



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS



RHODE ISLAND COMMISSION ON WOMEN

Department of Administration
One Capitol Hill, 2nd Floor
Providence, R.I. 02908-5850
401-222-6105 401-222-5638 (FAX)

Finance Committee Meeting

Monday, September 27, 2004, 4:30 PM

**Hazard Building, 1st Floor
West Avenue
Pastore Center
Cranston, RI 02920**

Present: Jane M. Anthony, Helen P. Christy, Joanne M. Hill

Absent: None

Present, non-voting: Shanna Wells

Call to Order

Chair Helen P. Christy called the meeting to order at 4:30 PM.

Approval of Previous Minutes

Minutes for the meeting of August 23, 2004 were approved by consensus.

Review of FY 2005 Budget

Tabled, due to the fact budget was reviewed at Full Commission Meeting of Monday, September 20th.

Imprest Account Discussion

Discussion ensued regarding necessity of keeping the Imprest account open. The committee reached consensus on keeping it open, but need to have policies and procedures in place. Further, signatories need to be updated, but not until policies and procedures are in place.

Other

None.

Adjournment

Meeting adjourned at 5:15 PM.

Approved by the Finance Committee on _____.

Helen P. Christy, Finance Committee Chair