

**LINCOLN SCHOOL COMMITTEE
LINCOLN, RHODE ISLAND
MINUTES**

DATE: November 19, 2012
PLACE: Lincoln Middle School
152 Jenckes Hill Road
Lincoln, RI 02865
TIME: 7:00 PM – Open Session

School Committee Members Present: Elizabeth Robson, Chair; Julie Zito, Vice Chair; Mary Varr, Clerk; Tracey Cavanaugh, Kristine Donabedian, John LaFleur, Mary Anne Roll

Others Present: Georgia Fortunato, Superintendent; Eric Banville, Mark Gadbois, Kevin McNamara, Angelo Mencucci, Lori Miller, Melinda Smith, Maryann Struble, Mark Thompson

Opening Ceremony

Right to be Heard – None.

I. Approval of Minutes

- a. September 28, 2012 Meeting Minutes
Motion to approve by LaFleur. Seconded by Cavanaugh. All in favor. Motion carried 7-0.
- b. October 18, 2012 Executive Session Minutes
Motion to approve by LaFleur. Seconded by Cavanaugh. All in favor. Motion carried 7-0.
- c. October 18, 2012 Meeting Minutes
Motion to approve by LaFleur. Seconded by Cavanaugh. All in favor. Motion carried 7-0.

II. Superintendent's Report

a. Citation

Superintendent Fortunato reported the Girls' Soccer Division II JV State Champions ended the season 12-0. Mary Anne Roll read the names as Kristine Donabedian presented the following members with a certificate of recognition:

Emma Abdalla, Lauren Amaral, Megan Chatowsky, Lauren Christo, Lindsay Cullen, Taylor Furtado, Maggie Gillen, Hailee Jarry, Trisha Katz, Maya LaFleur, Amanda McPeak, Brooke Morris, Christin Redding, Taylor Theriault, Victoria Williams, Avery Young, Coaches Christopher Allen and Graham Souness.

The Superintendent reported the Lincoln Middle School Girls' 2012 Northern Division Soccer Champions with 11 wins and one loss. Mary Anne Roll read the names as Kristine Donabedian presented the following members with a certificate of recognition:

Samantha Andres, Christina Bacon, Molly Boyle, Olivia Brigido, Kirstin Drainville, Gabriella Carson, Jianna Iacofanio, Samantha Jarry, Allyson Joly, Sadie Lafleur, Allison Leal, Samantha Leal, Leila Lopart, Lily Loparto, Elizabeth Mann, Gianna Marchetti, Megan McPeak, Riley Soares, Camryn Thompson, Lexi Revis and Coach John LeFleur.

b. Student Update

Principal McNamara introduced Mr. Starring of the Industrial Technology Program. He showed a video of the students' projects using software and equipment for design of objects and animation. William Bray explained how they design cars and with use of the software they see how the cars would work in real life. Austin Recio is in science animation and described putting different objects with different movements and response to thrust, water and light. The Superintendent asked them to come back at the end of the year to show another project. Roll asked how many other districts have these programs and Melinda Smith reported there are other districts with design, but Lincoln is the only one with the animation part. The Chair asked if they built the bikes in the video and Mr. Starring explained they design and build them. Mr. McNamara commented on Mr. Starring's work.

c. Superintendent's Goals 2012-13

RI Leadership Standard #1: Education leaders ensure student achievement by guiding the development, articulation, implementation and sustenance of a shared vision of learning and setting high expectations for each student.

Objective #1: Lincoln Public School Dept. will develop, implement and evaluate a comprehensive assessment and accountability system to increase student achievement PreK-12.

Superintendent's Goals: To improve student achievement.

Objectives: 1. Recruit, support and retain educators who have the capacity to support the district in the direction of the mission, vision and goals. 2. Work with IT Department/building principals to create a data system that uses multiple sources of data to identify unique strengths and needs of students, gaps between desired performance and actual student performance and areas for improvement. 3. Work with central office and building administrators to supervise instruction. 4. Monitor/support the leadership team to implement Race to the Top projects, including the new teacher and administrator evaluation instruments, Study of the Standards, induction for new teachers, formative and interim assessments. 5. Participate in the RTTT Collaborative Learning for Outcomes meetings. 6. Collaborate with Curriculum Director to oversee curriculum development/professional development and assessments. 7. Continue district wide learning walks. 8. Participate in the RTTT State Convening Team.

RI Leadership Standard #2: Education leaders ensure the achievement and success of each student by monitoring and continuously improving learning and teaching.

Objective #1: The Lincoln Public School Dept. will develop, implement and evaluate a comprehensive assessment and accountability assessment and accountability system to increase student achievement PreK-12.

Superintendent's Goals: To improve student achievement.

Objectives: 1. Use data for program evaluation which improves teaching and learning. 2. Guide and support along with Curriculum Director and administrators job-embedded, standards-based professional development that responds to diverse learning needs of education/staff to support each students achievement. (Work with Dana Center in math and science). 3. Develop a culture that promotes shared responsibility to continuously examine beliefs, values and practices in relation to the mission and goals.

RI Leadership Standard #3: Education leaders ensure the success of each student by supervising and managing organizational systems and resources for a safe, high performing learning environment.

Objective #2: The Lincoln Public School Dept. will integrate the use of technology by both students and teachers to improve teaching and learning.

Objective #3: The Lincoln Public School Dept. will pursue and foster a cooperative relationship between every school, home and the community at large, including businesses.

Superintendent's Goals: To enhance home/school communication.

Objectives: 1. Serve on the Health and Wellness committee. 2. Serve on Curriculum Advisory Council. 3. Serve on the District Technology Committee/monitor technology throughout the district. 4. Meet monthly with central office and building administrators. 5. Supervise/evaluate effectiveness of PBIS in all buildings. 6. Prepare quarterly district newsletters.

7. Use Parentlink messaging, listservs, district newsletters, individual school websites, district website and end of the year Superintendent's Report. 8. Work closely with PTO/PTA School Committee Liaisons.

RI Leadership Standard #4: Education leaders ensure the success of each student by collaborating with stakeholders to respond to diverse community interests and needs to mobilize community resources that improve student achievement.

Objective #1: The Lincoln Public School Dept. will develop, implement and evaluate a comprehensive assessment and accountability system to increase student achievement PreK-12.

Superintendent's Goal: To improve student achievement.

Objectives: 1. Collaborate with the Northwest Consortium districts – Burrillville, Smithfield and North Smithfield. 2. Oversees the Race to the Top district/state initiatives and programs. 3. Bring together the resources of schools, parents, guardians, family members and community to protective affect student and adult learning. 4. Improve families in decision making about their children's education – parents to service on committees, screening committees, SIT, parent volunteers in schools. 5. Use effective public information strategies and technologies to communicate with families and community members about the mission, vision and priorities of the district and school community through district newsletters, listserv, Parentlink, district website and individual school websites.

RI Leadership Standard #5: Education leaders ensure the success of each student by modeling personal development, ethical behavior and acting with integrity.

Objective #1: The Lincoln Public School Dept. will develop, implement and evaluate a comprehensive assessment and accountability system to increase student achievement PreK-12.

Superintendent's Goal: To improve achievement. To enhance home/school communication.

Objectives: 1. Maintain high standards for self and others. 2. Assist/guide educators and the community to understand and focus on mission, vision and goals for students within the context of financial and political constraints and influences. 3. Make decisions based on sound principles, research, data and policy. 4. Work collaboratively with all members of the Lincoln community.

RI Leadership Standard #6: Education leaders ensure the success of each student by influencing inter-related educational systems of political, social, economic, legal and cultural contexts in response to the needs of their students.

Objective #4: The Lincoln School Dept. will develop and implement a comprehensive plan that supports improved programs, space and facilities.

Superintendent's Goals: To improve student achievement. To enhance home/school communication.

Objectives: 1. Collect and accurately communicate data about educational performance in a clear and timely manner, relating specifics about the local context to improve policies and inform political dialogue. 2. Communicate effectively with key decision-makers in the community and in broader political contexts to improve public understanding of federal, state and local laws, policies, regulations and statutory requirements. 3. Advocate for increased support for excellence and equity in education through involvement on RISSA Executive Board as the Chair of the NRIC Board of Superintendents and a member of the RTTT State Convening Team. 4. Advocate for public policies that ensure appropriate and equitable human and fiscal resources that improve student learning and eliminate achievement gaps. 5. Work with community leaders to collect and analyze data on economic, social and other issues that impact district and school planning, programs and structures.

d. Approval of Revised Coaching Handbook

Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.

e. Consideration and Potential Vote on High School Grading System

Superintendent Fortunato reported she met with Mr. McNamara on the issues with the grading system. She put this on the agenda because she wanted some guidance from the School Committee on what to do next. The Chair felt it would be beneficial to form a committee and Julie Zito and Tracey Cavanaugh will serve on the committee with the Superintendent, Mr. McNamara and the Guidance Department. They will make a report at the December 11th meeting.

- f. Approval of In-district Tuition Rate
Lori Miller explained one way to calculate the rate is by taking the total annual budget and divide by the number of students and then divided by 182 for a per diem rate. She was aware there is a family that needs a bridge for two students while the building of their home is finished. She looked at what the cost would be with the tax rate and what the state aide would have been. For the year 21012-2013, core instruction of \$8,679 and what the state contributes per students and divide by six for \$548.22 over a year. Kristine Donabedian thought it would 8.1 M divided by average daily membership. Roll wanted the committee to be comfortable with what they are doing and to keep it simple while not having a burden for the family this year.
Donabedian made a motion to approve tuition this year for this family as the total per pupil state aid plus the overage to determine that tuition. Second by Roll. All in favor. Motion carried 7-0.
- g. Approval of Revised Department Chair Job Description
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.
- h. Approval of Revised Special Education Department Chair Job Description
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.
- i. Approval of Revised PBGR Coordinator Job Description
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.
- j. Approval of Disposition of Obsolete Textbooks
Motion to approve by Zito. Seconded by Cavanaugh. All in favor. Motion carried 7-0.
Melinda Smith explained most of the books are obsolete and damaged.
- k. School Lunch Negative Balance Procedures Update
Lori Miller reported there has been a negative trend, but in speaking to the principals it may be people getting used to the process. A number of people have pre-paid.
- l. Vote to Approve 2011-12 Budget Amendments
Lori Miller reported she was looking to move money between accounts, not adding or subtracting anything. This is for the Uniform Chart of Accounts.
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.
- m. Financial Report/Charter Schools Update
Lori Miller reported the projected positive variance is \$437,000 directly related to state aid. They can't amend the bottom line, so that can be budgeted next year, 2013-2014. She is still projecting zero for expenditures because it is still early. The \$161,000 is for the windows they purchased and there is an encumbrance for the truck that hasn't been delivered yet. Four students returned from the Blackstone Valley Prep. Kristine Donabedian noted the Town Council agenda had an item for the extension of the lease for Blackstone Valley Prep. She suggested a joint workshop to discuss concerns. Mary Anne Roll stated she would be there. Miller reported the audit is 95% complete and going well.
- n. Out of State Field Trip Requests
To the United Nations; January 4, 2012; International Business Students
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.

III. Civic Use of Buildings

- a. American Cancer Society Relay for Life - 5/31/13 & 6/1/13 @ LHS - Ferguson Field
Motion to approve by Zito. Seconded by LaFleur. All in favor. Motion carried 7-0.

