

**Redevelopment Agency of Woonsocket
Meeting Minutes
March 5, 2013**

Attending Members: Albert Beuparlant, Doug Brown, Julie Larivee, Paul Gould, Esq., Steven Thibault

Also Attending: Matthew Wojcik-Economic Development Director, Jennifer Siciliano, City Planner & Linda Plays, Recording Secretary

Call to order: Meeting called to order by Plays at 6:07 p.m.

Nomination/Election of Chairman and Vice Chairman-In the absence/vacancy of the two positions Gould made a **MOTION** to nominate/elect Brown as Chairman and seconded by Beuparlant. All in favor. Gould made the **MOTION** to nominate/elect Thibault as Vice Chairman and seconded by Beuparlant. All in favor.

Communications: Communications from the Economic Development Director including the orientation of materials for Agency members. Communication from City Solicitor regarding Ethics Commission filing for Agency members. **MOTION** made by Gould and seconded by Larivee to be placed on file. All in favor.

Petition for Waiver: Jen Cookke/Legacy Realty on behalf of Hanna Instruments requesting a waiver of the Declaration of Covenants which govern the Highland Corporate Park. The agency waived the rights to Ms. Cookke to sell the property for the expansion. **MOTION** was made by Gould to authorize the Chairman to enter into a release waving the RAW interest and allow the property to be sold seconded by Thibault. All in favor.

Nomination/Election of Redevelopment Agency Executive Director and Secretary: The Redevelopment Agency's last executive Director was Joel Mathews when the group last met several years ago. Wojcik spoke about different options. There were 3 key personnel at city Hall that could fill the position—all were qualified in their respective fields. Beuparlant said it would be the best fit to have the Economic Development director in this position. **MOTION** by Larivee to elect Matt Wojcik as the Executive Director and seconded by Thibault. All in favor. **MOTION** made by Larivee and seconded by Beuparlant to appoint Plays as secretary. All in favor.

Release of Funds: Developer Raymond Bourque fronted the purchase of a new sign though RAW raised some of the money through donations for the new sign at the entrance. Approximately \$ 5810 was raised. Scott Gibbs, Economic Development Foundation of RI (EDFRI) also pledged to donate approximately \$ 15,000. The remainder of the cost would come from Mr. Bourque. **MOTION** by Gould to release funds to Raymond Bourque raised for the sign at seconded by Beuparlant. All in favor. Beuparlant suggested that a Thank you letter also be sent to Mr. Bourque and the contributors. Wojcik said that the total cost of the sign was \$ 29,045.00.

Legal Counsel Wojcik spoke about the need for legal counsel. The city retains a part time solicitor. The Chairman said he would reach out to Attorney Pierre Rondeau to see if he has any interest. This item would be place on the next meeting agenda.

Identifying Goals: Wojcik spoke about the RAW being involved in the development of former school properties including the former Middle School and identifying blight properties.

Adjournment: Chairman Brown adjourned the meeting at 7:27 p.m.

Respectfully Submitted by,

Linda S. Plays
Recording Secretary