

MINUTES OF SPECIAL MEETING

CAPITAL IMPROVEMENTS

LINCOLN PUBLIC LIBRARY

BOARD OF TRUSTEES

September 7, 2010

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:35 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Merle Krueger, Denise Blais and Will Postle (arrived late at 5:45 pm), Trustees were present. Also in attendance was Becky Boragine, Library Director.

ABSENT:

Diane Walsh, Treasurer was absent.

APPROVAL OF MINUTES:

None

DIRECTOR'S REPORT:

None

FINANCIAL REPORT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS (Capital Improvements to Library):

The Board discussed a potential renovation project to the existing building.

Ms. Boragine discussed the need to expand the circulation area out further into the foyer and the possibly of adding bookshelves on the children's area side. Chairwoman Quinn questioned what would be gained by expanding the circulation area further out into the foyer area.

Copies of the existing building plans were distributed so all members could have a sense of the layout of the existing building.

A discussion was held on expanding the existing building and where the expansion should be put – i.e. tennis court side of building, rear of building, or renovating the lobby. All members agreed that the circulation area needs to be addressed. Ms. Boragine indicated that she had some funds from the Champlin Grant that could be used to re-design the circulation area.

She also discussed the recent renovations in Bristol and Burrillville

cost around \$275 & \$230 per square foot respectively.

Mr. Krueger thought that using a \$250 /SF number would be a safe number to estimate and that if the Board considered a 12 x 20 addition, the cost would be roughly \$60,000 and that the addition could be a new room for the computer area.

Ms. Blais discussed that any addition to the building should be done so that if any future renovations are done it could be incorporated into those design plans.

Chairwoman Quinn indicated that in order for any further discussion of construction for the Library take place, the Board needs the advice/expertise of someone in the construction field in order to proceed. She indicated that between her and Diane Walsh that they should be able to have someone provide information for the next scheduled Board meeting. Ms. Boragine is going to contact the Town Engineer & Building Inspector for their recommendations and report back.

Ms. Boragine also discussed replacement of carpeting in the building and she has applied for money from Champlin for that purpose. Ms. Blais questioned whether tile should be an option for the Library. Ms. Borgaine indicated that tiles would be too noisy.

Ms. Boragine also indicated that the parking lot is slated for seal

coating/grading in September by the Town.

ADJOURNMENT:

There being no further business, a motion was made by Will Postle and seconded by Denise Blais to adjourn the meeting at 6:48 PM. The motion was approved unanimously.

Respectfully submitted,

Joan Dion

Board Secretary