

**CRANSTON SCHOOL COMMITTEE MEETING
JANUARY 28, 2016
WESTERN HILLS MIDDLE SCHOOL
400 PHENIX AVENUE, CRANSTON, RI 02920
PUBLIC MEETING – 6:45 P.M.
IIMMEDIATELY FOLLOWED BY PUBLIC BUDGET WORK SESSION**

MINUTES

The School Committee meeting was held on the evening of the above date at Western Hills Middle School with the following members present: Chairperson Ruggieri, Mrs. Culhane; Mr. Colford; Mr. Fusco, Mr. Gale, Mr. Traficante and Mr. Wall.

The meeting was called to order at 7:07 p.m. **The roll was called; all were in favor: Mr. Colford – Yes; Mrs. Culhane – Yes; Mr. Fusco – Yes; Mr. Gale – Yes; Mrs. Ruggieri – Yes; Mr. Wall – Yes. A Quorum was present**

Public Hearing

Students (Agenda/Non-Agenda Matters) - None
Members of the Public (Agenda Matters Only) - None

Consent Calendar/Consent Agenda

Action Calendar/Action Agenda

RESOLUTIONS

PERSONNEL

Resolution No. 16-01-17 RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Marianne Fougere, Teacher
Park View
Effective Date...June 30, 2016

A motion to Table Resolution No. 16-01-17 was made by Mr. Traficante; seconded by Mr. Gale. The roll was called; all were in favor.

POLICY AND PROGRAM

Resolution No. 16-01-18 RESOLVED, that at the recommendation of the School Committee, the following policy be revised (**See Attached**)

Policy No. 5141.2(c) Naloxone
Policy

A motion to approve was made by Mr. Traficante; seconded by Mr. Gale. The roll was called; all were in favor.

A motion to Adjourn to Public Budget Work Session was made by Mr. Gale; seconded by Mr.

Wall. The roll was called; all were in favor.

Public Hearing on Proposed Budget for 2016-2017

Mr. Wall stated – On page 39, 43, 47, 54 and 75 regarding phones. There seems to be a common trend with a 50% increase in the phone lines. If you take Bain, Park View, Cranston West, Cranston East and Briggs, there appears to be a great increase in those line items. If you look at Bain it says \$5,239 and it increases to \$10,200.

Mr. Balducci stated – From the current year it went from \$10,000 down to \$5,239. As I was building the budget I looked at what was spent in the year that has a full year worth of data. Again, it is just me shifting dollars from one location to another. District wide we are still spending at the same level for phones this year as compared to next year. I am just shifting dollars from one account to another. What was the next one after that, Mr. Wall?

Mr. Wall stated – On page 43 would be Park View. It says the phone line went from \$2,969 to \$7,250.

Mr. Balducci stated – The current year budget is \$7,250, but next year is budgeted down to \$2,969. If you look at the actual for 2015, that is where I took the data from. Just moving the money over from one year to the next, I looked at what we spent at that location last year.

Mr. Wall stated – So we will see a similar pattern in the others?

Mr. Balducci stated – Yes.

Mr. Wall stated – The next page I have is on page 62, concerning the CACTC Childcare Teacher salary. It is \$154,698 on that line item. How many teachers is that for?

Mr. Balducci stated – Two.

Mr. Wall stated – That is what I assumed.

Mr. Wall stated - On page 42, it speaks about the Bus Monitor line. It is zeroed out and there is no line for Bain or Western Hills, but Hope Highlands has it for \$30,000 on page 49.

Chairperson Ruggieri stated – It is the same thing we had been talking about the other night regarding Hope Highlands, Pre-K and the Kindergarten. It is still there and will be moved over to reflect that it is Orchard Farms and then it will reflect Hope Highlands as the middle school.

Mr. Traficante stated – These are not questions, just clarifications. I am looking at page 4 of 11, under “Middle Schools”. I noticed under the 4 middle schools, there is a Debt Service line item. How does a middle school incur debt?

Mr. Balducci stated – It is not technically debt service. It is dues and fees. How RIDE defines it, it is a classification and they call it debt service, but in our case it is not debt service that we would think of. It pertains to dues and fees now that we have middle school sports back.

Mr. Traficante stated – On pages 1 of 11, 2 of 11 and 3 of 11, I added up the cuts of the elementary schools under “Supplies and Materials”. We cut approximately \$118,300 from that line item, which

averages about \$7,400 per elementary school. Do we feel comfortable doing this, specifically for that line item?

Mr. Balducci stated - You have to remember that even though everything gets rolled up to the category of "Supplies and Materials", in some cases utilities are categorized as supplies and materials. If we are making a reduction at that location based on utility usage, it will show up under "Supplies and Materials". It is not classroom supplies. There are other items located at the school level, but they are not directly classroom supplies. The type of coding that I have to follow, I am using utilities as an example, it gets rolled up to that category. You have to go into the details section in the back to look at what call normal and general supplies for classrooms. I believe it was level funded, not cut from this year to next year.

Mr. Traficante stated – If you feel comfortable with that, I am okay with it.

Mr. Balducci stated – I am. If you go into details, the lines that do get rolled up to a credit, it is those non-classroom supplies that we are making those cuts in.

Mr. Traficante stated – Similar situation, I added up the cuts under "Elementary" line item Equipment and you cut roughly \$73,000. Does the Administration feel comfortable with that particular cut?

Mr. Balducci stated – When the Superintendent made her presentation, one of the areas that were reduced was the technology allocation to each of the schools. That alone was about \$40,000, so that will account for a portion of the cut to Equipment at the elementary level.

Mr. Traficante stated – On page 4 of 11 under "Middle Schools", I noticed "Supplies and Materials" and "Equipment", there were no cuts to those 2 line items. You added money to Bain, Park View and Western Hills, but reduced the allocation in Hope Highlands. Can you explain that?

Mr. Balducci stated – It may be the amount of money we are budgeting this year to the next for the Middle School Sports program. I do believe that there was an increase in total to that area of the budget. I think at the Hope Highlands situation, I can't give you an answer right now, but I believe the piece of equipment pertains to the technology allocation we had to remove as well.

Mr. Traficante stated – Do you feel comfortable with that?

Mr. Balducci stated – Yes I do.

Mr. Traficante stated – On page 5 of 11, the "Equipment" line item for Cranston East, there is a reduction of \$14,000. The same line item for Cranston West, there is a reduction of approximately \$7,000, but when it came to the technical school, there was no reduction at all. What was the reason for that?

Mr. Balducci stated – For Cranston East and Cranston West, it is the money we allocate to them to purchase supplies, text books and setting aside dollars for replacement of equipment. From one year to the next I leave it up to the building principals to tell me the areas they want to spend it in. From one year to the next and budget to budget, it may look like there is reduction, but all they are doing is assigning more dollars to supplies v. equipment. It is just reshuffling the dollars.

Mr. Traficante stated – I did notice an increase in supplies to the Tech school of almost \$6,000.

Announcement of Future Meeting(s) – February 8, 2016 and February 11, 2016

Adjournment

A motion to adjourn was made by Mr. Traficante; seconded by Mr. Gale. The meeting was adjourned at 7:23 pm.

Respectfully submitted,

Stephanie A. G. Culhane
Vice -Chairperson

NOTE: Documentation referenced as “Handouts” are available for viewing at Cranston Public Schools, William A. Briggs Building, 845 PARK AVENUE, CRANSTON, RI during normal business hours (Monday-Friday 8:30 a.m. - 4:30 p.m.) or you can send a request to Shartley@cpsed.net.

Cranston Public Schools
Naloxone Policy

PURPOSE

The purpose of this policy is to establish guidelines and procedures regarding the storage and administration of Naloxone by Cranston School Department personnel.

POLICY

In accordance with Chapter 16-21-35 of the General Laws of RI, it is the policy of the Cranston School Department that all public middle schools, junior high schools, and high schools, shall provide and maintain on-site in each school facility opioid antagonists. To treat a case of suspected opioid overdose in a school setting, any trained nurse-teacher may administer an opioid antagonist, during an emergency, to any student or staff suspected of having an opioid-related drug overdose whether or not there is a previous history of opioid abuse.

No school nurse-teacher shall be liable for civil damages which may result from acts of omissions relating to the use of the opioid antagonist which may constitute ordinary negligence; nor shall school personnel be subject to criminal prosecution which may result from acts or omissions in the good faith administration of an opioid antagonist. This immunity does not apply to acts or omissions constituting gross negligence or willful or wanton conduct. No school nurse-teacher shall be subject to penalty or disciplinary action for refusing to be trained in the administration of an opioid antagonist.

TRAINING

School nurse-teachers, building administrators and other employees at the discretion of the Superintendent shall be trained in the use of naloxone by the Rhode Island Department of Health (RI DOH), or its designee, the Medical Reserve Corp (MRC). No administrator, school nurse-teacher, or school employee shall be subject to penalty or disciplinary action for refusing to be trained in the administration of an opioid antagonist.

STORAGE AND REPLACEMENT

Naloxone (opioid antagonist) will be clearly marked and, at the discretion of the school nurse-teacher and principal, kept in a conspicuous place, readily available, but with provisions made for its safekeeping and security. The school nurse-teacher and principal will notify other relevant staff of the naloxone storage location.

The Rhode Island Department of Health (RI DOH) recommends that schools provide intranasal naloxone and that each naloxone kit should contain the following at minimum:

- Step-by-step Instructions for administering intranasal naloxone
- Two 2ml Luer-Jet/Luer-lock syringes prefilled with naloxone (concentration 1 mg/ml)
- Two mucosal atomization devices (MADs)

Naloxone will be stored in accordance with manufacturer's instructions to avoid extreme cold, heat, and direct sunlight. Inspection of the naloxone shall be conducted regularly and will include the following:

- Check the expiration date found on either box or vial;
- Check condition of MAD device (considered sterile for approximately 4-5 years).

Requests for replacement naloxone will be reported to CPS Nursing Department Program Supervisor.

USE OF NALOXONE

CPS school physician shall prepare standing orders for the procedures to be followed in dealing with a suspected opioid overdose in a school setting. Such standing orders shall not require any school nurse-teacher to administer an opioid antagonist.

In the case of a suspected opioid overdose, trained school nurse-teachers shall follow the protocols outlined in the MRC naloxone training and according to instructions in the naloxone kit as follows:

- Call 911
- Administer rescue breathing
- Prepare and administer naloxone
- Continue rescue breathing
- Administer an additional dose of naloxone in 3 minutes if no response or minimal breathing or responsiveness
- Naloxone wears off in 30-90 minutes
- Comfort them; withdrawal can be unpleasant
- Encourage survivors to seek treatment

REPORTING

After administration of naloxone, the school nurse teacher and/or administrator will follow the Cranston Public Schools' reporting protocols.