

The meeting was called to order at 5:00 PM by the Vice Chair, Mr. Harris.

MEMBERS PRESENT: Jonathan Harris, Vice Chair; Marilyn King, Clerk; David Croston; Thomas Vadney; Angela Volpicelli; and Sylvia Wedge

Also Present: Dr. Lusi, Colleen Jermain, Mark Dunham, and Patti Cofield

ABSENT: Cynthia Perrotti, Chair

A motion was made by Mr. Croston to adjourn to Executive Session pursuant to R.I. Law 42-46-5, Exceptions (a)(1) Job Performance/Personnel Matters, and (a)(2) Collective Bargaining and/or Litigation. Seconded by Mrs. King. So voted 6-0.

The Public Session recessed at 5:00 PM and resumed at 5:45 PM.

1. **CHAIRMAN'S REPORT**: Mr. Harris reported on the following:

- An Executive Session was held prior to this meeting. No votes were taken. A motion was made by Mr. Croston and was seconded by Mrs. King to seal the minutes of the Executive Session. So voted 6-0.
- Thanked the Town Council for approving the School Department budget (minus \$15,445) at last night's meeting.
- Last night for Dr. Lusi. Thanked her for her years of service.

1. **SUPERINTENDENT'S REPORT**: Dr. Lusi reported on the following:

- Expressed her appreciation to the Town Council, School Committee, Mr. Dunham, and the Central Office staff, for all their efforts on the budget. She enjoyed being in Portsmouth enormously, and is looking forward to new challenges.
- a) **Teaching and Learning**: Assistant Superintendent Jermain reported on the following:
 - Teachers are beginning curriculum writing.
 - CLIMB, The summer program for students entering Kindergarten, begins next week.
 - There will be summer school programs/sessions at all levels.
- b) **Finance and Operations**: Mr. Dunham reported on the following:
 - The Finance Department is starting to wrap up the current fiscal year. The first phase of the audit began Monday, and the auditors will be back in November.

3. **STUDENT SPOTLIGHT**

- a) **PMS Baseball Team – 2011 RI State Champions**. A motion was made by Mr. Croston and was seconded by Mrs. King to commend the Portsmouth Middle School Baseball team for achieving the title of '2011 Rhode Island State Champions' in their inaugural

season.” So voted 6-0. The following students received certificates: Sam Banks, Chris Carpenzano, Nick Cipriani, Evan Criner, Christian Cimaglia, Ryan Griffiths, Jackson Levine, Sean Lewis, Kevin Manning, Ben McGuire, Evan Moore, James Mortrude, Neil Powell, Nick Prendergast, and John Toppa.

4. **APPROVAL OF MINUTE**

Approval of the minutes of the meetings held on May 26, 2011. A motion was made by Mr. Croston and was seconded by Mrs. King to approve the minutes of the May 26, 2011, meeting. So voted 6-0. The June 14, 2011, minutes will be presented on the next agenda.

5. **CONSENT AGENDA**

- a) **Custodian Retirement, PMS.** The Superintendent recommends adoption of the following resolution, “that the School Committee accepts the resignation for retirement of Duane Frank, Head Custodian at Portsmouth Middle School, effective June 30, 2011.”
- b) **Custodian Retirement, PHS.** The Superintendent recommends adoption of the following resolution, “that the School Committee accepts the resignation for retirement of Robert A. Kershner, effective June 30, 2011.”
- c) **Teacher Resignation.** The Superintendent recommends adoption of the following resolution, “that the School Committee accepts the resignation of Elizabeth Bowden, Grade 8 Science Teacher at Portsmouth Middle School, as presented.”
- d) **Speech-Language Pathologist Resignation.** The Superintendent recommends adoption of the following resolution, “that the School Committee accepts the resignation of Andrea L. Roberts, Speech-Language Pathologist at Portsmouth Middle School, as presented.” (Back-up enclosed)
- e) **Rescission of Teacher Non-Renewals.** The Superintendent recommends adoption of the following resolution, “that the School Committee rescinds the non-renewals, as presented.”
- f) **Appt. – Math Teacher, PHS.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent’s appointment, Recommendation #2-6/28/11, to the position of Math Teacher at Portsmouth High School, effective August 30, 2011.”
- g) **Appt. – Social Studies Teacher, PHS.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent’s appointment, Recommendation #3-6/28/11, to the position of Social Studies Teacher at Portsmouth High School, for the 2011-12 school year.”

- h) **Appt. – Physical Education Teacher, PHS.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent's appointment, Recommendation #3-6/28/11, to the position of Physical Education Teacher at Portsmouth High School, effective August 30, 2011."
- i) **Appt. – Athletic Director.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent's appointment, Recommendation #4-6/28/11, to the position of Athletic Director, effective June 29, 2011."
- j) **Appt. – Department Heads, PHS.** The Superintendent recommends adoption of the following resolution, "that the School Committee approves the Department Head appointments at Portsmouth High School for the 2011-12 school year as presented."
- k) **Appt. – Grade 8 Math Teacher, .4 time, PMS.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent's appointment, Recommendation #6-6/28/11, to the position of Grade 8 Math Teacher, .4 time, at Portsmouth Middle School, effective August 30, 2011."
- l) **Appt. – Grade 8 Science Teacher, PMS.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent's appointment, Recommendation #9-6/28/11, to the position of Grade 8 Science Teacher, at Portsmouth Middle School, effective August 30, 2011."
- m) **Appt. – School Nurse Teacher, Hathaway School.** The Superintendent recommends adoption of the following resolution, "that the Committee affirms the Superintendent's appointment, Recommendation #1-6/28/11, to the position of School Nurse Teacher at Hathaway School, effective August 30, 2011."
- n) **Request for Leaves of Absence.** The Superintendent recommends adoption of the following resolution, "that the Committee approves the requests for Family and Medical Leave in accordance with the backup information."

A motion was made by Mr. Croston and was seconded by Mrs. King to approve the Consent Agenda as presented. So voted 6-0. Dr. Lusi thanked Duane Frank and Robert Kershner for their many years of service to the Portsmouth School Department.

Dr. Lusi announced that these are all replacement positions. The following individuals were recalled:

Jeffrey Rose, PHS Math
Lynn Hoegen, PHS, French

The following individuals were appointed:

- f) Kimberly Rosander, Math Teacher, PHS
 - g) Laurel Proulx, Social Studies Teacher, PHS
 - h) Ryan Moniz, Physical Education Teacher, PHS
 - i) Stephen Trezvant, Athletic Director
 - j) Department Heads, PHS
 - 1) English - Vickie Hathaway
 - 2) Fine Arts - Meryl Moore
 - 3) Library - Sarah Hunicke
 - 4) Mathematics - Patricia McCarthy
 - 5) Modern World Languages - Lynn Hoegen
 - 6) Physical Education/Health - Nancy Fitzgerald
 - 7) Science - Jeffrey Schoonover
 - 8) Social Studies - James Betres
 - 9) Special Education - J. Peter Dugan
 - k) Staci Del Deo, Grade 8 Math Teacher, .4 time, PMS
 - l) Sarah Jakob, Grade 8 Science Teacher, PMS
 - m) Cathleen Hickey, School Nurse Teacher, Hathaway School
6. **PUBLIC COMMENT**: Mrs. Kathleen Melvin thanked Dr. Lusi for being patient and kind and answering questions during her employment in Portsmouth. Mrs. Melvin expressed her budget concern about elementary guidance counselors being replaced with psychologists.
7. **BUSINESS AGENDA**
- a) **Discussion/Action – Late Start Days for 2011-12 School Year.** Dr. Lusi distributed the results of the survey that was sent to parents via the districtwide listserv and school listservs. She asked the School Committee to hold this item for future discussion with the new Superintendent. A motion was made by Mr. Croston and was seconded by Mrs. King to address this item with the new Superintendent. So voted 6-0.
 - b) **Discussion/Action – PSAA Contract.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve the PSAA contract with the following terms:
 - Contract Term: 2 years with option of roll-over by mutual agreement
 - Salary (Section B): Year 1 – 0% increase; steps
Year 2 – CPI with 2% cap
 - Section C: First Paragraph will read: The Portsmouth School Committee shall appropriate \$1500 per administrator each year to be used for the professional advancement of school administrators. This sum of money

will be used to reimburse . . . These funds may not be shared among administrators or carried forward across fiscal years.

Section D: Co-share remains at 20%
\$250 deductible plan; second \$250 indemnified

The Portsmouth School Department shall have the option of providing health and dental insurance through any health and dental insurance provider as it deems appropriate.

For those employees who are eligible for either the Family or Individual Plan and who choose not to receive any coverage, payment shall be made at the end of the school year as follows:

Employees Eligible for Family Plan \$1,000.00
Employees Eligible for Individual Plan \$ 500.00

Dental coverage shall be in accordance with the teachers' contract

Also, in an effort to bring administrator benefits in alignment with teacher benefits according to the current Collective Bargaining Agreement:

Term Life Insurance - Will be provided commensurate to that for teachers.

Legal Counsel - If criminal or civil proceedings are brought against an administrator in connection with the administrator's employment, the School Committee will furnish legal counsel to defend the administrator in such proceedings, if the proceedings are brought while the administrator is engaged in a lawful governmental duty.

Bereavement Leave - An administrator shall be allowed five (5) days of leave because of the death of any close relative: father, mother, grandmother, grandfather, grandchild, sister, brother, child, spouse/significant other, father-in-law, mother-in-law, or legal guardian. Any extraordinary cases shall be reviewed by the Superintendent for a decision as to approval.

In the case of the death of a close friend, uncle, aunt, cousin, niece or nephew, an administrator will be allowed the day of the funeral with no loss in pay.

General Leave - The Portsmouth School Administrators Association and the School Committee recognize that leaves of absences without pay are necessary and are often in the best interest of the school system and/or employee . . . [will restate all language of Article VIII, Section I of the 2009-10 NEA Portsmouth Contract here].

The motion to approve the PSAA contract was passed 6-0.

- c) **Policy #3512, Energy Management, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3512, Energy Management, as presented. So voted 6-0.
- d) **Policy #3513, Items Unacceptable for Use in Schools, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3513, Items Unacceptable for Use in Schools, as presented. So voted 6-0.
- e) **Policy #3514, Furniture and Equipment, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3514, Furniture and Equipment, as presented. So voted 6-0.
- f) **Policy #3515, Electrical Devices in Schools, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3515, Electrical Devices in Schools, as presented. So voted 6-0.
- g) **Policy #3621, Keys/Access Cards/Access Codes to School Facilities, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3621, Keys/Access Cards/Access Codes to School Facilities, as presented. So voted 6-0.
- h) **Policy #3631, Climbing Wall Safety Standards and Guidelines, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #3631, Climbing Wall Safety Standards and Guidelines, as presented. So voted 6-0.
- i) **Policy #4341, Operation and Maintenance of School Department Vehicles, 2nd Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve as a second reading and adopts Policy #4341, Operation and Maintenance of School Department Vehicles, as presented. So voted 6-0.
- j) **Policy #3435, Appropriation of School Department Fund Balance, 1st Reading/Adoption.** A motion was made by Mr. Croston and was seconded by Mrs. King to adopt Policy #3435, Appropriation of School Department Fund Balance, as presented, and waives the second reading. So voted 6-0.
- k) **Policy #5100.1, Wellness, 1st Reading.** A motion was made by Mr. Croston and was seconded by Mrs. King to adopt Policy #5100.1, Wellness, as presented, and waive the second reading. So voted 6-0.

- l) **Discussion/Action – FY’12 Budget.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve the FY’12 budget in the amount of \$37,164,859. So voted 6-0.
- m) **Bid Award – On-Call Contractor for Boiler Service.** A motion was made by Mr. Croston and was seconded by Mrs. King to award the contract for on-call boiler service to Summit Heating Services, Inc. So voted 6-0.
- n) **Contract for Accounting Assistance.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve the contract for accounting assistance in accordance with the backup information. So voted 6-0.
- o) **Contract for Temporary Business Office Assistance.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve the contract for temporary Business Office assistance in accordance with the backup information. So voted 6-0.
- p) **Approval of May Financials.** A motion was made by Mr. Croston and was seconded by Mrs. King to approve the May financial reports as presented. So voted 6-0.

8. SUBCOMMITTEE AGENDA

- a) **Alternative Revenue.** Mr. Croston reported that the Jamestown School System sent a letter of interest to Portsmouth to see if we would be interested in accepting their high school students. Roughly 60 students in each grade level would be phased in over time. The earliest they could send 9th graders would be the fall of 2012. We informed them that we would be interested. Jamestown is also exploring other districts, and an RFP would most likely come out later in the year.
- b) **Facilities.** No report.
- c) **Finance.** No report.
- d) **Health and Wellness.** No report.
- e) **Healthcare Commission.** No report.
- f) **Negotiations.** Mr. Harris stated that PSAA has settled their contract.
- g) **Policy.** Mrs. King would like to add Dress Code language to the Student Handbooks at each school. The Policy Subcommittee will look into it.
- h) **Special Education.** No report.

A motion was made by Mr. Croston and was seconded by Mrs. King to adjourn the meeting. So voted 6-0. The meeting adjourned at 6:19 PM.

Respectfully submitted:

Patti Cofield
Recording Secretary for:

Marilyn King, Clerk