

**MINUTES OF MEETING  
LINCOLN PUBLIC LIBRARY  
BOARD OF TRUSTEES  
March 2, 2015**

**CALL TO ORDER:**

**Chairwoman Karen Quinn called the meeting to order at 5:34 PM at the Lincoln Public Library.**

**PRESENT:**

**Chairwoman Karen Quinn, Treasurer Rita Caraccia, Trustee Merle Krueger were present. Also in attendance was Becky Boragine, Library Director**

**ABSENT:**

**None**

**APPROVAL OF MINUTES:**

**The Minutes of the February 3, 2015 meeting were reviewed. A motion to accept the minutes was made by Trustee Krueger and seconded by Treasurer Caraccia. The motion was approved unanimously.**

**DIRECTOR'S REPORT:**

**Ms. Boragine informed the Board that she attended a Town Directors meeting and the OSL quarterly meeting. During January two**

computer classes were held, three story times, seven children's programs, and seven adult programs took place. Ms. Boragine indicated that items added to the collection in January were 1065 books, videos, CD's, magazines, DVD's, CD-ROMS, etc. Also, circulated were 15,003 items. A total of 31 new patrons were given library cards. Loaned 4,461 items out to other libraries and borrowed 1,689 items. The in-house computer usage was 1,242. The Library web pages were accessed 150,016 times. The online database usage was 757. Overdrive usage was 1,326 and includes 286 Audio, 7 Video, 5 Music, 1,028 E-Books and all other E-Books usage was 177.

A motion to accept the Director's report was made by Trustee Krueger and seconded by Treasurer Caraccia. The motion was approved unanimously.

#### **FINANCIAL REPORT:**

Library Director Becky Boragine reported the balances as follows:

- Fines: \$0.00
- Champlin Account: \$191,631.39
- Trustees Account: \$18,191.05
- Checking Account: \$6,835.02
- Certificate of Deposit:
- Catie Kurowski Fund: \$4,337.30

Money has been transferred from the Champlin account to pay for

electrical work, the deposit on the new reference desk and for moving of the cable wires. A small amount of checks to other towns need to be written out for book fees. The money to repair the parking lot is in the Champlin account already and the balance will be allocated towards the reference desk, end panels and adding storage space. This report was presented by Becky Boragine, Library Director.

A motion that the Board agrees that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Trustee Krueger and seconded by Treasurer Caraccia. The motion was approved unanimously.

#### **UNFINISHED BUSINESS:**

Ms. Boragine provided an update on the library renovation. The end panels are on order, the reference desk is on order and a deposit has been made on it from the Champlin grant monies. If there are any leftover funds, the lighting units over the old reference desk area will be addressed. Furniture will be coming in for the seating area. This furniture has been provided by the Friends of the Library. The Freegal database use has been made part of this year's budget. Ms. Boragine was asked to look into getting an online subscription to the Projo, especially for obituaries. The online subscription to Projo is very expensive and cost prohibitive for the library. It might be something that OSL or Ask RI might be able to address.

**NEW BUSINESS:**

**OLIS is offering a program for Trustees on the Art of Fundraising on March 21st, 2015.**

**Saturday, March 28th, 2015 is “Library Day” statewide and is enticing people to come to the library and see all the services offered by libraries throughout the state. It will also be an amnesty day for fines.**

**Ms. Boragine indicated that she is working on making this a “family event” and will be having a craft project for the kids, and a magician.**

**The monthly newsletters and calendars have been sent out and distributed to patrons and can be found online at the library website.**

**Next Meeting is March 31, 2015 at 5:30 pm.**

**PUBLIC COMMENT:**

**None**

**ADJOURNMENT:**

**There being no further business, a motion was made by Trustee Krueger and seconded by Treasurer Caraccia to adjourn the meeting 5:51 PM. The motion was approved unanimously.**

**Respectfully submitted,**

**Joan Dion**

**Board Secretary**