

DRAFT MINUTES

LITTLE COMPTON SCHOOL BUILDING COMMITTEE

Workshop

June 3, 2010, 5:00 pm

Wilbur McMahan School Library

Members Present: Tom Alder, Bob Mushen, Beryl Borden, Dorie Freeman, Principal Jim Gibney, Tom Arkins, Margaret Manning, Don Gomez, Jake Talbot, Mike Steers, John Osbourne, Micah Shapiro, Ben Gauthier

Members Absent: Dave MacGregor, Lynn Brousseau- Lebreux, BG Shanklin, Superintendent Harold Devine, Mark Rapp, Russ Racette

Representatives from the Architectural Firm of Durkee Brown Viveiros Werenfels were in attendance. They were Doug Brown, Ed Cifune, and Ashley Prester

The meeting was called to order by Chairman Tom Alder at 5:00 p.m. A quorum was present.

Public input was received. Mr. Ralph Watson suggested that our Committee should have in place a “Chief Financial Officer” to review and analyze the budgetary process. Mr. Watson suggested that a budget review should occur at the outset of our project, and should not be an afterthought to this process. It was indicated to Mr. Watson

by Chairman Tom Alder that Ben Gauthier, a member of the town's budget committee would be acting in this capacity. Mr. Gauthier was not present at this point to either confirm or deny this assertion.

A discussion the ensued regarding the following:

1.01 Establish Method of Communication and Points of Contact

Communications will be directed between Tom Alder and Doug Brown/Ed Cifune at DBVW. All schedules, agendas, etc. will be emailed prior to the committee meetings.

1.02 Establish Building Committee Regular Standing Meetings

It was decided to establish a standing meeting at 5pm for the 2nd & 4th Wednesday of each month. These meetings will be held as "workshops". If there is any Building Committee Business that needs to be conducted, this would be held at 7:00pm.

1.03 Review Preliminary Project Schedule

- RIDE meeting next week.
- Teacher interviews slated for 6/15 & 6/16
- School Committee meeting on 6/9
- Teacher interviews are currently scheduled for 6/15 & 6/16.

A desire was expressed to include students in the interview process.

Mr. Gibney requested DBVW review the school workings first hand.

A request was made for DBVW to attend the 6/9 School Committee Meeting.

Mr. Gibney requested DBVW attend a Teacher Workshop on 6/21 and present the PowerPoint presentation that was given to the Building Committee. It was indicated that this presentation would be a shortened version of the original presentation to the Building Committee during interviews.

1.04 Discuss RIDE Stage I Completion

Cross-Districting, Enrollment Projections, Asset Protection Plan, Etc.

Meet with Dr. Devine & Mr.Gibney on 6/9

Bob M. informed everyone site stormwater testing will be conducted by the Town next week. Water supply testing will occur after school closes Test results will be made available to DBVW. Superintendent search is underway. Expect on board by 7/1/10.

Hazardous materials report from RIDOH should be provided to DBVW for review by our consultant.

1.05 Identify Community Groups and Establish Meeting Dates/Times

Community workshops and method of engagement will be determined.

Discussed including single sided 8 ½"x11" pull-out in Sakonnet Times newspaper.

A short PowerPoint presentation should be developed to educate on the existing conditions/problems.

**1.06 Discuss Building Access for Now and During Summer
DBVW will coordinate with Mr. Gibney.**

The next meeting was scheduled for June 23, at 5:00.

On a motion by Tom Arkins, an seconded by Mike Steers, it was unanimously voted to adjourn at 6:50.

**Respectfully submitted,
Tom Allder**