**Official**
**June 10, 2013**

# LINCOLN SCHOOL COMMITTEE
# LINCOLN, RHODE ISLAND
# MINUTES

DATE: May 20, 2013
PLACE: Lincoln Middle School
152 Jenckes Hill Road
Lincoln, RI 02865
TIME: 7:00 PM – Open Session

School Committee Members Present: Kristine Donabedian, Chair; Mary Anne Roll, Vice Chair; Mary Varr, Clerk; John Carroll, Tracey Cavanaugh, John LaFleur, Julie Zito

Others Present: Georgia Fortunato, Superintendent; Eric Banville, Caroline Frey, Patricia Gablinske, Mark Gadbois, Jeannine Magliocco, Kevin McNamara, Angelo Mencucci, Lori Miller, Reza Sarkarati, Michele Sharpe, Maryann Struble, Mark Thompson, Marc Cobb, Heidi Godowski, Charlotte Tavares.

Opening Ceremony

Right to be Heard – None.

I. Approval of Minutes
   a. April 2, 2013 Vote to Seal and Approve Special Meeting Executive Session Minutes
      Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 6-0, with Zito absent.
   b. April 2, 2013 Special Meeting
      Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 6-0, with Zito absent.
   c. April 8, 2013 Meeting
      Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 6-0, with Zito absent.
   d. May 8, 2013 Vote to Seal and Approve Special Meeting Executive Session Minutes
      Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 6-0, with Zito absent.
   e. May 8, 2013 Special Meeting
      Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 6-0, with Zito absent.

II. Superintendent's Report
   a. Citations
      Superintendent Fortunato recognized Patti Hien, Lincoln's 2013 Teacher of the Year, noting she has been a special education teacher for the past 22 years. She has the students' best interests at the forefront of what she does and epitomizes all the characteristics of an outstanding educator. Roll presented Ms. Hien with a certificate of recognition.

Superintendent Fortunato recognized Lori Miller as 2013 Rhode Island School Business Official of the Year. The Superintendent noted many of her contributions to the business department and outside organizations. Fortunato commented on Miller supporting school activities. Donabedian presented Lori Miller with a certificate of recognition.

Julie Zito's arrival is noted at 7:11 PM.

The Superintendent reported the Lincoln High School newspaper, "Lions Roar", has received the first place award for the New England Scholastic Press Association and a Superior Achievement Award by the New England Scholastic Press Association. Donabedian and Roll presented the following individual awards:

Alexander D'Alosio – National Winner of the Quill & Scroll 2013, International Writing and Photo Contest; Special Recognition Award by the New England Scholastic Press Association
Jerzy Polak – Outstanding Photograph Award by the American Scholastic Press Association
Henry Sales – First Place Award by the American Scholastic Press Association; Superior Achievement Award by the New England Scholastic Press Association
Melissa Sorkin – First Place Award by the American Scholastic Press Association; Superior Achievement Award by the New England Scholastic Press Association; Special Recognition Award in Broadcasting by the New England Scholastic Press Association
Co-Advisors Alicia Kroszner; Doreen Picozzi

b. Lincoln High School Student Update
Principal McNamara introduced Jessica Kelly, Incoming Senior Class President, noting she is one of the most involved and active student leaders. Jessica Kelly reported she was looking forward to bringing the entire class together during Spirit Week next year and for other activities all year long. She is looking forward to the Senior Supper and the prom at the Hyatt on Goat Island, Newport.

c. Approval of 2013-14 Budget Reductions
Lori Miller reported the Budget Board recommended a budget less than $248,000 than the budget that was approved by the School Committee. She included the line for network server in the reductions because they will be able to purchase them this year with the surplus. The emergency preparedness line for teacher professional development could be halved for this year and half the year after. Miller also noted a teacher assistant position was eliminated and there was a reduction in substitutes since they don't have the Race To The Top initiatives. Legal services and supplies would be safe to reduce. Superintendent Fortunato reported the total is $248,288. Motion to approve the 2013-2014 budget reduction as presented by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

d. Annual Energy Report
Lou Fusco reported about a year ago they had achieved the pinnacle of a one million dollar savings. Currently there has been a 1.8 million dollar savings. The next goal is a 30% savings at each building.

e. School Nurse Teacher Presentation
Nancy Plummer and Rhonda Sexton reported that the school nurse teachers teach students and teachers in class, they treat chronic conditions such as diabetes on a daily basis. They deal with food allergens, asthma and hold community awareness programs.

They recently taught bus drivers and monitors how to administer an Epi pen in case an allergic reaction happens on a school bus. They recently had 360 high school students take the No Tanning Pledge. Plummer also reviewed some of the programs held at each school. Superintendent Fortunato noted she meets with the nurse teachers every month. Roll noted they are some of the most valuable members of the Wellness Committee.

f. Induction Coach Program Presentation
Lisa Peterson spoke about serving as an induction coach for new teachers and how she meets with them to help them improve their performance. Hilda Potrzeba, from RIDE, stated this is a part of the BEP and allows teachers to put their focus on mentoring, analyzing student work and building classroom management. Lisa explained she has five new teachers in Lincoln and ten in Pawtucket. She observes and meets with beginning teachers and meets with building administrators. Two new teachers under Ms. Peterson spoke about how they grew in the program and how important reflection was.

g. Rescissions
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

h. Approval of High School Treasurer Job Description
Motion to approve by Carr. Seconded by Varr. All in favor. Motion carried 7-0.

i. Approval of Northwest Consortium Grant Writer Position
The Superintendent reported the four districts will each contribute $2500 and share in the Grants that would be appropriate for all four districts. Each community would still be able to apply for their own grants. The person would ultimately report to Dr. Pallotta. Motion to approve by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

j. Financial Report/Charter Schools Update
Lori Miller reported there is a $442,000 positive variance. They should be right on for salaries; medical insurance claims are significantly down. There will be some smaller positive variances under benefits. There is a negative variance in the non-certified pension because there was a change in the state calculated mortality table. It has been adjusted for next year. Electric and gas did well. Almost $1.1 million was paid for Charter and Vocational schools. They projected 60 students at Blackstone Valley Prep and there are 68.

k. Out of State Field Trip Requests
May 24 Northern Elementary; Southwick Zoo
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

May 30 Central Elementary Kindergarten to Capron Park Zoo
Motion to approve by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

June 7 Central Elementary Grade 1; Southwick Wild Animal Farm
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

III. Civic Use of Buildings

a. Lincoln Sports Camps – 6/25/13 through 6/27/13 and 7/30/13 through 8/2/13 @ LHS

IV. Personnel Recommendations

**Resignations**

a. Ryan McIntyre — From: Social Studies – High School
19 Lincoln Ave. — Effective: June 21, 2013
Pawtucket, RI 02861
Motion to approve by Carroll. Seconded by Cavanaugh and Roll. All in favor. Motion carried 7-0.

b. Paula Paluch — From: Grade Three – Northern
51 Turnstone Lane — Effective: June 21, 2013
Seekonk, MA 02771
The Superintendent made the recommendation for approval with regret.
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

**Leave of Absences**

a. Kim Drapala — From: Physical Education - Saylesville Elementary
250 Prospect Ave. — Effective: February 6, 2013 – end of school year
No. Kingstown, RI 02852 — Medical Leave
Motion to approve by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

b. Johanna Pimental — From: Self-Contained - Central Elementary
6 Winsor St. — Effective: 2013 – 2014 school year
Greenville, RI 02828 — Childrearing Leave
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

c. Lisa Peterson — From: Grade 3 - Central Elementary
23 Chepachet Ave. — Effective: 2013 – 2014 school year
Cumberland, RI 02864 — RIDE Fellowship (Paid)
Motion to approve by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

**PBGR Coordinator Appointment**

a. Paul Dalpe — To: PBGR Coordinator – High School
33 Old Meadow Lane — Effective: 2013 – 2014 school year
Cumberland, RI 02864 — Salary: $86,290.00
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

**Teacher Appointments**

a. Janet D'Alesandre — To: ELL Coordinator – System wide
84 Lake Washington Drive — Effective: 2013 – 2014 school year
Chepachet, RI 02814 — Salary: $4,714.00
Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

## Long Term Substitute Teacher Appointments

| | | | |
|---|---|---|---|
| a. | Shawn Gudmundson<br>881 Matteson Road<br>Coventry, RI 02816 | To:<br>Effective:<br>Salary: | LTS Physical Ed. – Saylesville Elementary<br>February 6, 2013 – end of school year<br>B-1 $18,015.22 |

Motion to approve by Roll. Seconded by Roll. All in favor. Motion carried 7-0.

## Curriculum Leader Appointments

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|---|---|---|---|
| a. | David Clegg<br>6 Bullock Ave.<br>Barrington, RI 02806 | To:<br>Effective:<br>Salary: | Middle School Soc. Studies Curriculum Leader<br>2013 – 2014 school year<br>$1,300.00 |
| b. | Stephen Martin<br>35 Ash St.<br>Rehoboth, MA 02769 | To:<br>Effective:<br>Salary: | Middle School Science Curriculum Leader<br>2013 – 2014 school year<br>$1,300.00 |
| c. | Michael Manzi<br>179 Calaman Road<br>Cranston, RI 02910 | To:<br>Effective:<br>Salary: | Middle School Math Curriculum Leader<br>2013 – 2014 school year<br>$1,300.00 |
| d. | Theresa DeRiso<br>5 Colonial Ave.<br>Barrington, RI 02806 | To:<br><br>Effective:<br>Salary: | Middle School English Language Arts<br>Curriculum Leader<br>2013 – 2014 school year<br>$1,300.00 |

Motion to approve by Roll. Seconded by Carroll. All in favor. Motion carried 7-0.

## Co-Curricular Appointments

| | | | |
|---|---|---|---|
| a. | Rebecca Regan<br>39 Evergreen St.<br>Providence, RI 02906 | To:<br>Effective:<br>Salary: | Sophomore Class Co-Advisor –High School<br>2013 – 2014 school year<br>$596.00 |
| b. | Meghan Maguire<br>324 Pawtuxet Ave.<br>Warwick, RI 02888 | To:<br>Effective:<br>Salary: | Sophomore Class Co-Advisor –High School<br>2013 – 2014 school year<br>$596.00 |
| c. | Cecilia Botelho<br>25 Laura St.<br>E. Providence, RI 02914 | To:<br>Effective:<br>Salary: | Senior Class Co-Advisor – High School<br>2013 – 2014 school year<br>$1,191.50 |
| d. | Lea Miguel<br>659 Sandy Lane<br>Warwick, RI 02889 | To:<br>Effective:<br>Salary: | Senior Class Co-Advisor – High School<br>2013 – 2014 school year<br>$1,191.50 |
| e. | Doreen Picozzi<br>1 Graywood Drive<br>Lincoln, RI 02865 | To:<br>Effective:<br>Salary: | Newspaper Advisor – High School<br>2013 – 2014 school year<br>$1,755.00 |

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| f. Brandon Lahoud<br>23 Maribeth Drive<br>Johnston, RI 02919 | To:<br>Effective:<br>Salary: | Select Chorus Advisor – High School<br>2013 – 2014 school year<br>$1,945.00 |
| g. Maryann Mitchell<br>15 Sunview St.<br>Lincoln, RI 02865 | To:<br>Effective:<br>Salary: | FBLA Co-Advisor – High School<br>2013 – 2014 school year<br>$627.00 |
| h. Cheryl Murray<br>12 Grove Road<br>Cumberland, RI 02864 | To:<br>Effective:<br>Salary: | FBLA Co-Advisor – High School<br>2013 – 2014 school year<br>$627.00 |
| i. Patrick Hanley<br>6 Scott Drive<br>Riverside, RI 02915 | To:<br>Effective:<br>Salary: | Assistant FBLA Co-Advisor – High School<br>2013 – 2014 school year<br>$418.00 |
| j. Kellyanne Wilson<br>36 Seminole Trail<br>Cranston, RI 02921 | To:<br>Effective:<br>Salary: | Assistant FBLA Co-Advisor – High School<br>2013 – 2014 school year<br>$418.00 |
| k. Christopher Allen<br>33 Sheltra Ave.<br>Coventry, RI 02816 | To:<br>Effective:<br>Salary: | Student Council Co-Advisor – High School<br>2013 – 2014 school year<br>$624.00 |
| l. Patricia Vivari<br>33 Pleasant View Ave.<br>Greenville, RI 02828 | To:<br>Effective:<br>Salary: | Student Council Co-Advisor – High School<br>2013 – 2014 school year<br>$624.00 |
| m. Yvette Mongeon<br>400 Providence Pike<br>No. Smithfield, RI 02896 | To:<br>Effective:<br>Salary: | Mathematics Team Advisor – High School<br>2013 – 2014 school year<br>$628.00 |
| n. David Enos<br>18 Sprague Ave.<br>Lincoln, RI 02865 | To:<br>Effective:<br>Salary: | Band Director – High School<br>2013 – 2014 school year<br>$2,007.00 |
| o. Krisann Paradis<br>36 Evergreen Ave.<br>Tiverton, RI 02878 | To:<br><br>Effective:<br>Salary: | Student Council Co-Advisor<br>Middle School<br>2013 – 2014 school year<br>$407.50 |
| p. Joyce Burlingame<br>12 Barbara's Way<br>Lincoln, RI 02865 | To:<br><br>Effective:<br>Salary: | Student Council Co-Advisor<br>Middle School<br>2013 – 2014 school year<br>$407.50 |

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| q. Yvette Manning | To: | Yearbook Advisor – Middle School |
| 82 Plainfield Pike | Effective: | 2013 – 2014 school year |
| Foster, RI 02825 | Salary: | $1,254.00 |

Motion to approve for the 2013-2014 School Year by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

**Team Leader Appointments**

| | | |
|---|---|---|
| a. Kimberly McGowan | To: | Middle School Team Leader – Team 1 |
| 49 Carriage Drive | Effective: | 2013 – 2014 school year |
| Lincoln, RI 02865 | Salary: | $1,800.00 |
| b. Elizabeth McGarry | To: | Middle School Team Leader – Team 2 |
| 15 Lincoln Drive | Effective: | 2013 – 2014 school year |
| No. Smithfield, RI 02896 | Salary: | $1,800.00 |
| c. Nicole Volpe | To: | Middle School Team Leader – Team 3/4A |
| 414 Old River Road | Effective: | 2013 – 2014 school year |
| Manville, RI 02838 | Salary: | $1,800.00 |
| d. Brenda Sylvester | To: | Middle School Team Co-Leader–Team 4B/7 |
| 1032 Great Road | Effective: | 2013 – 2014 school year |
| Lincoln, RI 02865 | Salary: | $900.00 |
| e. Kristen Lowe | To: | Middle School Team Co-Leader–Team 4B/7 |
| 217 Front St. | Effective: | 2013 – 2014 school year |
| Lincoln, RI 02865 | Salary: | $900.00 |
| f. Erika Doherty | To: | Middle School Team Leader – Team 5 |
| 31 Lynne Lane | Effective: | 2013 – 2014 school year |
| Mapleville, RI 02839 | Salary: | $1,800.00 |
| g. Linda Graf | To: | Middle School Team Leader – Team 6 |
| 78 Old Quarry Road | Effective: | 2013 – 2014 school year |
| No. Scituate, RI 02857 | Salary: | $1,800.00 |
| h. Stephen Slattery | To: | Middle School Team Co-Leader – Team 8 |
| 7 Sheffield Drive | Effective: | 2013 – 2014 school year |
| Lincoln, RI 02865 | Salary: | $900.00 |
| i. Denis Martel | To: | Middle School Team Co-Leader – Team 8 |
| 14 Hickory Lane | Effective: | 2013 – 2014 school year |
| Lincoln, RI 02865 | Salary: | $900.00 |
| j. Fred Hoppe | To: | Middle School Team Co-Leader – Team 9 |
| 203 School St. | Effective: | 2013 – 2014 school year |
| Forestdale, RI 02824 | Salary: | $900.00 |

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| k. | Christine Mellor<br>177 Nipmuc Road<br>Foster, RI 02825 | To:<br>Effective:<br>Salary: | Middle School Team Co-Leader – Team 9<br>2013 – 2014 school year<br>$900.00 |
| l. | Jennifer London<br>20 Kirkbrae Drive<br>Lincoln, RI 02865 | To:<br><br>Effective:<br>Salary: | Middle School Technology/World Languages/<br>Art Team Co-Leader<br>2013 – 2014 school year<br>$900.00 |
| m. | Yvette Manning<br>82 Plainfield Pike<br>Foster, RI 02825 | To:<br><br>Effective:<br>Salary: | Middle School Technology/World Languages/<br>Art Team Co-Leader<br>2013 – 2014 school year<br>$900.00 |
| n. | Krisann Paradis<br>36 Evergreen Ave.<br>Tiverton, RI 02878 | To:<br>Effective:<br>Salary: | Middle School Phys. Ed/Music Team Leader<br>2013 – 2014 school year<br>$1,800.00 |

Motion to approve for the 2013-2014 School Year by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

**Coaching Appointments**

| | | | |
|---|---|---|---|
| a. | Brian Fineberg<br>10 Easter St.<br>No. Providence, RI 02904 | To:<br>Effective:<br>Salary: | Director of Athletics – High School<br>2013 – 2014 school year<br>$5,568.00 |
| b. | Christopher Allen<br>33 Sheltra Ave.<br>Coventry, RI 02816 | To:<br>Effective:<br>Salary: | Girls Soccer Head Coach – High School<br>2013 – 2014 Fall Sports Season<br>$4,766.00 |
| c. | Graham Souness<br>5 Teakwood Court<br>East Greenwich, RI 02818 | To:<br>Effective:<br>Salary: | Girls Soccer Assistant Coach – High School<br>2013 – 2014 Fall Sports Season<br>$3,137.00 |
| d. | Brenda Sylvester<br>PO Box 353<br>Albion, RI 02802 | To:<br>Effective:<br>Salary: | Field Hockey Head Coach – High School<br>2013 – 2014 Fall Sports Season<br>$4,766.00 |
| e. | Lea Miguel<br>659 Sandy Lane<br>Warwick, RI 02889 | To:<br>Effective:<br>Salary: | Field Hockey Assistant Coach – High School<br>2013 – 2014 Fall Sports Season<br>$3,136.00 |
| f. | Ashley Mowry<br>13 Stony Drive<br>No. Smithfield, RI 02896 | To:<br>Effective:<br>Salary: | Field Hockey Coach – Middle School<br>2013 – 2014 Fall Sports Season<br>$1,505.00 |

Motion to approve by Roll. Seconded by LaFleur.

Cavanaugh expressed reservations about Letter A, stating she had issues brought to her attention on forfeiting of games, fined for games due to ineligible players, game supervision. Superintendent Fortunato explained the positions are posted and applied for. If there is more than one person applying for a position there is a team to interview the applicants. LaFleur pointed out this is a part time position when a full time director is needed. He said, while mistakes have been made, as a coach he knows the problems involved. Superintendent Fortunato explained the coaches don't get evaluated; however, they will be in the 2013-2014 year because Mr. Hoppe, Mr. Thompson and Mr. McNamara came up with a coaching evaluation. And they are working on a chain of command.

Motion to Table A by Cavanaugh. Seconded by Zito. Motion carried 5-2, with Kristine Donabedian, Mary Anne Roll, Mary Varr, John Carroll, John Lafleur voting against.

Superintendent Fortunato made a recommendation to appoint Michael Fineberg as Director of Athletics for the 2013-2014 school year. Motion to approve by Roll. Seconded by LaFleur. Motion carried 5-2, with Zito and Cavanaugh voting against.

Superintendent Fortunato made a recommendation to appoint the individuals lettered B through M. Motion to approve Cavanaugh. Seconded by Roll. All in favor. Motion carried 7-0.

V. Awarding of Bids

a. Kitchen Equipment – Central

Kitredge Equipment Company $17,366

Lori Miller recommended Kitredge Equipment Company as the lowest and only bidder in the amount of $17,366. She noted this would be paid from the lunch money and would have no impact on the budget. Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

VI. Salary Warrants

April 4, 2013 $1,145,715.23

Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

April 18, 2013 $1,151,064.37

Motion to approve by Varr. Seconded by Carroll. All in favor. Motion carried 7-0.

VII. Expense Warrants

May 20, 2013 12-13 FY $1,762,971.91

Motion to approve by Carroll. Seconded by Varr. All in favor. Motion carried 7-0.

VIII. New Business

a. Home School Request

- Mr. and Mrs. Davie Meikle
- Ms. Aila Keeler
- Ms. Kim Fielding
- Mr. Zillul Mia & Mrs. Shahina Zaman

Motion to approve by Carroll. Seconded by Roll. All in favor. Motion carried 7-0.

IX. School Committee Reports

Mary Anne Roll reported the artwork on display upon entering the auditorium was part of the program done by children across the state. She also reported next month they will be receiving the newly revised version of the Health and Wellness tract. The Wellness Committee met and there were some language changes to the policy, but they added a procedure document.

X. Community Comments

Fred Hoppe congratulated Patti Hien and Lori Miller. He is keeping his fingers crossed for Jayson Schofield. He thanked Ryan McIntyre and Paula Paluch for their service. He commented on the constant change and the testing, testing, testing.

XI. Adjourn

Motion to adjourn at 8:52 PM by Zito. Seconded by Roll. All in favor. Motion carried 7-0.

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MARY VARR, CLERK DATE