

Warwick School Committee Minutes
Meeting of September 11, 2012
Open Session

The Warwick School Committee met in Open Session at Toll Gate High School, on Tuesday, September 12, 2012. Ms. Furtado called the meeting to order at 6:10 p.m. with the following in attendance:

COMMITTEE

Bethany A. Furtado, Chair
Patrick E. Maloney, Jr., Vice Chair
Eugene A. Nadeau, Clerk
Christopher E. Friel [absent]
M. Terri Medeiros [not present at this time]

ADMINISTRATION

Peter P. Horoschak, Superintendent
Robert T. Bushell, Director of Elementary Education
Dennis Mullen, Director of Secondary Education
Richard D'Agostino, Director Special Services
Anthony Ferrucci, Chief Budget Officer
Rosemary Healey, Esq., Director of Compliance & Human Resources

MOTION 2012-195: Moved by Mr. Nadeau, seconded by Mr. Maloney, to go into closed session for discussion and/or action regarding those items of business exempt from open meetings under General Laws of Rhode Island 42-46-5(a)(1) and (a)(2)

MOTION PASSES (3-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – not present for vote
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

Meeting reconvened 7:15 p.m.

M. Terri Medeiros present at this time

The Chair announced in executive session a confidential matter was discussed and the vote was 3-0.

Approval of Minutes:

MOTION 2012-196: Moved by Mr. Nadeau, seconded by Ms. Furtado, to approve the Minutes of Open Session for August 14, 2012 and August 22, 2012

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

MOTION 2012-197: Moved by Mr. Nadeau, seconded by Ms. Furtado, to approve the Minutes of the Executive Session for August 14, 2012 and August 22, 2012.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

Approval of transfers:

MOTION 2012-198: Moved by Mr. Nadeau, seconded by Ms. Furtado, to approve the transfers presented to the Committee.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

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Approval of warrants:

MOTION 2012-199: Moved by Mr. Nadeau, seconded by Ms. Furtado, to approve the warrants presented to the Committee.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

Professional personnel items –

Appointments:

MOTION 2012-200: Moved by Mr. Maloney, seconded by Mr. Nadeau, that the appointment of **Elizabeth Marquis**, Attendance and Discipline Administrator, part-time position at a salary of \$33,308, be approved.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

MOTION 2012-201: Moved by Mr. Nadeau, seconded by Mr. Maloney, that the appointment of **Sara Monaco**, Coordinator of Response to Intervention and Grant Programs, Step 1 of the administrative pay scale, be approved, pending receipt of State and National BCI.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

MOTION 2012-202: Moved by Mr. Nadeau, seconded by Mr. Maloney, that the appointment of **Susan Cranston**, school based graduation by proficiency coordinator at Pilgrim High School, step 10, be approved, pending receipt of State and National BCI.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

MOTION 2012-203: Moved by Mr. Nadeau, seconded by Ms. Furtado, that the appointment/transfer of **Bruce Fairbanks**, Assistant Principal-Pilgrim High School, Step 3 of the administrative pay scale, be approved.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

Coaching appointments:

MOTION 2012-204: Moved by Ms. Furtado, seconded by Mr. Maloney, approval of the appointments of **Richard Marrese**, assistant coach girls' soccer, Pilgrim High school; **Jared DeAlmo**, assistant coach boys' cross country, Toll Gate High School (for one year only); **Patrick McAteer**, assistant coach football Toll Gate High School and **Laurent Modestil**, assistant coach football Warwick Veterans (for one year only pending receipt of RIDE coaching certificate).

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

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Classified Personnel items: Resignations:

MOTION 2012-205: Moved by Mr. Maloney, seconded by Ms. Furtado, that the **resignation of Donna Miley**, teacher assistant, Cedar Hill Elementary School be accepted effective August 17, 2012; and that the **resignation of Christopher Dempsey**, behavior specialist, Wickes Elementary be accepted effective August 31, 2012.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye

Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

Approval to purchase Scantron scanner and scan sheets – Mr. Ferrucci recommended purchasing a Scantron scanner (\$7,350) and scan sheets (\$900) as part of the math curriculum. Scantron is the sole source for this particular scanning equipment being requested. There are other Scantron equipment in use throughout the district and this is needed to meet compatibility issues.

MOTION 2012-206: Moved by Mr. Nadeau, seconded by Mr. Maloney, to purchase the Scantron scanner and scan sheets.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye

Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

Resolution 2013 Fire Code City Bond Request

RESOLUTION RELATIVE TO FIRE CODE BOND REQUEST

WHEREAS, the Warwick Public Schools and the Warwick School Committee are under administrative order to make certain fire code improvements to its facilities to meet current fire safety laws and regulations; and

WHEREAS, phase 2 of the fire code work is required to take place in the summer of 2013 and phase 3 of the fire code work is required to take place in the summer of 2014; and

WHEREAS in order to complete phase 3 of the fire code work on a timely basis, it is necessary to incur certain start-up costs for that phase 3 work as soon as possible and

WHEREAS the total estimated costs for the phase 2 fire code work and the start-up work for phase 3 is \$4,295,000;

NOW, THEREFORE, BE IT RESOLVED, the School committee hereby respectfully requests the Mayor and Council take all actions necessary to issue bonds in the amount of \$4,295,000 to fund the phase 2 fire code work and the phase 3 startup work; and

The Superintendent s hereby directed to forward a copy of this Resolution to the Mayor and to members of the City Council.

This Resolution shall take effect upon passage.

Signed: Bethany A. Furtado, Chair, Patrick E. Maloney, Jr., Christopher E. Friel, Eugene Nadeau and M. Terri Medeiros.

MOTION 2012-207: Moved by Mr. Nadeau, seconded by Mr. Maloney, to approve the Resolution as read.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye

Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

Opening of School Update:

Transportation - Mr. Ferrucci said we must coordinate schedules with First Student, and the department plans to begin the process earlier next year as it requires a great deal of work and organization with constant changes. Steve O'Haire detailed his work and said bus schedules were prepared and sent to First Student on August 22nd. Revised schedules were presented on August 27th with 27 changes made to

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seven bus runs. Between August 28th and August 31st, 147 changes were made. Additionally 39 changes were made between September 4th and 6th; resulting in a total of 186 changes made. He said that First Student has been responsible and dedicated in responding to the needs of regular and special education students and should be commended. Mr. Roach of First Student said there 49 large buses, 29 special education buses and 10 statewide buses operating for a total of about 90 routes in Warwick. Manpower was increased by 161, with 29 additional drivers and 27 aides. All drivers received 43 hours of driver training. He pointed out that the 29 special education buses service 527 students, which equates to about 18 students per bus.

Enrollment - Elementary: Mr. Bushell said that kindergarten enrollment is down this year, and said it was a very smooth opening at the elementary level. There were some concerns with the fire code construction work and whether buildings would be ready, but everything was cleaned and ready to go.

Secondary: Mr. Mullen reported said scheduling issues were kept to a minimum at all schools and teachers and support staff solved any minor issues. Enrollment has decreased by a total of 909 students over the past five years. Total secondary population now is 4,575.

Special Education: Dr. D'Agostino – reported there are 2,100 students with IEPs and his department is starting five new programs.

School physical readiness – David LaPlante thanked the custodial staff and WISE employees for their efforts to ensure schools were clean and ready to go and for working around the first safety improvement. Nearly \$3.3 million of fire safety construction improvements were made to eight schools over the summer. Mr. Jansson reported fire safety construction sites were mobilized on June 22nd and the work began on June 23rd. Change orders only amounted to one percent of the initial cost, which is attributed to the caliber of contractors working on the projects. Modernization of the elevator at Winman was also completed and was working for the first day of school.

Update on staffing – Ms. Healey: department is fully staffed for the school year, with the exception of two key positions that need to be filled. Those positions include a budget analyst and a behavioral specialist. We are now in the process of bringing in substitutes and bus aides.

Chair Furtado said for a project of this magnitude, the staff went above and beyond and commended all for the work done, which was completed on time and on budget. There were security issues, but nothing went missing. Mr. Maloney expressed his thanks for keeping the committee updated with daily e-mails. Ms. Furtado requested a quarterly update.

Approval of new part-time position – Clerk at Cedar Hill Elementary School – Mr. Bushell recommended creation of a 15-hour clerical position with no benefits at Cedar Hill School, due to the large student population (407) students and the demands of the school. This will be paid through general funds.

MOTION 2012-208: Moved by Mr. Maloney, seconded by Mr. Nadeau, to approve a new part-time clerk position at Cedar Hill for 15 hours.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye

Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

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**Approval of appointment of governing body for the
Warwick School Committee Employers Pension Plan –**

RESOLUTION OF WARWICK SCHOOL COMMITTEE – RELATIVE TO WARWICK SCHOOL COMMITTEE EMPLOYEE RETIREMENT PLAN

RESOLVED that

WHEREAS the Warwick School Committee Employee Retirement Plan requires the appointment of a three member committee responsible to carry out the general administration of the plan and the provisions of the plan; and

WHEREAS the members will serve at the pleasure of the Warwick School Committee

NOW, THEREFORE, BE IT RESOLVED, the School Committee hereby appoints Anthony Ferrucci, Rosemary Health and Mary Townsend to serve on a committee responsible to carry out the general administration of and the provisions of the plan and

The committee shall hereafter be referred to as the “Executive Committee” of the Warwick School Committee Employee Retirement Plan.

This Resolution shall take effect upon passage.

Signed: Bethany A. Furtado, Chair, Patrick E. Maloney, Jr., Christopher E. Friel, Eugene Nadeau and M. Terri Medeiros

MOTION 2012-209: Moved by Mr. Maloney, seconded by Ms. Medeiros, to approve the appointment of the governing body for the Warwick School Committee Employers Pension Plan.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

FY 2013 Monthly Fiscal Report - presented by Mr. Ferrucci

For the Period ending 8/30/12

Total Revenue Received	\$119,586,505
Total Expenditures:	\$ 9,320,148
Total Encumbrances:	\$ 4,918,499

[excludes salaries and fringe benefits]

Summary Review of non-salary and fringe benefits costs

Approved Budget 7/10/12	Revised Approved Budget 8/14/12	Year to Date Exp./Encumber 8/30/12	Percentage of non-staff costs
\$24,673,572	\$24,825,106	\$4,918,499	25.3%

Bids/Change Orders

MOTION 2012-210: Moved by Ms. Medeiros, seconded by Mr. Maloney, that the bid for printer, peripheral and accessory equipment be awarded to the various vendors as per bid tabulation [purchased as needed and requested].

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. – Aye
Eugene A. Nadeau - Aye

MOTION 2012-211: Moved by Mr. Maloney, seconded by Ms. Medeiros, that the bid for waste baskets be awarded to Banner Systems, in the amount of \$1,133.20 as per recommendation memorandum.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye
Christopher E. Friel – absent
M. Terri Medeiros – Aye
Patrick E. Maloney, Jr. - Aye
Eugene A. Nadeau - Aye

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MOTION 2012-212: Moved by Mr. Nadeau, seconded by Mr. Maloney, that the change order for fire code project contingency fund be approved

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

MOTION 2012-213: Moved by Mr. Nadeau, seconded by Mr. Maloney, to adjourn the meeting.

MOTION PASSES (4-0)

Bethany A. Furtado – Aye	Patrick E. Maloney, Jr. - Aye
Christopher E. Friel – absent	Eugene A. Nadeau - Aye
M. Terri Medeiros – Aye	

Meeting adjourned: 9:10 p.m.
Eugene A. Nadeau, Clerk