

**MINUTES OF MEETING  
LINCOLN PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**June 27, 2017**

**CALL TO ORDER:**

**Chairwoman Karen Quinn called the meeting to order at 5:38 PM at the Lincoln Public Library.**

**PRESENT:**

**Chairwoman Karen Quinn, Trustee Merle Krueger and Treasurer Rita Caraccia were present. Also in attendance were Becky Boragine, Library Director and Assistant Library Director Robin Nyzio.**

**ABSENT/EXCUSED:**

**Trustee Gertrude Toher and Ann Rageotte**

**APPROVAL OF MINUTES:**

**The Minutes of the May 30, 2017 meeting were reviewed. A motion to accept the minutes was made by Treasurer Caraccia and seconded by Trustee Krueger. The motion was approved unanimously.**

**DIRECTOR'S REPORT:**

**Ms. Boragine informed the Board that she attended Town Director's meetings. During May four computer classes were held, ten storytimes, eleven children's programs, one teen program, and**

sixteen adult took place. Ms. Boragine indicated that items added to the collection in May were 886 books, videos, CD's, magazines, DVD's, CD-ROMS, etc. Also, circulated were 13,369 items. A total of 41 new patrons were given library cards. A total of 3,985 items were loaned out to other libraries and 1,527 items were borrowed. The in-house computer usage was 1,388. The Library web pages were accessed 198,268 times. The online database usage was 4,607. Overdrive usage was 1,605 and includes 415 Audio, 8 Video, 0 Music, 1,185 E-Books and all other E-Books usage was 11.

Ms. Boragine informed the Board that the Summer Reading Program has kicked off; there were over seventy patrons who attended the event in June. She also discussed the Providence Journal archives subscription and Ancestry.com A motion to accept the Director's report for May was made by Trustee Krueger and seconded by Treasurer Caraccia. The motion was approved unanimously.

#### **FINANCIAL REPORT:**

Treasurer Caraccia presented the financial report and the balances of the accounts as follows:

- Fines: \$0.00
- Champlin Account: \$36,512.12
- Trustees Account: \$23336.46
- Checking Account: \$2,032.12
- Certificate of Deposit: \$0.00

- **Catie Kurowski Fund: \$0.00**

**Treasurer Caraccia indicated that there is one checks totaling \$50.00 that is needed to be paid this month. A motion that the Board agrees that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Trustee Krueger and seconded by Chairwoman Quinn. The motion was approved unanimously.**

### **UNFINISHED BUSINESS:**

**Ms. Boragine has spoken with the Town Administrator about the ongoing “cloud” project. The Town is working on splitting out the electrical component of the bid and are waiting to hear back from the electrician.**

**The board discussed “green space”. Don Leighton from the Beta Group sent people to the library to take measurements and is working on plans to send to the Board. The Assistant Director will send out an update when she receives something from the architect during the summer. Treasurer Caraccia asked if the Catie Kurowski money would be used for the green space; Ms. Boragine indicated that she would reach out the family, however the monies have been earmarked for the Young Adult section. Ms. Boragine also indicated that she will have an accounting of the Catie Kurowksi monies for the next board meeting as there have been some additional donations**

made to this fund.

**NEW BUSINESS:**

Chairwoman Quinn and Ms. Boragine received a letter of resignation from Trustee Gertrude Toher. The Board extends its gratitude to Mrs. Toher for her service to the Library and the Board and wishes her well. This letter was sent to the Town Clerk and Councilmen Russo who will need to appoint a new Trustee from his district. The Board was asked to recommend a new Board member if they know of someone who may be interested.

The next board meeting will be held August 15, 2017 at 5:30 pm.

The calendars can be found online at the library website.

The newsletter is available online. Ms. Boragine again encourages all Board members to sign up online to receive it electronically. Ms. Boragine indicated that over 190 people, mostly children, have signed up for the summer reading program.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

**There being no further business, a motion was made by Treasurer Caraccia and seconded by Trustee Krueger to adjourn the meeting at 6:07 PM. The motion was approved unanimously.**

**Respectfully submitted,**

**Joan Dion**

**Board Secretary**

**LINCOLN PUBLIC LIBRARY**

**145 Old River Road**

**Lincoln, Rhode Island 02865-1395**

**401-333-2422**

**Becky A. Boragine**

**Karen Quinn**

**Director**

**Library Board Chairman**

**DATE: June 27, 2017**

**TO: Trustee Treasure**

**FROM: Cindy**

**Checks the Library needs for payments:**

**1. Joan Dion      \$50.00**

**ADDENDUM; TREASURER'S REPORT      -      RITA CARACCIA**

**For June 27, 2017**

<b>CHECKING ACCT</b>	<b>\$ 2,032.12</b>
<b>MONEY MKT ACCT</b>	<b>\$ 23,336.46</b>
<b>CHAMPLIN ACCT</b>	<b>\$ 36,512.12</b>
<b>TOTAL</b>	<b>\$ 61,880.70</b>