

**Block Island Housing Board  
Town Hall, Old Town Road  
September 4, 2013  
7:00 p.m.**

**Present:** John Spier, Cindy Pappas, Rosemary Tobin, Kay McManus, Millie McGinnes. Millie McGinnes recorded the minutes.

**Not Present:** Shane Howrigan, Patty Murphy

The meeting was called to order at 7:04 p.m.

**1. Approval of minutes of August 7, 2013**

The August 7, 2013 minutes were approved in a motion by Kay McManus and seconded by Millie McGinnes.

Ayes 5 (Spier, Pappas, McManus, Tobin, McGinnes) Nays 0 Absent 2 (Murphy, Howrigan)

**2. Public Input/Correspondence**

There was no public input.

RIMFAC Update

It was noted that RIMFAC is currently not counting the Jacke houses as affordable housing. Millie McGinnes will continue to pursue this item.

**3. Discuss and act on Financial Statements, tax collection update**

It was noted that no additional funds had been collected to date.

The financial statements were tabled until next month.

**4. Brown-Smith Discussion**

Discuss and act on architect selection

Cindy Pappas reported that four proposals were received from the following architects: Diane Boston, W. Douglas Gilpin, Frank Karpowicz and Arlene Tunney. Each proposal was reviewed in detail. Cindy Pappas and Kay McManus will have phone conferences with Douglas Gilpin and Frank Karpowicz to flush out more details. The item will be on next month's agenda for a final selection.

Affordable house survey results

John Spier reported that he had tallied average utility costs from the housing surveys as follows:  
West Lane, Ambrose Lane and Beacon Hill –

- Electricity - \$150 per month
- Heating (oil and propane combined) - \$2,400 annually

Jacke –

- Electricity - \$1,300 annually
- Heating (propane) - \$1,400 annually

**5. Discussion of possible properties for housing opportunities**

This item was not discussed.

With no further business to discuss, Rosemary Tobin moved to adjourn at 8:37 p.m. The motion was seconded by Kay McManus and voted unanimously.

Minutes accepted: 10/10/2013

Millie McGinnes