



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RHODE ISLAND COMMISSION ON WOMEN

Department of Administration
One Capitol Hill, 2nd Floor
Providence, R.I. 02908-5850
401-222-6105 401-222-5638 (FAX)



**Rhode Island Commission on Women
Outreach/Woman of the Year Committee Meeting
March 24, 2006, Noon-2:00 PM
Blue Cross Blue Shield of Rhode Island
444 Westminster Street, Providence, RI 02903**

MINUTES

Present: Joyce Dolbec, Linda Newton, Sarah Rockett, Marilyn Coccozza Trillo, Camille Vollaro.

Absent: Joanne Hill, Kim Keough.

Present, non-voting: Shanna Wells.

Call to Order

Chair Linda Newton called the meeting to order at 12:10 PM.

Education Award Event Post Mortem

The consensus of the group was that the event was very nice, but poorly attended. Suggestions for this event in the future are:

- Select a day of the week when legislators will be in town (perhaps Thursday?)
- Hold event at the State House
- Present the awards within the same year as they are awarded
- Present the recipients with the checks at the event
- Provide recipients with free seats to the WOY event and introduce them there
- Include all attending legislator and staffer names in press information
- All RICW Commissioners need to be more involved in the event
- Publicity has to be pushed

Committee discussed how they see their role in this event. Consensus of the group is that Outreach Committee is responsible for media contacts before and after the event. The Education Committee is responsible for the planning and running of the event.

Review Woman of the Year Event Forms

Changes in the language of the “selection criteria” section of the application were made to clarify the criteria. All other forms were deemed acceptable. Name of the event will be changed from womAn of the year to womEn of the year. Recipients will be identified by category (i.e., Business, Arts, etc.) The award will be expanded to 3-5 recipients.

Committee agreed by consensus that a WOY Selection sub-committee should be formed to select the recipients. Non-commission, women’s community members should be included on this committee as well. The Selection Committee Sub-Committee Meeting was set for Monday, June 19, 2006, 4:00-7:00 PM.

Past recipients should be asked to present awards to new recipients.

Set Date for Application Mailing

Applications will be sent out and posted to the website by April 21st.

Venue

Shanna Wells informed the group of the changes to the Crowne Plaza contract. The Committee asked her to get price quotes from the Warwick Radisson, the Providence Marriott, the Providence Westin and Convention Center.

Host

Shanna Wells informed the Commissioners that last year’s host, Pamela Watts is unable to host again this year due to scheduling conflicts. Chair Linda Newton said she would contact Karen Adams (1st choice) and Donna Mac (2nd choice) to see if either could be available to host our event.

Promotion Plan

Tabled until next meeting.

Adjournment

Joyce Dolbec made a motion to adjourn. Marilyn Coccozza Trillo seconded the motion. The motion passed unanimously. Meeting adjourned at 1:53 PM.

Next Meeting: Friday, April 21, 2006, 12- 2:00 PM, Blue Cross Blue Shield of RI, 444 Westminster Street, Providence, RI, 02903.

Minutes approved on April 21, 2006

Linda H. Newton, Chair, Outreach Committee