

**Joint Meeting: New Shoreham Town Council, Water Board and Sewer Commission  
Annual Meeting  
Old Harbor Meadows Community Center, Chapel Street  
Monday, October 19, 2009  
4:30 p.m.**

**Present:** First Warden Kimberley H. Gaffett, Council members Richard P. Martin, Peter B. Baute and Kenneth C. Lacoste. Water District Commissioner members present were Sandra Finizia, Jason Howarth, Frank Leslie, Robert Brown, Peter McNerney and Wayne Batty. Sewer Commission members present were Sandra Finizia, Jason Howarth, Frank Leslie, Robert Brown, Peter McNerney and Tom Doyle. Also present were Town Manager Nancy Dodge, Finance Director Amy Land, Sewer Superintendent Ray Boucher, Water Superintendent David Simmons, Sewer Commission Attorney Elliot Taubman and for the recording of minutes, Deputy Town Clerk Millicent McGinnes. Second Warden Raymond J. Torrey and Sewer and Water Commissioner Alternate Rally Migliaccio were absent.

The meeting was called to order by First Warden Gaffett at 4:32 p.m.

Ms. Gaffett stated that in the past it was tradition to have water and sewer allocations made by the Sewer and Water Commissions and ratified by the Council at this meeting. She explained that as it was not necessary, the Council will no longer get involved with allocations and leave it to the internal workings of the Sewer and Water Commissions.

**Discuss and Act on Proposed Changes in the Management Agreement between the Town of New Shoreham, the Water Commission and Sewer Commission**

Ms. Gaffett asked those present if they had any potential changes to areas in the Management Agreement. Ms. Gaffett noted that Section 4 and Section 8 seem to be in conflict. She explained that Section 4 states that all employees work for the Sewer Commission and Section 8 gives the Water Commission and the Sewer Commission the authority to hire and fire their own employees. Discussion ensued.

Ms. Gaffett made a motion to develop language to make Section 4 and Section 8 of the Sewer/Water Management Agreement compatible. Dr. Baute seconded and the motion carried.

4 Ayes (Gaffett, Baute, Lacoste, Martin)      0 Nays      1 Absent (Torrey)

Mr. Howarth made a motion to integrate Section 4 and Section 8 to correspond more correctly regarding the Water Board's authority to hire and fire their own employees. Ms. Finizia seconded the motion and it was carried by the Sewer Commission.

The Sewer Commission's Attorney Taubman stated he would put forward language.

Ms. Finizia made a motion to, with input from Attorney Taubman, amend Section 4 and Section 8 of the Management Agreement. Mr. Howarth seconded the motion and it was carried by the Water Commission.

**Discussion of Major Policy Changes of the Water Commission**

**Discussion of Major Policy Changes of the Sewer Commission**

Attorney Taubman stated that the process of the Building Official not issuing building permits for new and expanded buildings until sewer and water allocation was applied for, granted and paid for, seems to have fallen by the wayside. Following discussion, Town Manager Dodge stated that she would look into and reinstate the process as necessary.

**Issues of Mutual Concern**

Ms. Gaffett reiterated that allocation will be addressed by the Sewer and Water Commissions, as the Council does not need to take action on allocation.

Ms. Gaffett made a motion to adjourn the Town Council meeting at 4:58 p.m. The motion was seconded by Mr. Martin and carried unanimously.

Millicent McGinnes

Submitted:    October 20, 2009      Approved:    November 2, 2009