

NEW SHOREHAM SCHOOL COMMITTEE MEETING  
Block Island School  
November 17, 2014  
7:00 p.m.

The New Shoreham School Committee met in open session on Monday, November 17, 2014, in the media center of the Block Island School. Superintendent Robert Hicks called the meeting to order at 7:02 p.m. The following members were present: Elizabeth Connor, Patricia Doyle, Ann Hall, and William Padien. Christopher Willi was not in attendance.

**Annual Meeting**

William Padien was nominated for chairperson by Elizabeth Connor; the nomination was seconded by Ann Hall. Being no further nominations, the vote was 4-0 to approve William Padien as the chairperson.

Elizabeth Connor was nominated for secretary by William Padien; the nomination was seconded by Ann Hall. Being no further nominations, the vote was 4-0 to approve Elizabeth Connor as the secretary.

A motion (Padien, Connor) to appoint the chairperson to coordinate requests for assistance from the appointed legal counsel carried with a vote of 4-0.

**Approval of Minutes**

A motion (Padien, Connor) to approve the minutes of the meeting held on October 20, 2014, as presented carried with a vote of 4-0.

**Reports**

Patricia Doyle stated that she has started getting information from RIASC and workshop entitled School Committee 101 will be held on November 22.

William Padien congratulated the varsity soccer team for winning the championship game in overtime.

Mr. Hicks reported that the first quarter attendance was 95.2 percent, which is within two to three percentage points of the previous three years.

Mr. Hicks reported the results of the survey regarding how realistic the expanded school program would be. One third of the respondents felt the program was feasible, one third thought it would be challenging, and one third thought it would be unlikely or impossible. In addition, 29 people were interested in helping out. Mr. Hicks feels the next step would be to contact those people to see if he can get them together for a discussion. School Committee members were encouraged with the response and told Mr. Hicks to continue to see where it leads.

Mr. Hicks, with the help of John Canole, Kristine Monje, Betty Gomes, and Vicky Carson, developed a set of guidelines to be followed when a senior class would like to hold graduation

off campus. This procedure expects people to think ahead, but deadlines are not ridiculously early. A motion (Padien, Connor) to approve Process for Requesting, Approving, and Holding an Off-Site Graduation as a procedure carried with a vote of 4-0.

Finance Director Melanie Reeves has developed a procedure to assure that purchasing is done in an efficient, fair, and competitive manner. The procedure includes guidelines for general purchasing, student activity funds, and requisitions for standard purchase orders, blanket purchase orders, field trips, and professional development. Blanket purchase orders are new and will probably be used mostly by the custodian/maintenance supervisor. A motion (Padien, Connor) to approve Purchasing Procedures carried with a vote of 4-0.

The finance report through October 31, 2014, was submitted for review. It was noted that UCOA now requires the teachers' pay for the three non-teaching work days be separated from the salary line. Mr. Hicks mentioned that we have been drawing down the reserves because several projects have been completed. A motion (Padien, Connor) to accept the finance report through October 31, 2014, as presented carried with a vote of 4-0.

### **Old Business**

Two bids were received for the water booster project; one was from Oceanside Plumbing (\$24,983) and the other from Industrial Pump (\$41,872). Mr. Hicks recommended awarding the bid to the lowest bidder. A motion (Hall, Connor) to award the water booster bid to Oceanside Plumbing in the amount of \$24,983 carried with a vote of 4-0.

Two bids were received for engineering services required for the completion of the Stage 2 RIDE construction process; one from Saccoccio & Associates and the other from Torrado Architects. The Building Committee recommended the award to Saccoccio & Associates in the amount of \$19,500 which was about \$7,000 less than the one submitted by Torrado. A motion (Connor, Padien) to award the engineering services bid to Saccoccio & Associates in the amount of \$19,500 carried with a vote of 4-0.

### **New Business**

Mr. Hicks updated Policy IO: Confidentiality to meet the requirements of FERPA and to agree with what we have been doing procedurally. A motion (Padien, Connor) to post Policy IO: Confidentiality for the required 20 days carried with a vote of 4-0.

Mr. Hicks revised Policy IQ-1: Publication of Student Images because it did not address situations where the news media would like to take photographs at the school. After a lengthy discussion it was decided that Mr. Hicks will revise the policy further by making it "opt out" instead of "opt in."

Mr. Hicks requested authorization to extend our copier lease with Aztec Office Technology for three years. The contract includes a color copier to replace two color printers that have come to their useful end. The new copier will reduce the cost of color copies from \$0.25 to \$0.07 per copy and black and white copies from \$0.011 to \$0.009 per copy. The annual lease will be \$7,020. A motion (Padien, Connor) to authorize the copier lease extension with Aztec Office Technology carried with a vote of 4-0.

A motion (Padien, Connor) to approve Jessica Willi's request to home school her daughter from November 18-25, 2014, carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Mark Mollicone as the varsity boys' head coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Paul Hemingway as the varsity boys' assistant coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Robert Closter as the varsity girls' head coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Paul Hemingway as the junior high boys' head coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Tracy Heinz as the junior high girls' head coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Robert Closter as the junior high girls' assistant coach carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of John Tarbox as the co-supervisor for the weight room carried with a vote of 4-0.

A motion (Padien, Connor) to consent to the appointment of Mark Mollicone as the co-supervisor for the weight room carried with a vote of 4-0.

A motion (Hall, Connor) to consent to the appointment of Megan Hennessy as the middle grades Cultural Arts Coordinator carried with a vote of 4-0.

In late October a tear appeared in the high school roof that was caused by the membrane flapping in the wind where it had separated from the base layer. A temporary repair was made, but it was evident that there was a risk of major roof loss in the event of a wind storm. The insurance company was contacted and a claim was filed. The repair will necessitate replacement of about half of that roof section and the insurance company will cover that. However, the Trust offered to allow us to finish the remaining section of the roof. We will pay for additional labor and materials, but the cost of bringing out the crane, shipping materials, etc., will be covered by the Trust. Mr. Hicks recommended that the School Committee accept the proposal from M. Barboza & Sons Roofing and Sheet Metal Co., Inc. in the amount of \$33,165 to replace 30 squares of the roof as an emergency and sole source bidding exception. This will include taking the roof down to the steel decking and increasing the insulation from three to four and one-half inches. The funds for this project will come from our reserves. A motion (Padien, Doyle) to approve the emergency roof repair at our cost of \$33,165 carried with a vote of 4-0.

**Calendar of Events**

The next Building Committee meeting is scheduled for Thursday, December 4. The next regular meeting of the School Committee is scheduled for Monday, December 15, 2014.

**Correspondence**

Information was received from the Rhode Island State Council on the Arts informing us that the school was awarded a \$400 grant to help pay for a bus for the students to attend Providence Ballet's "Night Before Christmas" on December 18.

**Adjournment**

A motion (Padien, Doyle) at 8:05 p.m. to adjourn carried with a vote of 4-0.

Marsha L. Gutierrez, Clerk

Date approved: December 15, 2014