

Block Island Housing Board
Wednesday, March 18, 2015
Town Hall, Old Town Road
5:30 p.m.

Present: Board members: John Spier, Kay McManus, Patricia Murphy, Millie McGinnes, Cindy Pappas. Bonny Ryan was also present to take the minutes.

Not Present: Rosemary Tobin, Shane Howrigan

Meeting was called to order at 5:30 p.m. by Chair Cindy Pappas.

1. Public Input/Correspondence – none

2. Approval of minutes, February 18, 2015

Patricia Murphy moved to approve the minutes seconded by Millie McGinnes.

Ayes 5 (Pappas, Spier, McManus, Murphy, McGinnes) Nays 0

3. Discussion and action on Financial Reports-tax collection update, budget and request and action on Board clerk's salary request.

- Patricia Murphy moved to approve the financial reports, seconded by Millie McGinnes, Ayes 5 (Pappas, Spier, McManus, Murphy, McGinnes) Nays 0
- A bill has been received from Blish and Cavanaugh for legal work by Bill Landry for \$104. Patricia Murphy moved to pay this bill seconded by John Spier. Ayes 5 (Pappas, Spier, McManus, Murphy, McGinnes) Nays 0
- Budget discussion – The last budget submitted for the Housing Board was in 2013. These figures were looked at and Finance Director, Amy Land will be asked for a breakdown of the actual figures spent on the Jacke property so that numbers can be plugged in for this year. It was felt that no financing would be needed for 2015-2016. Cindy Pappas and clerk Bonny Ryan will sit down with Amy Land to come up with a draft budget.
- As part of the budget discussion, Clerk Bonny Ryan had a salary increase request (attached)
Patricia Murphy moved to approve the request seconded by John Spier.
Ayes 5 (Pappas, Spier, McManus, Murphy, McGinnes) Nays 0

4. Brown Smith discussion and action on:

- Site plan and design issues –
Plan A1 for the three bedroom house:
 - ✚ Move the laundry to the first floor
 - ✚ Move the closets around on the second floor
 - ✚ Make sure the knee wall is at least five feet
 - ✚ fix the dormer in the back
 - ✚ plan for basements with mechanicals
 - ✚ show furniture placement in the bedrooms.

Plan A3 for the two bedroom house:

- ✚ More architectural details – eyewash
- ✚ shed
- ✚ radiant heat on the slab
- ✚ possible expansion to 26ft., for mechanicals, pantry and coat closet.

Kay McManus will take the comments to Architect Frank Karpowicz.

- Discuss and act on RFP for engineering. Through miscommunication, we now have two versions of the RFP. One was done by John Spier, and the other by Town Engineer Jim Geremia. It was decided to marry these two documents to streamline them. John Spier will have a discussion with Town Manager, Nancy Dodge on this.

Other Business – Millie McGinnes will write a recommendation for a resolution from the Town Council asking that the 120% of the median income be changed for Block Island to 140% for affordable housing.

With no further business at 7:15 p.m. Patricia Murphy moved to adjourn seconded by John Spier and voted unanimously.

Minutes approved: 4.15.2015

Bonny Ryan