2015 – 2016 school year<br>Salary: Per contract |

**Co-Curricular Appointments**

- |   |   |
|---|---|
| a. Melissa Schofield<br>4 Raymond Drive<br>Cranston, RI 02921 | To: Senior Class Advisor – High School<br>Effective: 2015-2016 school year<br>Salary: Per contract                          |
| b. David Enos<br>18 Sprague Ave.<br>Lincoln, RI 02865         | To: Jazz Band Director – High School<br>Effective: 2015-2016 school year<br>Salary: Per contract                            |
| c. Michelle King<br>5 Westbrook Way<br>Cumberland, RI 02864   | To: National Honor Society Advisor – High School<br>Effective: 2015-2016 school year<br>Salary: Per contract                |
| d. Barbara Marsden<br>48 Sherman Ave.<br>Lincoln, RI 02865    | To: National Junior Honor Society Co-Advisor –<br>Middle School<br>Effective: 2015-2016 school year<br>Salary: Per contract |
| e. Kristen Lowe<br>217 Front Street<br>Lincoln, RI 02865      | To: National Junior Honor Society Co-Advisor –<br>Middle School<br>Effective: 2015-2016 school year<br>Salary: Per contract |
| f. Elizabeth Ramsbey<br>211 Glen Road<br>Woonsocket, RI 02895 | To: Math Counts Advisor – Middle School<br>Effective: 2015-2016 school year<br>Salary: Per contract                         |

Julie Zito's arrival is noted at 6:05 PM.

**Administrator Appointments**

- |  |   |
|--|---|
| a. Heidi Godowski<br>9 Blueberry Drive<br>Mendon, MA 01756 | To: Principal, Lincoln Middle School<br>Effective: July 1, 2015<br>Salary: \$110,000.00 |
|--|---|
- Staci Rapko-Bruckner questioned the process promoting the candidate from Assistant to Principal, stating she thought there should be an interview. The Superintendent explained she had the right to make the decision and spoke in support of Ms. Godowski.  
Motion to approve by Roll. Seconded by Carroll. It was voted 6-1 to approve. The motion carried 6-1, with Rapko-Bruckner voting against.

- b. Charlotte Tavares  
137 Pinecrest Drive  
Pawtucket, RI 02861
- To: Administrative Liaison – High School  
Effective: 2015-2016 School Year  
Salary: \$400/day (90 days)

Staci Rapko-Bruckner questioned the process and asked if the job was posted. Superintendent Fortunato explained it was posted and advertised in the Providence Journal and with that comes a posting on Monster.com.

Motion to approve by Roll. Seconded by Carroll. It was voted 5-2 to approve. The motion carried 5-2, with Cavanaugh and Rapko-Bruckner voting against.

## II. Superintendent's Report

- a. Consideration of and Vote on LTA Contract Amendment – Select Chorus Advisor  
Motion to approve by Rapko-Bruckner. Seconded by Roll. All in favor. Motion carried 7-0.
- b. Approval of Lincoln Middle School Handbook Revision  
Ms. Mahr noted they compromised on the dress code revisions.  
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 6-0, with Zito out of the room.
- c. Approval of Student Athletic Handbook Revision  
Staci Rapko-Bruckner asked what happened when one sport overlapped with practice of another. Principal McNamara cited an example, but doesn't think it will be a problem or impact many kids. The Interscholastic League does have control.  
Motion to approve by Roll. Seconded by Carroll. All in favor. Motion carried 7-0.
- d. Approval of Lincoln High School Handbook Revision  
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- e. Approval of Attendance/Truant Officer Job Description  
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- f. Approval of 2015-16 Co-op Girls' Hockey Agreement  
The Superintendent reported this is pending legal advisement. Lori Miller explained this is under the umbrella of Mount St. Charles and there is a fee per pupil.  
Motion to approve by Cavanaugh. Seconded by Roll. Motion carried 6-1, with Zito voting against.
- g. Approval of 2015-16 Student Assistance Services Contract  
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- h. Consideration of and Vote on Administrators' Contracts  
Motion to approve contract for Heidi Godowski in the amount of \$110,000 by Roll. Seconded by Cavanaugh. Motion carried 6-1, with Rapko-Bruckner voting against.  
Motion to approve contract for Barbara Mahr by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- i. Consideration of and Vote on Confidential Secretary's Revised Salary  
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- j. Vote to Award Contract and Change Order for Pole Vault Equipment  
Lori Miller explained this was a timing issue; it is in the budget.  
Motion to approve by Cavanaugh. Seconded by Roll and Rapko-Bruckner. All in favor. Motion carried 7-0.
- k. Financial Report  
The Business Manager is projecting a \$439,000 positive variance for 2014-2015. Revenue for Medicaid is down \$182,000, but for revenue shortfall it is only \$63,000.

There is a negative variance of \$1.1 million in the medical line, but salaries and some purchased services has helped with this \$94,000 positive variance. Workers Comp had a budget of \$215,000 and expenses of \$355,000, but Miller is projecting only \$233,000 because the 2015-16 Workers Comp had to be paid before the 2015-16 budget was open. An adjustment of \$120,000 will be made. Miller reported IBNR (incurred but not reported) was \$394,055 last year and this year will be okay. Chairwoman Donabedian questioned the Medicaid Revenues and Miller explained she estimated what would have come in over the summer and estimated administrative claims at \$200,000.

III. Awarding of Bids

a. Science Supplies

Lori Miller recommended awarding contracts to various vendors for \$14,021.08.

Motion to approve by Rapko-Bruckner. Seconded by Cavanaugh. All in favor. Motion carried 7-0.

b. Roof Replacement

The Business Manager explained the following bids were submitted:

Ahlborg Construction Company	\$864,000
Delta Mechanical Contractors LLC	\$873,000

Since both bids exceeded the budget of \$312,451, the architect now has to value engineer.

Miller requested approval for a contract not to exceed the amount of \$312,451.

Motion to approve by Rapko-Bruckner. Seconded by Roll. All in favor. Motion carried 7-0.

IV. New Business

a. Second Reading Policy JZ Dual Enrollment

Motion to approve by Roll. Seconded by Cavanaugh. All in favor. Motion carried 7-0.

b. 2015-16 Standing Subcommittees

The Chair explained she has listed the standing subcommittee members by their choice. Mary Anne Roll requested another workshop on this either in August or before the September meeting because she is concerned with the charge. She feels the school committee members should have a deeper understanding of the workings.

V. School Committee Reports - None.

VI. Community Comment

Fred Hoppe welcomed Heidi Godowski to the Middle School and he is looking forward to working with her. He stated student voice and teacher voice matters.

VII. Adjourn

Motion to adjourn at 6:40 PM by Roll. Seconded by Rapko-Bruckner. All in favor. Motion Carried 7-0.

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JOHN CARROLL, CLERK

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DATE