

**Town of Lincoln**

**Budget Board Meeting**

**March 31, 2010**

**Present:**

**Linda Noble Greg Leonard Joe Renning Hagop Jawharjian Sheila  
Chisholm**

**Jay O'Grady Carl Brunetti Bob Ericson Claudette Lussier**

**Absent:**

**Cheryl Ethier**

**Call To Order**

**The meeting began at 7:05 pm with the Pledge of Allegiance.**

**Reading of The Budget**

**Budget Board Chair Linda Noble read aloud for the purpose of the  
Public Hearing the Town Administrator's Recommended 2010-2011  
Budget, as it was presented to the Budget Board on February 15th as  
per the charter.**

**The recommendation included the following:**

**\$70,108,684 as a Total Combined Budget, with the following  
allocations...**

**Acct Dept. Recommended Allocation**

**4100 Town Administrator \$ 120,985**

4110 Town Planner \$ 115,342  
4130 Personnel \$ 74,727  
4140 Town Clerk \$ 250,416  
4150 Finance \$ 436,705  
4160 Tax Assessor \$ 136,876  
4170 Information Technology \$ 153,772  
4200 Public Safety - Police \$ 4,058,452  
4204 Animal Control \$ 99,917  
4210 Public Safety – Rescue \$ 1,383,671  
4230 Human Services \$ 235,403  
4300 Public Works - General \$ 101,195  
4310 Public Works – Engineering \$ 84,523  
4320 Public Works – Code Enforcement \$ 177,771  
4330 Public Works – Parks and Recreation \$ 597,190  
4350 Public Works – Tree Warden \$ 41,153  
4400 Public Works – Public Buildings \$ 334,284  
4400 Public Works – Central Services \$ 2,811,530  
5000 Recycling \$ 159,324  
5100 Sewer \$ 0  
4800 Public Library \$ 1,030,756  
4820 Town Council \$ 54,500  
4830 Town Solicitor \$ 185,189  
4840 Probate Judge \$ 4,352  
4850 Town Sergeant \$ 1,400  
4860 Board of Canvassers \$ 1,700  
4600 Budget Board \$ 2,250

4870 Zoning Board	\$	9,520	
4880 Planning Board	\$	10,570	
4890 Board of Assessment Review	\$	2,390	
4910 Tenant Board	\$	1,388	
4920 Conservation Commission	\$	3,150	
4930 Sewer Appeals Board	\$	0	
4940 Personnel Board	\$	1,800	
4960 Juvenile Hearing Board	\$	1,500	
4970 Parks and Recreation Commission	\$	1,000	
5200 Land Trust	\$	800	
5300 Municipal Court	\$	23,628	
4500 Grants and Contributions	\$	62,000	
4700 Fixed Charges	\$	3,804,898	
4950 Debt Service	\$	4,810,171	
Town Capital Improvements	\$	1,225,680	
Total Requested Education Budget	\$	46,871,806	

It was noted that the Budget Board has already agreed upon recommending School Capital Improvements for a total of \$508,040.

#### Public Comment

There was none at the time.

#### Recess

The Budget Board took a brief recess before reconvening.

## **Budget Work Session**

### **MUNICIPAL REVENUES**

**The Budget Board discussed Municipal Revenues as follows:**

**Video Lottery and the possibility of level funding.**

**Medicaid Revenues possibly recommended at \$700,000 because the Town Administrator recommended 750,000 and the School Department recommended \$650,000.**

**Building Rentals of \$125,000 will be reduced because it indicates the rental of Fairlawn and was shown in the budget elsewhere.**

**Interest on Delinquent taxes was recommended at \$270,000 which is a \$30,000 decrease.**

**The Building Inspector was recommended at level funding.**

**Jay O'Grady made a motion, seconded by Joe Renning to modify the recommended revenues as discussed.**

**Carl Brunetti noted that the Town Administrator also had revisions to his recommended revenues.**

**The Police Details were added in because it was a suggestion from the Auditors, and the Budget Board discussed whether it was better**

**to keeps it on the books or remove it and have it set up as its own fund.**

**The Budget Board decided to defer voting on this matter until further discussion with the Town Administrator.**

**The Town Administrator originally recommended an increase of \$75,000 for Rescue Receipts, but is now requesting an increase of \$175,000 to make it \$575,000. The amounts do seem to be trending higher, but the Budget Board wanted to know if this was because of more aggressive collections, or if insurance companies are paying more. Also in 2007/2008 the audited figures say \$12,000 was collected, and the Budget Board believed that to be a typographical error.**

**The Town Administrator originally recommended an increase in Municipal Court Revenues of \$10,000 but was now recommending \$15,000 to make it \$50,000 and supports historical trends.**

**Fairlawn Lease should be decreased by \$10,000 to \$115,000 because the \$10,000 is a deposit. The Budget Board wanted to know whether the Town's insurance will cover this building because the Schools' insurance used to cover it. The Budget Board deferred a decision on this item until further discussion with the Town Administrator.**

**The Budget Board discussed the recommended increase of Meal and Hotel Taxes which seems to rely heavily on state estimates and**

**discussed level funding.**

**Jay O'Grady and Joe Renning withdrew their motion and second respectively to amend revenue recommendations as discussed pending further information.**

## **MUNICIPAL EXPENSES**

**The Budget Board discussed Municipal Expenses as follows:**

**The Town Administrator recommends an increase in Personnel of \$200 for Materials and Supplies. That would make the new total for Personnel \$74,927 for a total increase of \$351 over the previous year.**

**The Town Administrator recommends an increase in Town Clerk of \$300 for Supplies and Printing. That would make the new total for Town Clerk \$250,716 for a total increase of \$38,388 over the previous year.**

**The Town Administrator recommends Accounting Software replacement of \$30,000. That would make the new total for Finance \$466,705 for a total increase of \$3,431 over the previous year.**

**The Town Administrator recommends a Health Care Cost adjustment under Fixed Charges of \$50,000 to make the total requested \$2,400,000. The Budget Board wanted to know why this adjustment was necessary.**

**For School Capital Resolutions, the Town Administrator is requesting \$10,000 less, which the Budget Board will analyze when editing their own resolutions.**

**The Town Administrator changed his recommendation from \$100,000 to zero funding for Barney Pond Engineering, and the Budget Board wondered if that area was still at high risk and will ask the Town Administrator about the dam there.**

**The Information Technology Capital Budget recommendation was reduced by \$125,000 because it does not include the Senior Center server.**

**Linda Noble noted that she met with Becky Boragine, Director of the Public Library. It was noted that magazine subscriptions and other expenses come after the halfway mark in the fiscal year, so those numbers may not accurately depict actual expenses. The Library also lost some funding in grants for items such as computers, from about \$9,000 to about \$2,000, but they are actively seeking stimulus money. It was noted that the Library receives \$4,000-\$5,000 in fines collected quarterly. There are currently 12 full time and 12 part-time employees at the library. State Aid requirements state the library must sustain maintenance of effort.**

**Bob Ericson questioned why there are no new trees or programs in**

**the Tree Warden's budget, and he wanted an explanation of how he department operates and what is done with the \$10,000 annually.**

**The Budget Board cancelled the meeting of Wednesday, April 7th.**

**Bob Ericson made a motion, seconded by Greg Leonard, to remove the annual resolution allowing for the placement of the schools first in the budget because there will be reorganization of the packet so that the schools come first in the Financial Town Meeting without the resolution.**

**The Budget Board will need information from the Sewer Enterprise Fund, Water Commission, and Municipal Bonds to place in the budget packet for the Financial Town Meeting in order to meet charter requirements.**

#### **Public Comment**

**There was none at the time.**

#### **Adjourn**

**There was a motion to adjourn by Jay O'Grady, seconded by Greg Leonard.**

**The meeting adjourned at 8:45 pm.**