

# **NEW SHOREHAM SCHOOL COMMITTEE**

**Block Island School**

**July 16, 2007**

**7:00 P.M.**

**The New Shoreham School Committee met in open session on Monday, June 11, 2007, in the media center of the Block Island School. Secretary Annie Hall called the meeting to order at 7:00 P.M. The following members were present: Shea Butcher, Annie Hall, Sean McGarry, Richard Tretheway, and William Padien. Leslie Ryan was also in attendance.**

## **Approval of Minutes**

**A motion (Hall, Butcher) to approve the minutes of the meeting held on June 11, 2007, as presented carried with a vote of 3-0 with Richard Tretheway and William Padien not in attendance.**

**A motion (Hall, McGarry) to approve the executive session minutes of the meeting held on June 11, 2007, as presented carried with a vote of 3-0 with Richard Tretheway and William Padien not in attendance.**

## **Reports**

**Nancy Cole presented the fiscal report and stated that we are right on target with approximately 92 percent of the budget spent through May 31, 2007. She did point out that several line items will be over budget,**

including special education consultants and electricity. A motion (McGarry, Butcher) to approve the fiscal report through May 31, 2007, carried with a vote of 3-0 with Richard Tretheway and William Padien not in attendance.

A brief discussion was held regarding the possibility of the school having its own credit or debit card that is not under the umbrella of the town. Mrs. Cole explained that she had run into some difficulties because the application requires a personal guarantee/signature even though it would be a business card. The School Committee directed Mrs. Cole to investigate the possibility of obtaining a debit card.

Matthew Moran submitted a statistical report for the spring sports, which included percentages of eligible and participating students. Some soccer games have been scheduled and Mr. Moran believes that last year's coaches will continue this year.

Marlee Lacoste reported that she worked through the end of June and has moved out of the office. She worked with Dr. Irving the week of July 2 to help make it a smooth transition from site based management to the traditional principalship. She also reported that the custodians have been very busy cleaning and polishing floors, sanding and painting doors and frames, and doing touch-up painting in the gym, hallways, and classrooms.

Mrs. Ryan reported that RIDE reviewed the information we submitted

on PBGR and gave us some feedback on what needs to be done to get our diploma system up and running. She intends to review the RIDE information more closely to sort out what they actually want from us.

Mrs. Ryan stated that she submitted a request to the Champlin Foundations for a \$30,000 grant to build a greenhouse.

Mrs. Ryan is in the process of putting together a back to school packet of information for the teachers. She is including information on reimbursements for out of pocket purchases (no sales tax will be reimbursed, 30 day window for reimbursement of purchases) and tuition reimbursements (pre-approval required). If the School Committee would like to include anything, please let her know.

### **Old Business**

A motion (McGarry, Tretheway) to amend the agenda and address Item 4A (Old Business – School Committee Policies – Review and Approval) after 5F (New Business – Yearbook) carried with a vote of 4-0 with William Padien not in attendance.

A motion (Hall, McGarry) to approve the updated job description for the guidance counselor carried with a vote of 4-0 with William Padien not in attendance.

Mrs. Ryan submitted a proposal from the technology committee addressing the needs for the 2007-2008 school year. Gene Warfel, at

a cost of \$700 per month, would manage and set up the Mac server, integrate data from the Dell to the Mac, set up the Windows domain on the Mac server for PCs, and retain the Dell server for administration. He would run the First Class e-mail system and develop a school web site. John Barry, at \$85 per hour, would be an outsourced Apple person available on site by appointment. Hank Woodward, at \$25 per hour, would be an outsourced repair and hardware expert. A school staff member would coordinate all efforts and be the “go to” person to direct concerns to the appropriate place.

The staff coordinator would receive a yearly stipend of \$1500. Mrs. Ryan stated that there was no plan in place last year and next year calls for increased demands. The staff and students need some sort of technology support. Sean McGarry stated that Dr. Irving should be the one to head the technology plan and would like to wait until the August meeting to discuss it with her. Mrs. Ryan was uncomfortable waiting until then. There is a plan to hire a technology person to work with the town’s various departments, but to date this position has not been advertised. Mrs. Ryan is hopeful that the town and the school can coordinate some support soon, but something needs to be in place at the beginning of the school year. It was suggested that perhaps this plan can be on a six-month basis and extended for another six months if the town has not hired someone to fulfill its technology needs. A motion (Padien, Butcher) to approve the plan as proposed by the technology committee, but to discuss with the people involved a six-month contract that could be extended at the end of five months if necessary carried with a vote of 4-1 with Sean

**McGarry voting in the negative.**

**William Padien presented Marlee Lacoste with a large bouquet of flowers thanking her for her years of service as the facilitator. He stated that they hadn't always agreed, but they appreciated her professionalism and all that she has done for the school.**

### **New Business**

**Correspondence was received from Monty Stover regarding last year's dental program at the Block Island Medical Center. It included an analysis of the dental program, the contract for dental services for September 1, 2006-August 31, 2007, along with the income guidelines for financial assistance, and the letter to parents regarding their wish to participate. A motion (Padien, Hall) to approve, and authorize the chair to sign, the 2006-2007 dental program contract with the Block Island Medical Center carried with a vote of 5-0.**

**A three-year proposal for auditing Services was received from James N. Nadeau & Company, LLP. School Committee members were concerned about signing a three-year commitment because they have had to wait until December to receive final audit information. The quality of the work was not in question, but the timeframe for completion has been a problem. It was suggested that the School Committee sign a one year agreement and if the audit is completed in a timely manner it would consider the additional two years. If not, the School Committee would look for a new auditor. A motion (Padien,**

**Hall) to appoint the auditing firm of James Nadeau and Company to complete the audit for 2006-2007 and to consider the following two years if the results of the current audit are received in a timely manner carried with a vote of 4-0, with Shea Butcher having recused himself.**

**A motion (Hall, Tretheway) to reappoint Marsha Gutierrez as the district's School Committee Clerk for the 2007-2008 fiscal year carried with a vote of 5-0.**

**A motion (Padien, McGarry) to reappoint Steven Draper as the district's attendance officer for the 2007-2008 school year carried with a vote of 5-0.**

**A motion (Padien, Hall) to reappoint the firm of Asquith & Mahoney, LLP to provide legal services to the district on an as needed basis for the 2007-2008 fiscal year carried with a vote of 5-0.**

**A motion (Padien, Hall) to reappoint the physician representative(s) of the Block Island Health Services as the school physician(s) for the 2007-2008 school year carried with a vote of 5-0.**

**A motion (Padien, Hall) to reappoint the dentist representative(s) of the Block Island Health Services as the school dentist(s) for the 2007-2008 school year carried with a vote of 5-0.**

**A motion (Padien, Hall) to reappoint Sean McGarry as the delegate to the Rhode Island Association of School Committees for the 2007-2008 fiscal year carried with a vote of 5-0.**

**A motion (Hall, Padien) to approve the designation of Bank of America and Washington Trust Company as official bank depositories carried with a vote of 5-0.**

**A motion (Padien, Hall) to approve the designation of the Block Island Times to advertise regularly scheduled and interim School Committee meetings carried with a vote of 5-0.**

**A motion (Hall, Padien) to approve the designation of Chairperson and Secretary as authorized signatories of checks for the general accounts and to approve the designation of the Principal and the Administrative Assistant to the Superintendent as authorized signatories of checks for the miscellaneous office accounts carried with a vote of 5-0.**

**A motion (Padien, Butcher) to consent to the appointment of Christie White as the summer speech/language pathologist carried with a vote of 5-0. Ms White will provide speech/language services for eight weeks this summer (July 6 through August 24) and be compensated at the rate of \$45 per hour.**

**A motion (Padien, Butcher) to consent to the appointment of Victoria**

**Carson as the summer special education teacher carried with a vote of 5-0. Mrs. Carson will work with a special needs student for the extended school year (June 25 through August 24) and be compensated at her hourly rate of \$48.17.**

**A motion (Hall, Padien) to consent to the appointment of Paige Mellor as a part-time summer special education aide carried with a vote of 4-1 with Sean McGarry voting in the negative. Ms Mellor will work four days a week at Camp Mohegan and be compensated at the rate of \$20 per hour.**

**A motion (Padien, Hall) to consent to the appointment of Renee Marcaccio as a part-time summer special education aide carried with a vote of 4-1 with Sean McGarry voting in the negative. Ms Marcaccio will work one day a week at Camp Mohegan and be compensated at the rate of \$20 per hour.**

**A motion (Padien, Hall) to consent to the appointment of Kathleen Mello as the summer reading/math tutor carried with a vote of 4-1 with Sean McGarry voting in the negative. Ms Mello will work under the direction of our reading specialist/teacher Joan Baker and be compensated at the rate of \$20 per hour.**

**A motion (Padien, Butcher) to consent to the appointment of Patricia Ustick as the part-time guidance counselor carried with a vote of 5-0. Mrs. Ustick will work two days per week during the 2007-2008 school**

**year and be compensated \$24,480 annually.**

**A motion (Padien, Butcher) to consent to the appointment of Amy Doran Couet as the maintenance supervisor carried with a vote of 5-0.**

**Ms Couet will work additional hours (above her 40 hours per week) to fulfill the requirements of this position and will be compensated a yearly stipend of \$10,000.**

**Mrs. Ryan stated that, traditionally, Block Island School students have taken yearbook as a course and received credit towards graduation. The administration would like to change the yearbook from a daily teaching period to an after school activity with a stipend of \$1000 for the advisor. The advisor position would be posted internally. She explained that there is money in the budget for speech and drama, but the drama program has been done over the last several years at no cost to the school and, so far, a speech program has not been organized. She would like to re-appropriate those funds for the yearbook. It was suggested that just the wording of the speech/drama line item could be changed to include yearbook.**

**A motion (Butcher, Hall) to change the budget line item of speech/drama to include yearbook carried with a vote of 5-0.**

### **Old Business**

**A motion (McGarry, Tretheway) to approve Policy FBF-1: High School Proficiency Based Graduation as written did not carry with a vote of 0-5.**

**A motion (Padien, Hall) to approve Policy HC: Athletic Compensation as amended (changed the weighting of head coach and assistant coach in girls' varsity basketball to equal the weighting in boys' varsity basketball and changed the weighting of the softball head coach to equal the weighting of varsity baseball) carried with a vote of 5-0.**

**A motion (Padien, Hall) to approve Policy ID: Extra-Curricular/Athletic Participation as written carried with a vote of 5-0.**

### **Calendar of Events**

**The next regular School Committee meeting is scheduled for August 20, 2007.**

### **Correspondence**

**Several pieces of correspondence were submitted for School Committee information.**

### **Adjournment**

**A motion (Padien, Butcher) at 9:12 P.M. to adjourn carried with a vote of 5-0.**

**Marsha L. Gutierrez, Clerk**

**Date approved: August 20, 2007**