

NEW SHOREHAM SEWER AND WATER COMMISSION

JOINT MONTHLY MEETING

Monday • August 15, 2016 • 4:00 p.m.

Town Hall, Old Town Rd, Block Island

PRESENT were SEWER Commission members: P. McNerney (Chair), Steve Draper (Vice-Chair), Brad Marthens, Martha Ball and Kathy Szabo

PRESENT were WATER Commission members: Brad Marthens (Chair), P. McNerney, Steve Draper, Martha Ball and Kathy Szabo

ABSENT were members: Terri Chmiel and Tom Doyle

Kathy Szabo was a voting member for this meeting due to T. Doyle's absence.

ALSO PRESENT were: Sewer Superintendent Chris Blane, Water Superintendent John Breunig, Administrative Assistant Kara Stinnett, Finance Director Amy Land, Town Manager Nancy Dodge and Lars Trodson (BI Times)

With a quorum present the meeting was called to order at 04:02p.m. by P. McNerney.

MOTION by P. McNerney to amend the order of the agenda and move

Agenda item 8, to the beginning of the meeting. Seconded by, Brad Marthens.

Ayes: 5 (McNerney, Szabo, Draper, Ball, and Marthens) Nay: 0

Abstain: 0

SEWER DISTRICT

8. Discussion and potential action regarding the sewer parking lot lease.

At last month's meeting it was discussed that N. Phillips would like to extend his lease to be a five-year lease instead of a three-year lease. D. Petrarca feels it is a policy decision for the Commission and not one that has any legal significance between the two in terms of time frame. The Commission saw no reason not to extend the new contract to five years. The rental increase was discussed again and is to be determined at a later date. S. Draper stated that it was brought to his attention that there was something in the deed stating that the Baptist Church has the use of it for funerals, and that they did not have access last week when they had a funeral. It will be looked into and adjusted into the lease if necessary. N. Phillips said he has never had a problem with the Church using it and the rope happened to be up at that time for another reason. He also stated that it was his intention to send a letter to the Church asking them to give him 24 hours' notice for when they do need the use of the lot in the future.

JOINT WATER and SEWER DISTRICT

1. Discussion and potential action regarding the minutes of the July

18, 2016 monthly meeting.

B. Marthens noted that he was missing from the list of Commissioners. It was noted and will be fixed by the Administrative Assistant before the minutes are posted.

Motion made by P. McNerney to approve the minutes of July 18, 2016 with the change stated above. Motion seconded by B. Marthens.

Ayes: 5 (McNerney, Szabo, Draper, Ball, and Marthens) Nay: 0

Abstain: 0

2. Discussion and potential action regarding abatement request for June and July 2016 usage of the Block Island Health Services (Dr.'s house).

N. Dodge, who was representing Dr. Clark, requested that a portion of the sewer usage for June and July be abated as they had been growing a lawn and the water did not go into the sewer system. J. Breunig stated that in the past the Commission has taken what the normal usage is for a property and used that as an average to get an abatement amount. C. Blane asked J. Breunig if he had suggested they get a subtraction meter before this was started? Breunig said yes, but they never ended up getting one. J. Breunig suggested, based on normal usage, that June usage be forgiven by 16,000 gallons or \$440.80 and July be forgiven by 18,000 gallons or \$793.44. N. Dodge stated that they are considering putting in a subtraction meter and that this will be a onetime request.

Motion made by P. McNerney to abate customer #43's (Block Island Health Services-Dr.'s House) June and July bills in the amount of 16,000 gallons or \$440.80 for the month of June and 18,000 gallons or

\$793.44 for the month of July.

Ayes: 5 (McNerney, Szabo, Draper, Ball, and Marthens) Nay: 0

Abstain: 0

WATER DISTRICT

3. Discussion and potential action regarding Financials and Aging
Finance Director Land stated that July looks good and usage is up from last year. She said that next month's meeting will have final June numbers.

4. Operations Report

Superintendent Breunig stated they had exceeded their forecast again and there were records flows for the month. There were a few small changes to the plant including new chemical vats, which have made a difference in the amount of chemicals being used and an update to the GIS mapping software. Breunig is still waiting on the radiator part that he ordered, he doesn't think it will be here until after the summer at this point. Dave Campbell came out and finished the RO3, which is now up and running. There happened to be a power outage soon after the RO3 was finished, this gave them a great opportunity to fix additional problems that they didn't foresee.

SEWER DISTRICT

5. Discussion and potential action regarding Financials and Aging
Finance Director Land had a question for the Commission about last month's meeting. There was an approval to go ahead with J. Geremia's recommendation for the 2016 Wastewater Treatment & Collection System Improvements Project, but Land stated there is not enough money budgeted to support this proposal. Land was

wondering what the plan was? McNerney said they do not have a set plan as of now but J. Geremia is working on a new plan to possibly change the timing on portions of the project. Land wondered if it would come back to the Commission at that point, and McNerney said yes. Land stated that in theory this could work but it would need to be in the 10's of thousands not \$180,000. D. Petrarca announced that he spoke with J. Geremia and he will be coming out for next month's meeting on Sept. 19th.

6. Operations Report

Superintendent Blane stated that flows are up this month and that we have not had a lot of rain fall so this gives us a truer number in terms of flows. Sludge feed pump #2 failed, this pump will be replaced in the next phase of upgrade and will be repaired in the meantime. Grease trap inspections were done with many not being operated or cleaned properly, a letter was sent out to all owners/operators of grease traps, reminding them to be vigilant. Pump #1 at OA1 failed and was replaced with a spare.

7. Correspondence

- Letter of Commendation to Joe Cantone regarding DMR-QA proficiency test.

Joe Cantone passed his DMR-QA proficiency testing for the year. Blane stated he has been working hard and is proud of his crew.

ANNOUNCEMENTS AND OPEN FORUM.

11. Commissioners' Announcements.

12. Public Comment for items not on the agenda.

13. Adjournment.

MOTION by P. McNerney to adjourn at 04:38 p.m. Motion seconded by B. Marthens.

**Aye: 5 (McNerney, Marthens, Szabo, Draper, and Ball) Nay: 0.
Abstain: 0.**

Respectfully Submitted,

Kara Stinnett

ACCEPTED: 9/19/2016

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send you completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.