

**New Shoreham Town Council – Town Manager Work Session**  
**Town Hall, Old Town Road**  
**Wednesday, October 7, 2009**  
**7:00 p.m.**

**Present:** First Warden Kimberley H. Gaffett, Second Warden Raymond J. Torrey, Council members Richard P. Martin, Peter B. Baute and Kenneth C. Lacoste. Also present were Town Manager Nancy Dodge, Finance Director Amy Land and for the recording of minutes, Deputy Town Clerk Millicent McGinnes.

First Warden Gaffett called the meeting to order at 7:00 p.m.

The Council rearranged the agenda to hear the Finance Report at the beginning of the meeting.

**Report of the Town Manager - Finance**

Finance Director Amy Land reviewed the Fiscal Year 2010 Finance Report (July 1 through August 31, 2009) with the Town Council. The following items were highlighted:

- The Governor has stated that this fiscal year he will cut the 4<sup>th</sup> quarter payment of state aid to the cities and towns regarding Motor Vehicles Taxes in Lieu, which will amount to a budget shortfall of a little over \$23,000.
- Shortfalls were noted in the following revenue lines: Other Clerk Fees, Building Fees, Mooring Rentals & Wharfage.
- The initial numbers for the July Hotel and Meals Tax are up from the past two years.
- The costs of the new fire alarm system should hopefully be covered by an upcoming ordinance, permitting the Town to charge fees to establishments which are covered by the Town's alarm system.

**Approval of Town Council Minutes: September 2, 2009 (open and closed session), September 8, 2009, September 10, 2009, September 16, 2009 (open and closed session) and September 24, 2009**

Ms. Gaffett made a motion to approve, with changes, Town Council Minutes: September 2, 2009 (open and closed session), September 8, 2009, September 10, 2009, September 16, 2009 (open and closed session) and September 24, 2009. Mr. Martin seconded and the motion carried.

5 Ayes (Gaffett, Torrey, Martin, Lacoste, Baute)    0 Nays

Following discussion, the Council decided to begin approving minutes at each regular meeting and to ask that the minutes be posted on the website following approval.

**Report of the Town Manager – Administration and Public Works**

Town Manager Dodge reported the following:

- University of Rhode Island is administering an Energy Funding Opportunities grant and will be having an informational meeting on October 14<sup>th</sup> at URI.
- The appliance rebate program is still being pursued, and may now be administered by National Grid.
- DEM is looking for coastal communities to be a part of a grant "Project Clean Sweep" to pick up debris in the ocean and along the shoreline.
- Block Island Recycling Management has arranged for a residential E-Waste collection. They will have two pods: one to collect TVs, monitors, computers and another to collect peripherals such as keyboards.
- Block Island Recycling Management has also arranged and is hosting a free hazardous waste pick up for April 24, 2010.
- The Town Hall Architect and Contractor have received final payments. There is about \$70,000 left in the building fund to cover the repair of the truss that was cut and to cover the solar panels.
- The Water Street Café appeal of the DBR decision regarding the denial of their liquor license application will be heard on November 18, 2009.
- The Block Island Power Company's Notice of Violation for the illegal subdivision has been released and a new mylar was recorded. As a result, BIPCo withdrew their PUC appeal regarding such.
- The DOT will be repaving Old Town Road in spring 2010.

- Chuck Ritchie, Engineer for the DOT will be coming out soon to review Corn Neck Road and other areas.
- The Sewer Commission reviewed the Waste Water Management ordinance revisions and the document should be coming to the Town Council soon.
- The Planning Board will be readdressing the Public Utility Zone at their meeting October 14, 2009,
- A presentation from Citizens Concerned about Lyme Disease has been received. The organization will be in front of the Council at an upcoming meeting.
- A report resulting from the allegations against the Harbormaster may be ready for the October 21, 2009 meeting.
- Ann Law has complied with the court order to remove the illegal stairs and patio at the Avonlea and paid her fines to the Town's Attorney.
- The renewable energy grant for the rescue building has fallen apart (for now) due to multiple complications.
- Chris Warfel sent a letter requesting the makeup of the Shellfish Commission be reviewed. The letter will be addressed at a future meeting.
- Donna Walsh will be on island October 9<sup>th</sup> to have a meet and greet from 7:00 a.m. to 9:00 a.m.
- The PV solar panels for the Town Hall are back ordered and will be coming in another week.

The Town Council rescheduled the liquor hearings for Monday, November 16, 2009.

With no further business Ms.Gaffett made a motion to adjourn at 9:25 p.m. The motion was seconded by Mr. Martin and carried unanimously.

Millicent McGinnes  
Deputy Town Clerk

Submitted: October 13, 2009  
Approved: October 21, 2009