

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
May 30, 2006**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:35 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer, Denise Blais, Kristine Donabedian and Wil Postle, Trustees were present. Also in attendance was Becky Boragine, Library Director.

APPROVAL OF MINUTES:

The Minutes of the April 25, 2006, meeting were reviewed. A motion to accept the Minutes as presented was made by Denise Blais and seconded by Wil Postle. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine announced that \$100.00 was willed to the Library from the Estate of Charlotte Orleck. The release was signed and Ms. Boragine was going to mail it back and the check would be received in the mail.

The Director's Report was approved as presented. A motion to

accept the Director's Report as presented was made by Kristine Donabedian and seconded by Diane Walsh. The motion was approved unanimously.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances: Champlin account, \$152.01; Trustees account, \$52,497.20; Checking account, \$260.28; Certificate of Deposit, \$26,460.78.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Wil Postle and seconded by Kristine Donabedian. The motion was approved unanimously.

UNFINISHED BUSINESS:

Contract negotiations are still on hold.

The budget was approved at the Financial Town Meeting. A small change was made to Becky Boragine's salary.

The Board members reviewed the "Wish List" for the Champlin Foundation. Ms. Boragine took approximately one request item from each department and submitted it to the Foundation.

NEW BUSINESS:

A presentation was made by the security system company, ADT. A representative from ADT, Richard Birney gave the Board an overall

view of the proposed security system that would best fit the Library. ADT offered the choices of ADT Owned (which is equivalent to rental) or Outright Sale (where you own equipment and make monthly maintenance payments). The intrusion detection equipment would include a keypad, battery, ground clamp, remote sounder, surface mount door contacts, glassbreaks, PIR, full circle ceiling mount and hold-up switch. For ADT Owned this would cost approximately \$2,842.00 for installation with a \$67.00 monthly fee. For Outright Sale this would cost approximately \$4,188.00 for installation with a \$39.00 monthly fee. These costs do not include additional monthly maintenance and equipment fees.

ADT also feels that CCTV Surveillance is required. This would include a DVR, mini domes, cam package, master cam power supply, video monitor and setup and user training. ADT Owed would cost approximately \$3,191.00 for installation with a \$32.00 monthly fee. Outright Sale would cost approximately \$4,699.00 for installation. These do not include additional monthly maintenance and equipment fees.

A presentation was also made by Sonitrol. They had two representatives from their company present their proposal. Their equipment included microphones, door sensors, 360 degrees motion detectors, 2 touchpad's and a delaydoor system. Sonitrols main focus is to try and eliminate false alarms and the apprehension of criminals. They relay heavily on their microphones and listening

devices. This package would cost approximately \$7,375.00 for installation and a monthly service and monitoring fee. Two cameras for the parking lot were proposed with the cost of approximately \$3,190.00 for installation and a \$32.00 monitoring fee. A radio back up system could be put in place for an approximate cost of \$912.00 and a \$20.00 monthly monitoring fee.

ADJOURNMENT:

There being no further business, a motion was made by Diane Walsh and seconded by Kristine Donabedian to adjourn the meeting at 7:39 PM. The motion was approved unanimously.

Respectfully submitted,

**Caitlyn P. Tucker
Board Secretary**