

LINCOLN SCHOOL COMMITTEE
LINCOLN, RHODE ISLAND
MINUTES

DATE: December 8, 2014
PLACE: Lincoln Middle School
152 Jenckes Hill Road
Lincoln, RI 02865
TIME: 7:00 PM – Open Session

School Committee Members Present: Kristine Donabedian, Chair; Mary Anne Roll, Vice Chair; Mary Varr, Clerk; John Carroll, Tracey Cavanaugh, John LaFleur, Julie Zito

Others Present: Georgia Fortunato, Superintendent; Eric Banville, Caroline Frey, Mark Gadbois, Kevin McNamara, Armand Milazzo, Lori Miller, Mark Thompson; Attorney Benjamin Scungio

Convene Into Open Session

- a. Consider and Vote on Motion to Seal Executive Session Minutes.
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- b. Notification to Public of Compliance with R.I. General Laws 42-46-4 & 5 as to Votes Taken.
The Chair reported there were no votes taken in Executive Session.

Opening Ceremony

Right to be Heard – None.

I. Consent agenda

Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.

1. Salary Warrants
2. Expense Warrants
3. Approval of Disposition of Obsolete Textbooks and Phone Equipment
4. Home School Requests
- Ms. Jessica Menard
5. Personnel Recommendations

Retirements

- | | |
|--|---|
| a. Celeste Mellen
7 Cynthia Road
Lincoln, RI 02865 | From: Grade 4 – Saylesville
Effective: June 2015 |
|--|---|

Resignations

- | | |
|---|---|
| a. Rebecca Donald
70 Stone Ridge Drive
East Greenwich, RI 02818 | From: Drama Advisor – High School
Effective: November 19, 2014 |
| b. Pamela Miller
78 Top O' The Mark Drive
Jamestown, RI 02835 | From: English – Middle School
Effective: June 2015 |

Leave of Absences

- a. Amy Archambault
6 Betty St.
Lincoln, RI 02865
- From: Grade 3 – Central Elementary
Effective: January 5, 2015 – January 30, 2015 (extension)

Teacher Appointments

- a. Margaret Rock
114 Riverside Drive
Riverside, RI 02915
- To: Title 1 After School Grade 4/5 Teacher - Northern
Effective: November 17, 2014 – May 21, 2015
Salary: \$44/hour (grant funded)
- b. Teresa Hayden
18 Pine Grove Ave.
Lincoln, RI 02865
- To: Title 1 After School Grade 2/3 Teacher - Northern
Effective: November 17, 2014 – May 21, 2015
Salary: \$44/hour (grant funded)
- c. Shelagh Goulis
621 Broadway
Providence, RI 02909
- To: Title 1 After School Grade 3/4 Teacher - Northern
Effective: November 17, 2014 – May 21, 2015
Salary: \$44/hour (grant funded)

Long-Term Substitute Appointments

- a. Andrea Aiello
1570 Douglas Ave.
No. Providence, RI 02904
- To: LTS Grade 3 – Central Elementary
From: January 5, 2015 – January 30, 2015 (extension)
Salary: B-1 \$4,174.26

Support Staff Appointments

- a. Jephthe Montervil
33 Carleton St.
Providence, RI 02908
- To: 1:1 TA – Central Elementary
Effective: November 14, 2014 – end of school year
Salary: \$17.52/hour
- b. TBD
- To: Data Manager – Administration
Effective: January 5, 2015
Salary: \$52,000

Coaching Appointments

- a. Fred Morra
5 Christian Ct.
Lincoln, RI 02865
- To: Wrestling Coach – Middle School
Effective: 2014 – 2015 Winter Sports Season
Salary: Per contract

6. Out of State Field Trip Requests
7. Approval of Regular Session Minutes
a. November 10, 2014
b. November 18, 2014 Special School Committee Meeting
8. Approval of Executive Session Minutes
a. November 10, 2014

II. Superintendent's Report

a. Citations

Superintendent Fortunato stated they were honoring Mary Varr. She noted her fiscal ability, that she always put children first and always did the best for Lincoln Public Schools and she will be missed. Chairwoman Donabedian commented on Varr serving as Recording Secretary and on a number of subcommittees. She lent her expertise in the early childhood development field. Fortunato noted she hoped Mrs. Varr will still be a member of the school safety committee. Donabedian presented Varr with a certificate of recognition.

The Superintendent read the nomination of Christopher Jones for the Golden Apple Award by student by Crystal Goudreau. He had been presented with the award by Commissioner Gist and NBC Anchor Patrice Wood. The Chairwoman presented Jones with a certificate of recognition.

Julie Zito presented the following with Certificates of Recognition to the Unified Volleyball Team for being Division 4 State Finalists:

Brigit Adamski, Shannon Camara, Emily Chece, Andrew Donnelly, Kennedy Flaxington, Ryan Fleming, Crystal Goudreau, Kelly Goudreau, Morgan Grivers, Emily Jacobson, Derek Lemay, David Lozeau, Joseph Mahoney, Abigail Majeau, Patrick Morin, Erin St. Pierre, Nicholas Tavares, Zachary Zito, Coach Renee Jarest.

b. Lincoln High School Student Update

Principal McNamara introduced Band President Zaid Al-Bilbeisi, stating he is adept at leading the band, is a drummer and an excellent student. Zaid thanked the Superintendent for her support, noting she is their biggest fan. He reported the public concerts will be December 12th and 14th. They will also be performing for the high school and elementary students. There is a booster club fund raiser January 14th at Five Guys to help raise money for their April trip to California, where they will perform at Disneyland.

c. Lincoln Middle School PBIS Kickoff Video

Mark Thompson recognized the PBIS committee members. He stated this is the fourth year for the video and it keeps getting better. The video was shown.

d. Update on Lincoln High School - AP District Honor Roll

Superintendent Fortunato announced that Lincoln High School has again been named to the AP Honor Roll and is one of only three high schools named in Rhode Island. She read the congratulatory letter. This has been tweeted and is on Facebook. She offered congratulations to Principal McNamara and the staff and students at LHS.

e. Approval of Unbudgeted .5 Preschool Teacher at Northern Elementary

Superintendent Fortunato reported an additional teacher is necessary as students are transitioning to Lincoln Public Schools from Early Intervention.

Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.

f. Approval of Unbudgeted 15 hr/week Teacher Assistant at Northern Elementary

Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.

g. Approval of Title I Elementary Mathematics Interventionist Job Description (Grant Funded)

Motion to approve by Cavanaugh. Seconded by Varr. All in favor. Motion carried 7-0.

- h. Approval of cooperative hockey contract between Lincoln and Cumberland School Departments
The Superintendent reported that the Business Manager and Attorney Scungio have drafted a Lincoln/Cumberland school department hockey contract. Lori Miller explained this covers insurance, how payments will be made. The agreement will be sent to Cumberland for signing. She noted Cumberland has to let Lincoln know by August first next year if they are not going to co-op, which will give Lincoln time to find another partner. This contract is only for one year.
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- i. IBNR for 2013-14
Lori Miller explained this is Incurred But Not Reported and this will determine the amount of deficit for last year. As of June 30, the amount is \$390,455. The year before was \$424,000. It appears that the claims as they are now is the new normal. She is projecting a preliminary amount of \$362,000 for this year.
- j. Budget Adjustments 2013-14
The Business Manager reported this is only an adjustment in lines for diagnosticians, therapists, instructional teachers and contracting nursing services, rental of equipment and document copying, student transportation, gas. There is no change to the bottom line budget of \$49,609,961; it is just a reallocation between accounts.
Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- k. Budget Adjustments 2014-15
Lori Miller explained that these reallocations are presented in preparation for the budget submission which the School Committee will receive in January 2015. It is to neaten up the lines and is a net zero on the bottom budget of \$51,110,515. Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.
- l. Financial Report/Charter Schools Update
Lori Miller stated she is projecting a zero variance at the end of the year. There will be a deficit in the claims line. She is hopeful there will be positive variances in other lines; one being special education tuitions since there are only 27 students out. She is worried about gas and electric with the cold. Miller reported looking at a \$200,000 National Grid grant with Mr. Fusco. The claims report shows spending of \$314,461.29 through November. At about five months through the year, the budget is almost 62% expended and claims are still trending up. Charter School tuition payments and encumbrances are in line with the budgeted amounts.

III. Correspondence

- a. Letter from Valley Breeze Requesting Waiver of Facilities Fees for Statewide Spelling Bee
Chairwoman Donabedian read a letter from Thomas Ward, Publisher of the Valley Breeze, requesting a waiver of the facilities fee. Mary Varr noted that she had spoken to Mr. Ward and he indicated sponsorships have been going down.

IV. Civic Use of Buildings

- The Valley Breeze – Statewide Spelling Bee – 3/7/15, 10 AM @ Lincoln Middle School
Motion to approve the waiver request by Cavanaugh. Seconded by Roll and Varr. All in favor.
Motion carried 7-0.

V. School Committee Reports

Julie Zito reported the Capital Project is moving forward to revamp the high school. She will be co-chairing with Councilman Russo. Mary Anne Roll reported RIASC sponsored School Committee 101. She was in attendance with Tracey Cavanaugh and new committee member Staci Rapko-Bruckner. Roll met with the Superintendent and administrators about using Facebook as a communication tool in the district. Saylesville, Lonsdale pages are up and Central is coming. The Superintendent congratulated Mrs. Kilsey on her Thanksgiving luncheon at the high school. She offered special thanks and much success to Mrs. Godowski for overseeing the fourth annual career fair. The Holiday Concerts are beginning. She wished everyone a Happy Holiday filled with peace and joy.

VI. Community Comments

Fred Hoppe, on behalf of the LTA, thanked Mary Varr for her eight years of service and wished everyone a Happy Holiday, stating he is looking forward to 2015.

VII. Adjourn

Motion to adjourn at 8:15 PM by Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.

Kristine Donabedian, Chair

Date