

Portsmouth School Committee Budget Workshop  
Monday, March 11, 2013, 6:30 PM  
Portsmouth High School Library

The meeting was called to order by the Mr. Croston at 6:35 PM.

**MEMBERS PRESENT:** David Croston, Chair; Terri Cortvriend, Vice Chair; Thomas Vadney, Clerk; Emily Copeland; Fred Faerber; and John Wojichowski

**Also Present:** Dr. Lynn Krizic, Superintendent; Jeffrey Schoonover, Interim Director of Instruction and Assessment; Joseph Crowley, Interim Director of Finance and Administration; Don Davidson, Facilities Supervisor.

**MEMBERS ABSENT:** Andrew Kelly

1. **CHAIRMAN'S REPORT & SCHOOL COMMITTEE MEMBER COMMUNICATION:**

None.

2. **PUBLIC COMMENT:** None

3. **BUSINESS AGENDA**

A. PHS Budget Presentation/Discussion: Mr. Littlefield reviewed the enrollment plan for the high school. The net staffing change due to enrollment is .8 FTE. Programs changes require a 1.0 FTE Math Coach and a 1.0 FTE Literacy Coach. The rationale for both positions was discussed. Discussion took place regarding the other items on the priority list (1.0 FTE Social Studies Teacher, a .4 FTE Art Teacher, a .6 FTE Technology Teacher, and a .2 FTE Business Teacher). Mr. Littlefield also reviewed the instructional material needs.

B. Revenue Forecast for FY14: Dr. Krizic reviewed the revenue summary and forecast for FY14. The revenue decisions should be done in the context of expenditure forecasting. There will not be a budget shortfall for the FY13 regional payment. The only area of concern at this time is in Special Education tuitions where we have a projected expense of \$2,347,995 against an operating budget amount of \$1,742,000 (net difference is \$605,995). The expenditure forecast is nearly complete. There are still some financial figures needing verification, and the School Committee has to establish priorities for new expenditures (personnel, technology, capital costs, etc.) Mr. Crowley has identified the teacher salary line item as one of the likely key sources of year over year surplus. Based on preliminary analyses, there would be a difference in the budgeted versus projected expenditures for FY13 on that line item. There is also the potential for the overall teacher salary expenditure for FY14 to be less than in FY13, even taking into account a step and base increase. Preliminary calculations of health insurance costs for FY14 show a projected savings. Projected expenditure costs will be discussed at the March 18<sup>th</sup> budget workshop.

C. Review Regional Draft Budget: Dr. Krizic reviewed the Newport County Regional Special Education Program's draft budget (salary expense; fringe benefits; purchased services, supplies, textbooks, and capital outlays; budget summary for all towns; the average percentage formula; the town share calculation; and the yearly payments calculation). Dr. Krizic stated that Portsmouth's membership in the regional program

needs to be reassessed; however, there would be penalties for leaving, such as needing to hire our own management services and representatives for IEP meetings.

D. General FY14 Budget Discussion: To be continued.

4. **ADJOURNMENT**: A motion was made by Mr. Faerber and was seconded by Mr. Wojchowski to adjourn the meeting. So voted 6-0.

Respectfully submitted:

Patti Cofield  
Recording Secretary for:

Thomas Vadney, Clerk