

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
August 18, 2009**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:35 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer, Denise Blais and Dean Voyer, Trustees were present. Also in attendance was Becky Boragine, Library Director.

ABSENT:

Wil Postle, Trustee was absent.

APPROVAL OF MINUTES:

The Minutes of the June 23, 2009, meeting were reviewed. A motion to accept the Minutes was made by Denise Blais and seconded by Dean Voyer. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine informed the Board the circulation at the Library has been great.

The Library collected 50 bears to auction off on August 26th. The Valley Breeze wrote a great article about the fundraiser and hopefully the Woonsocket Call and Pawtucket Times will run a story also. The last day to put a bid on a Bear is August 26th, between 6pm and 7pm.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances:

- Champlin account - \$3.85**
- Trustees account - \$25,156.42**
- Checking account - \$277.82**
- Certificate of Deposit - \$72,356.83**
- Catie Kurowski Fund - \$4,071.32**

A check was written to the Town for \$4,707.64 for fines collected.

The Certificate of Deposit is up for renewal. The Board unanimously voted to take \$7,643.17 from the Trustees Account and deposit it in the CD. This would make the CD an even \$80,000.00 for renewal.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Denise Blais and seconded by Dean Voyer. The motion was approved unanimously.

NEW BUSINESS:

The Personnel Department distributed a new Policy and Procedure Handbook. It will need to be reviewed by each full-time employee and an “Acknowledgement of Receipt,” form will have to be signed by them.

The Computer/Internet Access Policy has been updated. The Policy will now define “Children,” as 9 years of age and younger. Also, some wording within the Policy was updated. A motion was made by Karen Quinn and seconded by Dean Voyer to approve the changes. The motion was approved unanimously.

ADJOURNMENT:

There being no further business, a motion was made by Denise Blais and seconded by Dean Voyer to adjourn the meeting at 6:15 PM. The motion was approved unanimously.

Respectfully submitted,

**Caitlyn P. Choiniere
Board Secretary**