

New Shoreham Town Council
Meeting Jointly with New Shoreham Sewer and Water Commission
Town Hall, Old Town Road, Block Island
Tuesday, April 5, 2011
7:00 p.m.

Present Town Council members: First Warden Kim Gaffett, Second Warden Ray Torrey, Council members: Ken Lacoste, Dr. Peter Baute and Richard Martin

Present Sewer and Water Commission Members: Cliff McGinnes, Sr., Sandra Finizia, Brad Marthens, Rally Migliaccion, Frank Leslie

Also present: Tom Manager Nancy Dodge, Finance Director Amy Land, Blake Fillipi, Attorney for Sewer and Water Commissions, David Simmons Water Supervisor, Sewer Supervisor Ray Boucher, Janet Ziegler Clerk of Sewer and Water, Bonny Ryan Assistant Town Clerk to take the minutes.

Not present from Sewer and Water Commission: Tom Doyle, Peter McNerney

Meeting was called to order by First Warden Gaffett at 7:00 p.m.

1. Discuss with New Shoreham Sewer Commission the pending Revenue Anticipation Note and the Sewer Commission plan for repayment of RAN(s) and schedule for achieving annual cash flow neutral position.

The previously discussed three-year payback of the \$300,000 bond was not viable according to Mr. McGinnes. He made a formal request of Finance Director Amy Land to produce a five-year plan. Mr. McGinnes explained that the Commission had been working on plans and they would meet again on April 18 to finalize these plans. These items included:

- Rate design – Dave Simmons reported that this will be presented at the April 18 meeting.
- Wage freezes
- Co-pay for health insurance
- Staffing – one Superintendent vs. two

2. Discuss with New Shoreham Sewer Commission and the New Shoreham Board of Water Commissioners items of mutual interest:

- Organizational structure – already discussed in item 1.
- Clarification of procedure to change sewer rate structure (seasonal ratios)-already discussed in item 1. No vote of Town Council needed, only action by the Sewer Commission
- Update on Water Co. anticipated time line for water line extension. Daave Simmons reported that this will begin next week and end by the 17th of June.
- Update on water and sewer utility connections in Old Harbor Dock area. Nancy Dodge reported that the water is done and sewer line replacement will start soon.
- Other: discussed were Council appointments to the Board and Commission, a discussion about combining the Board and Commission, parking spots in the Sewer lot as a donation requested by the Town for lost spots in Old Harbor.

3. Discuss and act of Management agreement between the Town and the NS Sewer Commission and the NS Board of Water Commissioners.

- Item 5a: delete part of the last sentence: and the Director of Public Works shall notify the Chair of the respective Commission is such off-island travel poses a risk to either the Sewer District or the Water District operations will be provided.
- Item 5b: Delete beginning sentence: The Director of Public Works shall be responsible for monitoring both sewer and water budgets. Delete last sentence of that paragraph since “monitoring” is such a vague term.
At present, the Town Manager is also the Director of Public Works, but this Agreement contemplates that at some future point there may be a separate Director of Public Works.
- Item 5e: After discussion about payroll and billing services, a motion was made by Dr. Peter Baute and seconded by Ray Torrey that the Town Council would waive the yearly fee for Fiscal 2012 for sewer and water as a component of the maintenance agreement.
Ayes 5 (Gaffett, Torrey, Baute, Martin, Lacoste) Nays 0

With no further business to discuss, a motion was made by First Warden Gaffett and seconded by Dr. Peter Baute to adjourn at 9:15 p.m. and voted unanimously.
Minutes approved 4/20/2011

Bonny L. Ryan
Assistant Town Clerk