

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
May 29, 2007**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:32 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer, Wil Postle and Dean Voyer, Trustees were present. Also in attendance were Becky Boragine, Library Director and Gretchen Hanley, Reference Librarian. A special guest was present, Mike Gingras, from Boy Scout Troop 64. He was observing the Board meeting as a prerequisite for his upcoming advancement to Eagle Scout.

ABSENT

Denise Blais, excused.

APPROVAL OF MINUTES:

The Minutes of the April 24, 2007, meeting were reviewed. A motion to accept the Minutes was made by Wil Postle and seconded by Dean Voyer. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine attended three meetings for the newly named library consortium, Ocean State Libraries. She was named secretary for the Ocean State Library consortium.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances:

- Champlin account - \$8,466.33**
- Trustees account - \$34,173.95**
- Checking account - \$372.94**
- Certificate of Deposit - \$51,442.64**
- Catie Kurowski Fund - \$2,663.13**

Two checks were returned for insufficient funds. This costs the Library \$10.00 per returned check. This amount will be added to the patron's outstanding bill. Gretchen Hanley will contact these patrons and advise them of what has happened.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Dean Voyer and seconded by Wil Postle. The motion was approved unanimously.

UNFINISHED BUSINESS:

The Board reviewed a Request for Proposals (RFP) that Ms. Boragine

constructed for a Library Building Consultant. She will speak with the Purchasing Department at the Town Hall to see if she has a complete RFP to send to prospective consultant. After much discussion, the Board was satisfied with the RFP and Ms. Boragine will distribute them to qualified consultants after conferring with the Purchasing Department.

NEW BUSINESS:

Ms. Boragine will submit the following requests for the year 2007 Champlin Grant. She is requesting security cameras and a Konica Minolta Color BizHub. The Board approved these items unanimously.

Ms. Boragine requested monetary help from the Board for the Summer Reading Program. The State is not sponsoring or covering the cost of the Summer Reading Program as it has in past years. She is requesting approximately \$75.00 for the, "Safer For Your Baby Program," and \$225.00 for a Magician. URI has been generous enough to offer two speakers for the, "Hitchcock Movie" and "Hitchcock Speaker," Summer Programs. Ms. Boragine has requested \$50.00 each to purchase a gift card for the speakers. A motion that \$500.00 be given to the Summer Program was made by Wil Postle and seconded by Dean Voyer. The motion was approved unanimously.

ADJOURNMENT:

There being no further business, a motion was made by Dean Voyer

seconded by Wil Postle to adjourn the meeting at 6:22 PM. The motion was approved unanimously.

Respectfully submitted,

Caitlyn P. Tucker

Board Secretary