

**Town of Lincoln**

**Budget Board Meeting**

**February 21, 2013**

**Present:**

**Carl Brunetti Mike Babbitt Richard Foster Rhonda Lacombe**

**William DiBiasio Paul DiDomenico Maria Marcello Hagop Jawharjian**

**Absent:**

**Domenic Ricci Bill McManus Bob Turner**

**Call To Order**

**The meeting began at 7:33 pm with the Pledge of Allegiance.**

**Approval of Minutes**

**The minutes of February 20th were distributed for review.**

**William DiBiasio made a motion, seconded by Richard Foster, to approve the minutes as amended.**

**The minutes were approved by a vote of 6-0 with Paul DiDomenico abstaining because he was not present on February 20th.**

**Correspondence**

**There was no new correspondence at the time.**

**Public Comment**

**There was no public comment or questions at the time.**

## **Business**

### **2012-2013 Budgets**

**The Budget Board discussed revenues coming in for town buildings in two instances of the Friends of the Library raising money for the new addition and Fairlawn School being leased.**

**They discussed how those funds are handled and can or cannot be spent for updates to the buildings, as well as whether the Friends of the Library or the lessee of Fairlawn are able to make updates of their own with their own funds.**

### **2013-2014 Municipal Budget**

**The Budget Board resumed review of the Municipal Budget as follows:**

#### **4300 – Public Works, General**

**There were no questions at the time.**

#### **4310 – Public Works, Engineering**

**There were no questions at the time.**

#### **4320 – Public Works, Code Enforcement**

**There were no questions at the time.**

#### **4330 – Public Works, Parks and Recreation**

**The Assistant Director/Youth Center Coordinator is set to receive 4.**

**The Budget Board questioned whether the Parks and Recreation Laborers were seasonal positions and what their tasks were in the winter months.**

#### **4350 – Public Works, Tree Warden**

**The Budget Board questioned what is going to happen with the Tree Warden position and all of its expenses.**

#### **4400 – Public Works, Public Buildings**

**The Budget Board noted that it does not seem that impact fees should be used for items such as the \$39,000 for the Chase Farmhouse porch.**

**The Budget Board questioned the high amount of increases in longevity in all of the Town salaries.**

#### **4400 – Central Services**

**The Budget Board questioned the Overtime increase of \$10,000.**

**Also, they questioned whether a position of Light Equipment Operator was reduced.**

#### **5000 - Recycling**

**The Budget Board wanted to see details of where revenues from recycling are shown; what are they, where are they shown, how much are they, and what expenses offset them.**

**The Budget Board will ask about the Vehicle Operation and Maintenance going up by 20%**

**Also, there is an employee receiving Acting Pay in the Sewer Department that was questioned.**

**4800 – Library**

**There no questions at the time.**

**4820 – Town Council**

**It was noted that Professional Development/Training has not been spent.**

**The Budget Board questioned whether Ordinance Codification will be completed, as it is budgeted but they have not yet done it.**

**The Budget Board noted that the website is not up to date and wondered who was in charge of it.**

**4830 – Town Solicitor**

**There were no questions at the time.**

**4840 – Probate Judge**

**There were no questions at the time.**

**4850 - Town Sergeant**

**There were no questions at the time.**

**4860 – Board of Canvassers**

**There were no questions at the time.**

**4600 – Budget Board**

**There were no questions at the time.**

**4870 – Zoning Board of Review**

**There were no questions at the time.**

**4880 – Planning Board**

**There were no questions at the time.**

**4890 – Board of Assessment Review**

**The Budget Board wondered whether some of the fees from the Board of Assessment Review fell upon the revaluation company when they come in and do a full revaluation.**

**4910 – Tenants Board**

**There were no questions at the time.**

**4920 – Conservation Commission**

**There were no questions at the time.**

**4940 – Personnel Board**

**There were no questions at the time.**

**4960 – Juvenile Hearing Board**

**There were no questions at the time.**

**4970 – Parks & Rec Commission**

**There were no questions at the time.**

**5200 – Land Trust**

**There were no questions at the time.**

**5300 – Municipal Court**

**There were no questions at the time.**

**Grants and Contributions**

**The Budget Board would like to know what the parameters are to apply for a grant, how the money is used, and whether applicants have to apply again each year.**

**There has not been a change in grant recipients in years.**

**They wanted to know if the Town receives any services in return for the grants.**

**4700 – Fixed Charges**

**The Budget Board will go back and analyze separately, particularly retirement benefits.**

## **Capital Projects**

**The Budget Board questioned why the purchase/lease of trash truck was budgeted for several years at an amount lower than actually expended.**

**They will ask what the amount of \$116,254 is for and the amount of \$55,000 going forward as well.**

**The Budget Board will still request also detail and estimates for all proposed capital projects.**

## **Debt Service**

**There were no questions at the time.**

## **2013-2014 Education Budget**

**The Budget Board will continue to analyze the different parts of the Education Budget for future review.**

**They will request the most up-to-date balances of the General Funds.**

**It was noted that in Business Operations, Substitute Teachers went up by 14%.**

**Also, the Principal at Saylesville is requested at a 6.7% increase.**

**The Budget Board questioned the need for 2 Vice Principals and a Liaison at the High School.**

**Also, questioned was what the responsibilities of the Reform Facilitators are.**

**The Budget Board will request a copy of all contracts for school administrators.**

### **Public Comment**

**There was no public comment or questions at the time.**

### **Adjourn**

**William DiBiasio made a motion, seconded by Richard Foster, to adjourn.**

**The meeting adjourned at 9:25 pm.**