

**MINUTES OF MEETING  
LINCOLN PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**April 27, 2010**

**CALL TO ORDER:**

**Karen Quinn, Chairman called the meeting to order at 5:34 PM at the Lincoln Public Library.**

**PRESENT:**

**Karen Quinn, Chairman, Diane Walsh, Treasurer, Dean Voyer and Wil Postle, Trustees were present. Also in attendance was Becky Boragine, Library Director.**

**ABSENT:**

**Denise Blais, Trustee was absent.**

**APPROVAL OF MINUTES:**

**The Minutes of the March 30, 2010, meeting were reviewed. A motion to accept the Minutes was made by Wil Postle and seconded by Dean Voyer. The motion was approved unanimously.**

**DIRECTOR'S REPORT:**

**The Library has been very busy with the upcoming Bear Auction. The Bears are on display and will be auctioned off on April 28th.**

**The Library received a \$750.00 legislative grant check from Senator Connors.**

**Ms. Boragine sent a response to the Governor's Commission on Disabilities do to their request for minor changes at the Library. The placement of standing handicapped signs in the parking lot and the covering of pipes under the sinks in the lavatories has been complete per their request.**

**Ms. Boragine attended the weekly directors meetings at the Town for the month of April. She also attended, "codes, codes, codes," workshop at OSL. This workshop focused on the Millennium database used by Libraries.**

**Ms. Boragine informed the Board there has been some interest in attending the ALA Conference in Washington, DC. The conference will be held in June and Ms. Boragine will research the cost of sending 2 employees. She will inform the Board of her findings.**

**A motion to accept the Director's Report was made by Wil Postle and seconded by Dean Voyer. The motion was approved unanimously.**

**FINANCIAL REPORT:**

**Treasurer Diane Walsh reported the following balances:**

- **Champlin account - \$23,317.31**
- **Trustees account - \$20,425.17**
- **Checking account - \$153.61**
- **Certificate of Deposit - \$81, 023.16**
- **Catie Kurowski Fund - \$4,124.03**

**These amounts were the same as last month. The monthly bank statements were not received by the Treasurer.**

**A check was written to the Town for \$4,512.43 for fines collected.**

**A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Wil Postle and seconded by Dean Voyer. The motion was approved unanimously.**

#### **UNFINISHED BUSINESS:**

**Ms. Boragine informed the Board that the Town Budget has been submitted by the Budget Board for approval at the Financial Town Meeting. Library will be seeing an increase of \$21,700.00, which consists of mostly salaries and Healthcare increases.**

**The policy on email and computer use by employees was not approved by the Board.**

**Ms. Boragine will be submitting a request for a \$26,000 grant from the Champlin Foundation. This will help in the re-carpeting of the Children's room and any current areas that have not been carpeted within the last few years.**

**NEW BUSINESS:**

**No new business.**

**ADJOURNMENT:**

**There being no further business, a motion was made by Karen Quinn and seconded by Dean Voyer to adjourn the meeting at 6:18 PM. The motion was approved unanimously.**

**Respectfully submitted,**

**Caitlyn P. Choiniere**

**Board Secretary**