

Portsmouth School Committee Budget Workshop  
Monday, March 25, 2013, 6:30 PM  
Portsmouth High School Library

The meeting was called to order by the Mr. Croston at 6:30 PM.

**MEMBERS PRESENT:** David Croston, Chair; Terri Cortvriend, Vice Chair; Thomas Vadney, Clerk; Emily Copeland; Frederick Faerber; and Andrew Kelly

**Also Present:** Dr. Lynn Krizic, Superintendent; Jeffrey Schoonover, Interim Director of Instruction and Assessment; Christopher DiIuro, Director of Finance and Administration

**MEMBERS ABSENT:** John Wojichowski

1. **CHAIRMAN'S REPORT & SCHOOL COMMITTEE MEMBER COMMUNICATION:**

No report

2. **PUBLIC COMMENT:** None

3. **BUSINESS AGENDA**

A. Approve Proposed FY14 Operating Budget: Mr. Croston stated that we are approving a top line budget. Mr. DiIuro discussed revenue. There is no change in Town revenue. Facilities rentals were changed from \$45,000 to \$20,000. There is a \$221,900 fund balance usage. We are spending about \$100,000 less from last year, and we absorbed the state funding cut. Mr. DiIuro stated that \$1,140,000 comes from Little Compton. He distributed a handout. There is a \$380,000-\$400,000 Medicaid balance. The fund balance usage is \$221,100. The budget was adjusted by the Town Council to \$38,018,440. \$50,000 was taken from the fund balance. Dr. Krizic reported that the corrected total revenue for FY13 is \$37,568,440. Mr. Croston was unhappy with summer school as a 1-time expense. Dr. Krizic stated that some flexibility should appear as the year goes on.

Regarding the expenditure budget, questions arose regarding salaries. Mr. DiIuro stated that Mr. Davidson's salary was not in last year's budget. Curriculum and Instruction is now in the Superintendent's line. Dr. Krizic gave an overview of the five new positions. 2.7 FTEs are for the elementary schools. We are advertising for a 1.0 FTE interventionist at Melville and a .8 FTE interventionist at Hathaway; however, FTEs may be reallocated based on data. PMS needs a .5 interventionist/coach and a .7 social worker (total new FTEs = .2). General discussion took place about FTE allocation at the elementary schools and PMS. PHS gets a 1.8 FTE allocation needed for 1.0 math certified teacher for targeted interventions, .8 will be distributed to the different departments. 1.0 FTE in social science will emerge as a result of the above addition of the .8 FTE. We are going from 11 math teachers to 12, just changing the same number of people in the department. Dr. Krizic stated that the building administrators support the above changes.

Mr. Croston inquired about the substitute line item. Mr. DiIuro stated that we do not have actuals, but it appears to be trending with available data. Dr. Krizic will check with

the Region to see if Special Education substitutes are included. We need to see actuals, as it may help to bring down our payment. The question arose regarding nurses at each school. Dr. Krizic does not want to reduce the nurses.

Regarding employee benefits, Mr. Croston stated that we received a revised cost for pensions for FY14. Mr. DiIuro stated that the savings is approximately 6.7 percent. It is based on changes to the pharmacy drug plan. Discussion ensued regarding the Special Education costs and how we use IDEA funds. Regarding Professional Development, \$130,000 is in salary/payroll and \$20,000 is for speakers in conferences and trainings. Mr. Croston inquired about contract nursing services. Mr. DiIuro will look into it. Mr. Croston inquired about EBEC and payroll. Mr. DiIuro stated that EBEC payroll is \$125,000, and \$20,000 is for kits and materials. Mr. Croston inquired about the reduction in maintenance. Mr. DiIuro was comfortable with the reduction and indicated that he received the number from Mr. Davidson, the Facilities Supervisor. Mr. Croston inquired about textbook purchases. Dr. Krizic stated that textbooks were being purchased for Math Envisions, K-5 Reading Adoption, ELA Adoption at PMS, AP courses at PHS, and for Portuguese. Mr. Croston stated that he would like a detailed breakout for technology. He also asked why we are carrying separate books for Total Transfer Out summer school. Mr. DiIuro stated that UCOA requires that we carry separate books.

A motion was made by Ms. Cortvriend and was seconded by Mrs. Copeland to approve the Provisional FY14 Portsmouth School Department Budget, consisting of \$37,419,133 of revenue, and \$37,419,133 of expenditures in its current form. So voted 6-0.

- B. Approve Provisional FY14 Capital Project Budget Request of \$750,000; Exclusive of the Hathaway Safety Compliance Project: A motion was made by Ms. Cortvriend and was seconded by Mr. Faerber to approve the Provisional Capital Improvement Plan Request for FY14. So voted 6-0.

#### 4. **ADJOURNMENT**

A motion was made by Mr. Kelly and was seconded by Ms. Cortvriend to adjourn the meeting. So voted 6-0.

Respectfully submitted:

Patti Cofield  
Recording Secretary for:

Thomas Vadney, Clerk