

**Block Island Housing Board**  
**Thursday, November 12, 2009**  
**Town Hall, Old Town Road**  
**7:30 p.m.**

**Present:** Doug Michel, Cindy Pappas, Debbie Howarth, Fraser Lang, Pattie Murphy,  
Also present in the audience were John and Kerri Spier, Joan Baker, and representing the  
Block Island Times, Gloria Redlich.

**Not present:** Rev. Daniel Barker, Gerry Riker

Meeting was called to order at 7:34 p.m.

**Approval of minutes: October 8, 2009**

Minutes of the October 8, 2009 meeting were approved in a motion by Debbie Howarth  
and seconded by Pattie Murphy.

Ayes 5

Nays 0

**Correspondence/Public Input**

Edie Blane had sent the Board articles about rental housing along with a letter requesting  
that the Board look at rental housing. (See attached) Fraser Lang will respond to Edie's  
letter.

**Finance Report, payment of bills**

Debbie Howarth explained how Amy Land did the finance reports. A motion was made  
by Cindy Pappas and seconded by Fraser Lang to accept the October finance report (See  
attached)

The clerk reported that \$8,628.07 had been collected to date.

Doug Michel asked to change the order of the agenda to lay the groundwork for the  
Champlin Road property discussion.

**Update of Monitoring Agent**

Doug Michel and Monica Shea will get together when she returns this coming week.  
There was a discussion about Seawinds and the West Side Houses being counted towards  
the Town's 10%.

**Ethics Advisory**

Doug Michel had gotten a verbal advisory that as a contractor he could not participate in  
various aspects of the Champlin Road construction. He circulated a form that identified  
conflicts of interest to each member. (See attached).

**Jacke property update, including property clearing; layout of road and houses by engineer, meeting with Bank representative for financing and an Energy grant discussion.**

Doug Michel informed the members who had not attended the meeting with Washington Trust about what had been discussed.

The plan of action decided on was

- Doug Michel will write a letter to the Town Council for the \$250,000 left in the Board's bonding ability.
- specs and drawings are needed
- vetting process should begin

A motion was made by Fraser Lang and seconded by Pattie Murphy to have two subcommittees; a selection committee of Fraser, Doug and Dan and a design/build committee of Patty, Debbie, Gerry and Cindy.

Ayes 5

Nays 0

Goals for the December meeting for the selection committee were to have met with Monica Shea and gotten any material from BIED about selection and monitoring agent.

Goals for the design/build committee were to have gotten parameters and specs to develop an RFP for design. This group scheduled a meeting for November 18<sup>th</sup> at 7:30 p.m. at Town Hall.

The State's energy grant was discussed. John Spier volunteered to write the grant (see attached).

**Brown/Smith property**

Debbie Howarth submitted an agreement she had written. It was discussed and minor changes were made and will be submitted to Bill Landry.

A motion was made by Fraser Lang and seconded by Cindy Pappas to thank Debbie Howarth for her work on this agreement and to forward it to Bill Landry for formalization and have him return it to us by the December meeting. (See attached)

Ayes 5

Nays 0

With no business for closed session, at 9:00 p.m. a motion was made by Fraser Lang and seconded by Cindy Pappas to adjourn and voted unanimously.

Minutes submitted: 12/10/2009

Minutes approved: 12/10/2009

Bonny Ryan