

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
June 24, 2008**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:37 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer, Denise Blais and Wil Postle, Trustees were present. Also in attendance was Becky Boragine, Library Director and Diane Dexter, Assistant Library Director.

ABSENT:

Dean Voyer, Trustee excused.

APPROVAL OF MINUTES:

The Minutes of the May 27, 2008, meeting were reviewed. A motion to accept the Minutes was made by Denise Blais and seconded by Diane Walsh. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine informed the Board that she attended the weekly meeting at the Town. She also attended a workshop on "Managing

Disruptive Behavior in the Library.” Ms. Boragine and Assistant Director Dexter attended the RILA conference. Ms. Boragine attended an OLIS Directors meeting in Jamestown and a Special Meeting on Legislation.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances:

- **Champlin account - \$2.99**
- **Trustees account - \$27,382.22**
- **Checking account - \$376.30**
- **Certificate of Deposit - \$54,033.13**
- **Catie Kurowski Fund - \$3,952.63**

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Wil Postle and seconded by Denise Blais. The motion was approved unanimously.

UNFINISHED BUSINESS:

During last months meeting Ms. Boragine gave each Board member a copy of the final Needs Assessment. They will review the Needs Assessment at a later date.

NEW BUSINESS:

Personnel Director, Joanne McManus has requested more policies from the Library. Ms. Boragine will work on this project.

The security system went out to bid. Sonatrol was the approved bidder and has done a walk through of the Library. They will be out within the next two weeks to start installation of the system.

Library Board Director, Karen Quinn, and Trustee, Wil Postle, met with the Town Administrator this month. He spoke about the Capital Improvement Committee and the priorities they came up with. Mr. Almond stated that the Library is on the list and when they are next on the list, the Library Board will be contacted. He also spoke to Karen and Wil about the Capital Improvement Committee's suggesting about using Library services at the new Senior Center and the Literacy Center. The Board was surprised to hear this because they have not been contacted to discuss this service. The Board had discussion about seeing if the Capital Improvement Committee would come and talk with the Board at one of their monthly meetings. They also spoke about the 5% raise that was not given to Ms. Boragine in the 2007/2008 fiscal year. Mr. Almond felt that he was correct in only giving her the 3% raise that was given to all Department Heads. Mr. Almond feels that the Trustees do not have the power to pay increases and negotiate contracts. He feels that the Laws on Library Trustees are archaic and need to be revised.

A motion was made by Wil Postle and seconded by Denise Blais to

put \$600.00 in reserve for 1 to 2 additional Children's Summer Programs. The motion was approved unanimously.

A motion was made by the Board to not meet in the month of July. The next meeting will be on August 19, 2008. The motion was approved unanimously.

ADJOURNMENT:

There being no further business, a motion was made by Denise Blais and seconded by Diane Walsh to adjourn the meeting at 6:29 PM. The motion was approved unanimously.

Respectfully submitted,

Caitlyn P. Tucker

Board Secretary