

## **Town of Lincoln**

### **Budget Board Meeting**

**January 26, 2012**

#### **Attendance**

##### **Present:**

**Michael Babbitt; Carl Brunetti; William DiBiasio; Paul DiDomenico; Richard Foster; Hagop Jawharjian; Claudette Lussier; Maria Marcello; Linda Noble; Domenic Ricci**

##### **Absent:**

**Bob Turner**

#### **Call To Order**

**The meeting was called to order at 7:40PM by Vice-Chairperson, Carl Brunetti. Members recited the Pledge of Allegiance.**

#### **Minutes**

**Bill DiBiasio made a motion to approve the minutes of January 5, 2012; Richard Foster seconded. Hagop Jawharjian abstained. Motion passed.**

#### **Correspondence**

**It was noted that Linda Noble had received correspondence from the Town Administrator but she had not arrived at the meeting yet.**

**Carl Brunetti reported that he and Linda Noble had met with the**

**Superintendent of Schools, the School Department Business Manager and the Chair of the School Committee on January 9, 2012.**

**Carl summarized the areas of discussion:**

**„X The annual Tour of School Buildings is confirmed and will take place on Saturday, March 10 beginning at 8AM at the High School. As always, Angelo Mencucci will send a detailed schedule.**

**„X All capital project requests will need to have written estimates in order for the Budget Board to consider them for inclusion in the Capital Resolutions.**

**„X Universal Chart of Accounts (UCOA) format is being used but is not fully implemented ;V still transitioning. Therefore, Lori Miller stated that she will not be able to provide a 5-year summary.**

**„X Library Media Center project - planning continues.**

**„X Data Manager (new) position was discussed.**

**„X Linda Noble suggested that the School Department is becoming administratively heavy. The Superintendent did not agree with Linda's assessment.**

**„X Consolidation of services was briefly discussed - in particular, combining Town and School Information Technology Department.**

**A motion was made by Michael Babbitt and seconded by Richard Foster to table any discussion until Chairperson Noble arrives. Motion passed.**

**A brief recess was called by motion from Michael Babbitt; seconded by Domenic Ricci. Motion passed.**

**The meeting reconvened at 8:00PM by motion from Hagop Jawharjian; seconded by Paul DiDomenico. Motion passed. Chairperson Linda Noble was now presiding.**

**Linda Noble discussed the e-mail she received from Town Administrator T. Joseph Almond regarding the scope of the Budget Board's authority. She will be meeting with the Administrator prior to his presenting the 2012-2013 Budget recommendation.**

### **Public Comment**

**There was no public comment.**

### **Old Business**

**On Thursday, February 2, 2012 the Capital Committee will meet at 5:30PM at the Lincoln Senior Center.**

**On Thursday, February 9, 2012 the Library Addition Committee will meet at 5PM in the Conference Room at the Lincoln Public Library.**

**The question remains: Should the additional (\$260,000) funds be placed before the Financial Town Meeting for voter authorization?**

### **New Business**

#### **2012-2013 School Committee Budget Presentation**

**Budget Board members attended the School Committee budget presentation. The only change to the Superintendent's proposed budget was the postponing of Priority Two and Three of the Media**

**Center project. Priority One (first phase) will be presented with the 2012-2013. The Budget Board has informed the School Department that we will only consider those capital requests that are supported with a written proposal and cost estimates.**

### **School Media Center Update**

**The project has been divided into 3 phases: Priority One, Two and Three. Priority One is presented in the 2012-2013 recommended school budget. Priority Two and Priority Three have been put on hold.**

### **Questions relating to schools:**

- 1. Has the Lincoln School Department submitted 3-year budget forecasts, as required by State Law?**
- 2. Is there a long-term plan for the High School Campus (including the old middle school and modular classrooms)?**
- 3. Where is the funding source for the Library Media Center project?**

### **Budget Board Sub-Committees Workshops**

#### **Consolidation Sub-Committee**

**Members: Maria Marcello, Paul DiDomenico, Domenic Ricci, Claudette Lussier and Linda Noble.**

#### **Capital Sub-Committee**

**Members: Hagop Jawharjian, Bill DiBiasio, Carl Brunetti, Richard Foster and Michael Babbitt**

## **Public Comment**

**There was no public comment.**

## **Adjourn**

**Carl Brunetti made a motion, seconded by Domenic Ricci, to adjourn.**

**Motion passed.**

**The meeting adjourned at 9:55PM.**

**Respectfully submitted,**

**Claudette J. Lussier**

**Corresponding Secretary**