

**New Shoreham Recreation Board
Tuesday, February 17, 2015
Town Hall Meeting Room, Old Town Road
8:15 a.m.**

Present: Chair Chris Willi, Members: Sarah Sue Deane, Gail Heinz and Ann Hall. Also present were Recreation Director Robert Closter and for the recording of minutes, Deputy Town Clerk Millie McGinnes. Absent: Member Cindy Lemon and Alternate Member Susie Wright.

Chris Willi called the meeting to order at 8:20 a.m.

1. Public Comment

There was no public comment.

2. Approve Minutes for December 16, 2014

Ms. Hall moved to approve the minutes of December 16, 2014. Mr. Willi seconded the motion and it carried.

3 Ayes (Hall, Deane, Willi) 0 Nays 2 Absent (Wright, Heinz)

3. Director's Report

Recreation Director Closter reported that the Ball O'Brien Park picnic shelter has been constructed with Lion's Club volunteers and is almost complete. The slab will be poured in the spring. He noted the bathrooms have been fully funded by additional monies from the Town Council's contingency fund. The work will commence in the spring, to be open in the summer.

Director Closter reported that he was working with the Town's IT director and the South Kingston Recreation Department to best work with, and cater the RecreationPro software to his department. He expects it to be available to the public for use in September.

4. Old Business

a. Discuss and act on FY '16 Recreation Budget

Gail Heinz joined the meeting at 8:27 a.m.

Director Closter distributed a draft budget which includes funding for a year-round Recreation Assistant position at 40 hours. He noted that the majority of the costs would be absorbed by the reduction of current employee hours and an increase in events. Mr. Closter explained that the budget also includes an increase to the Recreation Directors salary, moving the position from hourly to salary, eliminating overtime hours and including some hours for Heinz Field maintenance.

Ms. Hall moved to approve the Recreation Budget as presented and forward it to the Town Council. Ms. Heinz seconded the motion and it carried.

4 Ayes (Hall, Deane, Willi, Heinz) 0 Nays 1 Absent (Wright)

b. Discuss Recreation Survey

Director Closter reported that he has received 300 responses from the recreation survey: 100 year-round residents; 100 seasonal residents; and 100 visitors. The survey closes on March 1, 2015. He explained that of the responses received, 75% are in favor of hiring a recreation assistant.

5. New Business

With no new business to discuss, Mr. Willi moved to adjourn at 8:50 a.m. The motion was seconded by Ms. Hall and carried.

Millie McGinnes
Deputy Town Clerk

Minutes approved: March 17, 2015