



Rhode Island Commission on Women
Department of Administration
One Capitol Hill, 2nd Floor
Providence, RI 02908

RI Commission on Women
Full Commission Meeting
January 9, 2006, 5:30 PM
Department of Administration, One Capitol Hill
Ground Floor, Reserved Dining Room
Providence, RI 02908

MINUTES

Present: Joyce Dolbec, Carol Gibbons, Joanne Hill, Mary Anne Miller, Sarah Rockett, Jan Torres, Marilyn Coccozza Trillo, Beverly Turner, Camille Vollaro, Tracy Williams.

Absent, Excused: Jane Anthony, Catherine Graziano, Jacqueline Laguerre, Lela Morgan, Linda Newton, Corinne Calise Russo, Neena Savage, Kathleen Spangler, Anna Tucker.

Absent, Unexcused: Robert Watson.

Present, non-voting: Shanna Wells.

Call to Order

First Vice Chair Joyce Dolbec called the meeting to order at 5:37 PM.

Consent Agenda

The Commissioners asked Director Shanna Wells to follow up on correspondence from IVYS and the Rankin Foundation. Mary Anne Miller made a motion to accept the consent agenda. Joanne Hill seconded the motion. **Motion passed unanimously.**

Chair's Update

First Vice Chair Joyce Dolbec chaired this meeting due to illness of Chair Jane Anthony. Joyce Dolbec reported that Chair Jane Anthony appreciated the flowers sent during her illness. Also, a get well card was sent to Commissioner Lela Morgan. Mary Anne Miller made a motion to accept the consent agenda. Joanne Hill seconded the motion. **Motion passed unanimously.**

Director's Report

See attached. Additionally, Director Shanna Wells informed the Commissioners that she attended a Dreamweaver software training, which was offered to her free of charge from the IT department.

Commissioners discussed updating the website and including a calendar of upcoming events. Mary Anne Miller made a motion to accept the consent agenda. Joanne Hill seconded the motion. **Motion passed unanimously.**

Committee Reports

Health Committee: See written report on the Health Committee Meeting of December 19, 2005. A flyer was distributed to the Commissioners on the upcoming Health Committee presentation on the Human Papillomavirus Vaccine, on January 12, 2006. Sarah Rockett made a motion to accept the Health Committee Report. Jan Torres seconded the motion. **Motion passed unanimously.**

Nominating Committee: Marilyn Coccozza Trillo, member of the nominating committee, presented the slate for the upcoming elections:

Chair	Joyce Dolbec
1 st Vice Chair	Linda Newton
2 nd Vice Chair	Carol Gibbons
Treasurer	Joanne Hill
Secretary	Jan Torres

The elections will be held at the full commission meeting of February 6, 2006. Commissioners decided by consensus to have paper ballots. Camille Vollaro made a motion to accept the Nominating Committee report. Mary Anne Miller seconded the motion. **Motion passed unanimously.**

Old Business

Annual Report Ratification: The Commissioners voiced the following concerns about the Annual Report: one commissioner was omitted in error from the list of commissioners and that parts of the report seemed redundant. Commissioners unanimously felt that, under no circumstances, should the Annual Report be disseminated until approved by the full commission. Sarah Rockett made a motion to accept the Annual Report as delivered. Tracy Williams seconded the motion. **Motion passed unanimously.**

Financial Integrity and Accountability Report (FIA) Ratification: The Commissioners reviewed the FIA. Commissioner Jan Torres suggested that, in the future, more commissioners participate in the SWOT analysis. Joanne Hill made a motion to accept the FIA Report. Marilyn Coccozza Trillo seconded the motion. **Motion passed unanimously.**

New Business

During discussion, the commissioners made the following recommendations:

All sub-committees should report at every meeting. That way if a committee is not functioning well, Commissioners will know about it sooner.

Performance metrics should be considered for assessing sub-committee progress. Commissioner Tracy Williams will provide an example metric.

Survey the Commissioners to ascertain whether meeting days and times can be changed.

Announcements

Joyce Dolbec will meet with Jodi Glass of the Feminist Network. Joyce Dolbec will discuss with Jane Lancaster, historian at Brown University, a woman's event a March.

Tracy Williams informed the Commissioners that she was featured in an article in the Providence Journal.

Joyce Dolbec gave out flyers on the "Go Red For Women" heart health event, co sponsored by the Office of Women's Health and the American Heart Association. The event will be held on February 14, 2006, at the Crowne Plaza.

Adjournment

Joanne Hill made a motion to adjourn. Mary Anne Miller seconded the motion. **Motion passed unanimously.** Meeting adjourned at 7:47 PM.

Next Meeting

Monday, February 6, 2006, 5:30 PM.

Approved on February 6, 2006.

Joyce Dolbec, 1st Vice Chair