

Minutes
Historic District Commission Meeting
Monday, June 22, 2015
Town Hall Meeting Room, Old Town Road
12:00pm

Present: Members: Chair William Penn, Vice Chair Martha Ball, Claire McQueeny, Dennis Riordan, W. Douglas Gilpin, Jr., and Michael Ballard. **Absent:** Mark Vaillancourt and W. Douglas Gilpin, Jr. Teresa Chmiel, Administrative Assistant was present for the recording of the minutes.

Call to Order

Chair William Penn called the Special meeting to order at 12:00.

Signs:

Island Enterprises Inc. Plat 7, Lot 34-1. Application by Frank DiBiase, Jr. of Island Entertainment Inc. to install a new sign.

David Houseman, General Manager presented on behalf of the owner. The applicant submitted a photograph showing the location of the proposed sign along with graphics from the sign maker including colors, font, size, and materials. The proposed free standing double sided sign will be located ten (10') feet from the side walk.

Mr. Riordan made a motion, seconded by Ms. Ball, to approve the sign designated at "The Inn at Spring House" for Island Entertainment Inc., Plat 7, Lot 34-1 based on the following findings of fact:

- The building is located within the Historic District but of newer construction;
- The approval for the free-standing sign will meet the setback requirements of ten (10') feet from the Lot line;
- The approval for the sign meets the dimensional requirements for a free-standing sign under Section 504(C)(2)(a) of the Zoning Ordinance; and

Stipulation:

- The sign must be permanently affixed to the support post and yard arm.

Town of New Shoreham. Plat 5, Lot 64-2. Application by Nancy Dodge to install a new informational sign.

Shirlyne Gobern, Assistant to the Town Manager presented on behalf of the Town. Upon researching the application, Ms. Ball shared some history; a "Public Restroom" sign was on the building at some point as well as paid telephones located on the street side. Ms. Gobern discussed installing an informational sign "Town of New Shoreham Public Restrooms". The proposed wall sign measures 14" by 24", letter size for Public Restrooms measures 3" in height and Town of New Shoreham measures 1", the material is PVC with a digital wrapping. The Commission asked why the informational sign was only being placed on one side. The Commission recommended placing another "Public Restroom" sign on the south side.

Ms. McQueeny made a motion, seconded Ms. Ball to install a new informational sign for the Town of New Shoreham, Plat 5, Lot 64-2 based on the following findings of fact:

- The approval is for installation of a new informational sign as presented;
- The building is located in the Historic District; therefore under the purview of the Historic District Commission the sign meets all of the requirements; and
- The Commission's recommendation and approval is for the same sign be installed on the south side of the building.

5 Ayes (Penn, Ball, McQueeny, Riordan, and Ballard)
2 Absent (Vaillancourt and Gilpin)

0 Nays

Adjournment

Mr. Ballard made a motion, seconded by Ms. Ball, to adjourn the meeting at 12:13pm.

5 Ayes (Penn, Ball, McQueeny, Riordan, and Ballard)
2 Absent (Vaillancourt and Gilpin)

0 Nays

Respectfully submitted,
Teresa L. Chmiel
Administrative Assistant Building & Land Use Department
Approved: