

LINCOLN SCHOOL COMMITTEE  
LINCOLN, RHODE ISLAND  
MINUTES

PLACE: Lincoln Administration Building Conference Room  
1624 Lonsdale Avenue  
Lincoln, RI 02865  
DATE: June 20, 2011  
TIME: 5:30 PM

School Committee Members Present: Elizabeth Robson, Chair; Mary Varr, Clerk; Tracey Cavanaugh, Kristine Donabedian, Mary Anne Roll

Absent: Julie Zito, Vice Chair; John Lafleur

Others Present: Georgia Fortunato, Superintendent; Eric Banville, Kevin McNamara, Angelo Mencucci, Lori Miller, Melinda Smith, Maryann Struble, Mark Thompson

I. Superintendent's Reports

a. Rescissions

Superintendent Fortunato read the list of recommended rescissions: Susan Mischler, Cynthia Skelton, Susan Pepper, Danielle Cahill. There are eight teachers for which there are no positions. Superintendent Fortunato and Mary Ann McComiskey will be meeting with them.

Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 4-0, without Varr present.

b. Approval of Lincoln High School Handbook Revisions

Principal McNamara reviewed the revisions to the handbook, including the dance policy, academic probation. He explained there approximately 70-80 students that are not completing exhibition during the semester they are taking it. McNamara suggested including the National Business Honor Society. Another recommendation is to change the tardy policy to 30.

Mary Varr's arrival is noted at 5:44 PM.

McNamara explained the separate hand book for athletics developed from *Life of an Athlete*. Athletes will be required to attend a review and parents will need to sign off. The Chair expressed concern this was taking one group and holding them to a higher standard and that there is no expectation in written form for other groups. McNamara stated they could develop a handbook for "extra curricular activities", but there are items in the athletic handbook that are specific to athletics, such as practices. Consensus was to broaden the handbook.

Motion by Donabedian to approve the Lincoln handbook revisions as presented. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

c. Approval of Lincoln Middle School Handbook Revisions

Principal Thompson presented the revisions to the Middle School handbook. The first page will be an acknowledgement form to be signed by parents. He noted cell phones are a big issue; parents feel students should be accessible to parents' texts and calls. The school phones in the office are also busy with students coming in to call parents regarding social plans. Dress will be addressed. Under attendance they have changed the ability to obtain assignments after three days' absence. Other changes include academic integrity, the addition of MMS, student conferences, the approval of a summer school program, Honor Roll qualifications. Thompson noted student who leave sick must report to the school nurse. They updated the bullying policy. The social event policy is non-specific since he doesn't know what it will be. He noted hockey is a club that they recognize, but they are not sponsored. Discussion ensued regarding the wording to "a timely fashion" under MMS.

Motion to approve changes to the Middle School Handbook by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

d. Approval of Energy Upgrades

Angelo Mencucci noted that four months ago there was a report by a subsidiary of National Grid, Energy Source, on energy savings in an average of 2.47 years. There is an interest free incentive on replacement fixtures that could be done outside the capital funding programs. This is the final wave of the lighting program. Lori Miller cited the savings at Central would be \$573. The monthly payment would be \$949, so they would have to pay an additional \$371/month. The saving would be almost \$21,000. The savings would offset the cost.

Mencucci noted there is a five year warranty on fixtures and two years on bulbs. Last year they spent over \$5,000 just in light bulbs and \$3,200 in ballasts. They would take the power off the ballasts and have an electrician replace the fixtures for a total of \$14,674. That is for current 1972 fixtures. It would happen this summer at all schools.

Motion to approve by Donabedian. Second by Cavanaugh. All in favor. Motion carried 5-0.

## II. Personnel Recommendations

### Retirements

- a. Linda Templeton  
81 Wilbur Road, PO Box 241  
Lincoln, RI 02865
- From: Teacher Assistant – Saylesville Elementary  
Effective: June 24, 2011

Motion to approve by Cavanaugh. Seconded by Roll. All in favor. Motion carried 5-0.

Superintendent Fortunato explained they would have Linda back in September to recognized her 18 years of service.

### Resignations

- a. Monique Latessa  
108 Kickemuit Avenue  
Bristol, RI 02809
- From: Principal – Saylesville Elementary  
Effective: June 30, 2011

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

Superintendent Fortunato reported that she wished Monique well and understood her passion for teaching and her desire to return to the classroom.

### Leave of Absences

- a. Pamela Azar  
1069 Great Road  
Lincoln, RI 02865
- From: Social Studies – Middle School  
Effective: 2011-12 School Year

Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

### Teacher Appointments

- a. Brian Grant  
11 Rita Street  
Warwick, RI 02889
- To: .8 Industrial Technology – High School  
Effective: August 24, 2011  
Salary: B-1 \$32,388.00

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

- b. Joseph Abarr  
5 Wood River Drive  
Hope Valley, RI 02832
- To: .4 Social Studies – High School  
Effective: August 24, 2011  
Salary: B-3 \$18,582.80

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

- c. Susan Pepper  
286 Huntinghouse Road  
North Scituate, RI 02857
- To: SNAP Teacher – Northern Elementary  
Effective: July 5, 2011 – August 2, 2011  
Salary: \$44/hour

Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

### Support Staff Appointments

- a. Jan Maziarz  
626 Smithfield Rd. #504  
No. Providence, RI 02904
- To: 15 hr/wk PT TA - Lonsdale  
Effective: 8/29/11 – end of school year  
Salary: \$9.75/hour

- b. Lisa Harrington  
949 Greenville Ave.  
Smithfield, RI 02828
- To: 15 hr/wk PT TA - Lonsdale  
Effective: 8/29/11 – end of school year  
Salary: \$9.75/hour

- |   |                              |   |
|---|------------------------------|---|
| c. Michelle Labossiere<br>16 Maplehurst St.<br>Lincoln, RI 02865      | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Lonsdale<br>8/29/11 – end of school year<br>\$9.75/hour  |
| d. Jennifer Tellier Eklund<br>5 Smith St.<br>Lincoln, RI 02865        | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Lonsdale<br>8/29/11 – end of school year<br>\$9.75/hour  |
| e. Paula O'Neill<br>16 Womantam Lane<br>Cumberland, RI 02864          | To:<br>Effective:<br>Salary: | 12 hr/wk PT TA - Lonsdale<br>8/29/11 – end of school year<br>\$9.75/hour  |
| f. Cindy Flaxington<br>40 Mark Drive<br>Lincoln, RI 02865             | To:<br>Effective:<br>Salary: | 12 hr/wk PT TA - Lonsdale<br>8/29/11 – end of school year<br>\$10.25/hour |
| g. Christine Tomlinson<br>8 Stone Bridge Road<br>Cumberland, RI 02864 | To:<br>Effective:<br>Salary: | 12 hr/wk PT TA - Lonsdale<br>8/29/11 – end of school year<br>\$10.25/hour |
| h. Elaine Sullivan<br>22 Joyce Ann Drive<br>Manville, RI 02838        | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Central<br>8/29/11 – end of school year<br>\$10.25/hour  |
| i. Kristen Berthellette<br>63 Linden St.<br>Pawtucket, RI 02861       | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Central<br>8/29/11 – end of school year<br>\$9.75/hour   |
| j. Cynthia Mardo<br>34 Greenwood Lane<br>Lincoln, RI 02865            | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Central<br>8/29/11 – end of school year<br>\$9.75/hour   |
| k. Mary Amaral<br>40 Williams St.<br>Lincoln, RI 02865                | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Central<br>8/29/11 – end of school year<br>\$10.25/hour  |
| l. Jean Birchell<br>1177 Smithfield Ave.<br>Lincoln, RI 02865         | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Northern<br>8/29/11 – end of school year<br>\$10.25/hour |
| m. Teresa Kratman<br>19 Mussey Brook Road<br>Manville, RI 02838       | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Northern<br>8/29/11 – end of school year<br>\$9.75/hour  |
| n. Nancy Mercier<br>22 Jennifer Lane<br>No. Smithfield, RI 02896      | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Northern<br>8/29/11 – end of school year<br>\$9.75/hour  |
| o. Jeanne Leclerc<br>16 Evergreen St.<br>Lincoln, RI 02865            | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Northern<br>8/29/11 – end of school year<br>\$10.25/hour |
| p. Karimah Hernandez<br>17 Garwaine Drive<br>Lincoln, RI 02865        | To:<br>Effective:<br>Salary: | 15 hr/wk PT TA - Northern<br>8/29/11 – end of school year<br>\$10.25/hour |

- q. Karen Vincent  
15 Linda Lane  
Cumberland, RI 02864  
To: 15 hr/wk PT TA - Northern  
Effective: 8/29/11 – end of school year  
Salary: \$9.75/hour
- r. Robin Brown  
1204 Lonsdale Ave.  
Lincoln, RI 02865  
To: 15 hr/wk PT TA - Saylesville  
Effective: 8/29/11 – end of school year  
Salary: \$10.25/hour
- s. Deborah Aldrich  
17 Keane St.  
Lincoln, RI 02865  
To: 15 hr/wk PT TA - Saylesville  
Effective: 8/29/11 – end of school year  
Salary: \$10.25/hour
- t. Linda Sherman  
6 Farnworth Drive  
Lincoln, RI 02865  
To: 15 hr/wk PT TA - Saylesville  
Effective: 8/29/11 – end of school year  
Salary: \$10.25/hour
- u. Leslie Garabedian  
173 Hazel St.  
Lincoln, RI 02865  
To: 15 hr/wk PT TA - Saylesville  
Effective: 8/29/11 – end of school year  
Salary: \$10.25/hour  
Motion to approve by Roll. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

**Coaching Appointments**

- a. Kevin L'Hereux  
115 Maple Street  
Manville, RI 02838  
To: Hockey Assistant Coach – High School  
Effective: 2011-12 Winter Sports Season  
Salary: Per contract
- b. Michael Tuorto  
3 Meadow Avenue  
North Providence, RI 02911  
To: Wrestling Head Coach – High School  
Effective: 2011-12 Winter Sports Season  
Salary: Per contract  
Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

III. Awarding of Bids

- a. Grounds Equipment – Riding Mower  
Steven Roy Power Equipment, Inc. \$6,495.00

Miller reported there was one response and recommended Steven Roy Power Equipment Inc. for \$6,495. Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

- b. Lonsdale Elementary Playground Installation  
Piccoli Paving Inc. \$58,730.00  
New England Recreation Group, Inc. 61,500.00

Miller reported the apparent low bidder did not meet specification and commended approving New England Recreation Group, Inc. for \$61,500.00

Motion to approve by Donabedian. Seconded by Roll. All in favor. Motion carried 5-0.

- c. Paving Projects – Lonsdale Elementary

|                             | <u>Lot</u> | <u>Walkway</u> | <u>Total</u> |
|-----------------------------|------------|----------------|--------------|
| All States Asphalt, Inc.    | \$49,900   | \$3,999        | \$53,899     |
| D'Ambra Construction Co Inc | 49,950     | 4,200          | 54,150       |
| Hartford Paving Corp.       | 56,000     | 5,500          | 61,500       |
| Lucena Brothers, Inc.       | 59,900     | 3,350          | 63,250       |
| Picoli Paving, Inc.         | 67,732     | 3,405          | 71,137       |
| J.H. Lynch & Sons, Inc.     | 80,350     | 7,320          | 87,670       |
| Cassis II, Inc.             | no bid     | 19,848         | 19,845       |

Miller explained the apparent low bidder didn't bid on the lot; all others bid on both the lot and walkway. Miller recommended All States Asphalt, Inc. for a total of \$53,899. Mencucci noted the vendor following Lincoln School's specifications.

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

d. Carpeting/Vinyl/Tile Floor Installation

|  |             |
|--|-------------|
| Central, Lonsdale, Northern and Saylesville Elementary Schools |             |
| Domenic & Sons Floor covering                                  | \$83,480.00 |
| Factory Carpet Outlet Co.                                      | 87,860.00   |
| Sherwin-Williams Floor Covering                                | 75,828.55   |
| Ruggieri Brothers, Inc.  | 96,150.00   |

Miller recommended Domenic & Sons Floor Covering for \$83,480.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

e. Asbestos Abatement Projects

|  |           |
|--|-----------|
| Central, Lonsdale and Saylesville Elementary Schools |           |
| C.L. Vinagro Corp.                                   | \$48,600. |
| AA Asbestos Abatement Co.                            | 55,920.   |
| SITECON Corporation                                  | 99,958.   |

Miller recommended C.L. Vinagro Corp. for \$48,600.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

f. Boiler Installation Saylesville Elementary

|                               |           |
|-------------------------------|-----------|
| F.G. Lees                     | \$64,876. |
| Gem Mechanical Services, Inc. | 65,800.   |
| Summit Heating Services, Inc. | 69,955.   |

Miller recommended F.G. Lees at \$64,876.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

g. Installation of Fencing

|  |           |
|--|-----------|
| Central, Lonsdale, Saylesville and Northern Elementary Schools |           |
| Citiworks, Inc.  | \$10,152. |
| Wood & Wire Fence Co., Inc.                                    | 11,711.   |

Miller recommended Citiworks, Inc. for \$10,152.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

h. HS Gym South Floor Refinishing

|                           |           |
|---------------------------|-----------|
| Rainbow Floors LLC        | \$11,880. |
| Factory Carpet Outlet Co. | 14,489.   |

Miller recommended Rainbow Floors LLC for \$11,880.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

i. Irrigation Line HS Football Field

|                                      |          |
|--------------------------------------|----------|
| New England Lawn Sprinkler Co., Inc. | \$6,300. |
| Cassissi II, Inc.                    | 7,969.   |

Miller recommended New England Lawn Sprinkler Co., Inc. for \$6,300.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

j. Roof Replacement – HS & Lonsdale Elementary

|  |             |           |
|--|-------------|-----------|
|  | High School | Lonsdale  |
| Patrick J. McKenna Roofing, Inc.                     | \$120,400.  | \$71,500. |
| M. Barboza & Sons Roofing &<br>Sheet Metal Co., Inc. | 173,500     | 69,000.   |

The Superintendent noted this is subject to funding, through the CDC or they will get permission to use the surplus. She is meeting with the Town Administrator tomorrow. Miller recommended a split bid with Patrick J. McKenna Roofing for the high school at \$120,400 and M. Barboza & Sons Roofing & Sheet Metal Co. for Lonsdale at \$69,000.

Motion by Donabedian to approve subject to funding. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

|                                   |           |
|-----------------------------------|-----------|
| k. Bleacher Replacement HS Gym    |           |
| Robert H. Lord Company            | \$51,850. |
| Corbin Interior Specialties, Inc. | 68,295.   |

Miller recommended Robert H. Lord Company for \$51,850.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

|  |           |
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| l. Stage Curtain Replacement – High School |           |
| New England Stage & Shade                  | \$ 9,888. |
| Walker Specialties, Inc.                   | 10,850.   |
| Ted's Paint & Decorating, Inc.             | 17,030.   |

Miller recommended New England Stage & Shade for \$9,888.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

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| m. Acoustical Sound Battening Installation |                       |
| Central Elementary                         |                       |
| William H. Peppes, Inc.                    | Not to exceed \$7,500 |

Miller recommended William H. Peppes, Inc. not to exceed \$7,500. Mennucci explained he had budgeted that amount of money, so this will either be phase one or point of completion. With only one bid, he has the flexibility to not be over budget. The vendor thought they may be able to complete the work.

Motion by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

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| n. Irrigation Abatement Meter Installation HS & MS |           |          |
|  | LHS       | LMS      |
| F.G. Lees & Son, Inc.                              | \$ 8,850. | \$5,466. |
| Gem Mechanical Services, Inc.                      | 10,856.   | 4,100.   |

Miller recommended a split bid with F.G. Lees & Son for LHS at \$8,850 and Gem Mechanical Services, Inc. for LMS at \$4,100.

Motion to approve by Donabedian. Second by Roll and Cavanaugh. All in favor. Motion carried 5-0.

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|---------------------|----------------|
| IV. Salary Warrants |                |
| June 2, 2011        | \$1,118,903.29 |

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

|               |                |
|---------------|----------------|
| June 16, 2011 | \$1,131,926.67 |
|---------------|----------------|

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

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|------------------------|--------------|
| V. Expense Warrants    |              |
| June 20, 2011 10-11 FY | \$430,977.42 |

Motion to approve by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

VI. Community Comments  
Lori DeSimone, speaking on behalf of the LTA, wished the retirees luck in their future endeavors.

VII. Adjourn  
Motion to adjourn at 6:40 PM by Donabedian. Seconded by Cavanaugh. All in favor. Motion carried 5-0.

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MARY VARR, CLERK

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DATE