

SUPERINTENDENT SEARCH COMMITTEE

MEETING MINUTES

Wilbur McMahon School Staff Room

June 17, 2010

The discussion began at 4:15 p.m. Suzanne Madden, Jean Dunn, Phyllis Field, Heather Fitzgerald, Jodi Ibbotson, Debra Lambert, and Scott Morrison were present for this meeting.

Superintendent Candidate Discussion

- Jean Dunn handed out the superintendent search informational packets.**
- Suzanne Madden informed us that one of the three candidates had verbally withdrawn his application for the superintendent's position.**
- Phyllis Field, Heather Fitzgerald and Suzanne Madden gave the group a brief summary of what they each had learned about the three candidates while doing the reference checks.**
- School Committee Chairperson Mike Harrington briefed the committee on the next steps for the hiring process:**
 - o June 22 -- Candidates will be interviewed on Tuesday, June 22 by the school committee members**
 - o June 29 – School Committee will make decision on new superintendent.**
 - o July 1 – New superintendent will begin work at Wilbur McMahon.**
 - o July 14 – The new superintendent will be introduced to the public at the July school committee meeting.**

- **Mike Harrington asked the group to present Principal Jim Gibney with a list of those candidates that the group recommended.**
- **Heather Fitzgerald will provide Mr. Gibney with the list of candidates as well as compile all of the committee's meeting interview questions, minutes and agendas to keep in the 2010 Superintendent Search Committee file.**

The meeting adjourned at 4:35 p.m.