

BURRILLVILLE BUDGET BOARD

Meeting Minutes

Meeting Place: Burrillville Town Hall, Town Council Chambers

Meeting Date: March 5, 2009

Call to Order: 6:30 PM

Members Present:

Arthur Hurley, Chairman; L. Kevin McDonald; David Ketcham; Daniel Joubert, Alternate Member

Members Absent:

Mark Brizard, Vice-Chairman; Matt Trimble, Secretary, Excused; David Dickey, Alternate Member, Excused

Staff/Consultants Present:

John Mainville, Ex-Officio, Finance Director

Approval of Minutes:

The question of accepting the minutes of the regular meeting of the Burrillville Budget Board held Thursday, February 26, 2009 and the question of dispensing with the reading of said minutes

A motion was made by Kevin McDonald to table dispensing of the minutes of Thursday, February 26, 2009 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

- *Daniel Joubert is a voting member for tonight's meeting*

Arthur Hurley stated he received notification that the Attorney Generals office is working on scheduling an open meetings forum in Burrillville in the near future.

A motion to receive and file was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Arthur Hurley stated that there is specific language that is to be included in the notice that is posted. The text is for ADA purpose. The proper text is included in the postings for the Budget Board.

A motion to receive and file was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

The Budget Board received a memo from Michael Wood, Town Manager regarding a voluntary layoff in the Tax Collectors office.

A motion to receive and file was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

New Business:

Tabled Issues from 02/26/2009 meeting

MANAGER

Prof/Tech - \$3,250

John Mainville explained that this line item in the past has been used for appraisals such as the Columbus Club, etc. Kevin McDonald asked if this was the only contingency item. John Mainville stated that there is a general contingency line item.

A motion was made to zero out the Prof/Tech and live off the contingency was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

BENEFITS

Tot/Benefits - \$1,887,900

A motion to accept the benefits line item at \$1,887,900 was made by Kevin McDonald and seconded by David Ketcham. After brief discussion, the vote in favor was unanimous.

TOWN CLERK

David Ketcham recuse

Microfilming - \$21,000

John Mainville stated he received a response from the Town Clerk regarding the questions the board asked last week. Microfilming is a dependent upon the economy, depending on property sales coming in to be recorded.

A motion to reduce the Microfilming line item to \$15,000 was made by Kevin McDonald and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

Prof/Tech - \$5,500

John Mainville stated that he received clarification from the Town Clerk regarding this line item. The line item is used for printing of the ordinances. The Town Clerk postponed the updating of the ordinances for this year and according to the ordinance it is due to be updated in the calendar year of 2009.

A motion to level fund at \$5,500 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

BOARD OF CANVASSERS

Boards

Arthur Hurley discussed the board cutting the Board of Canvassers and there is a probable election due to a bond issue. The question being does the board want to fund for it and having some extra money or have the town scramble for the money. The board does not feel they would like to fund this line item.

TAX COLLECTOR

Offic/Cler - \$53,000

John Mainville explained that this line item can be reduced due to the voluntary layoff of the financial aide. The Tax Collector and Tax Assessor will be sharing an employee. John Mainville feels that the board can reduce the line item to \$53,000.

A motion to move \$72,473 to \$53,000 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

INFORMATION SYSTEMS

DP Softwar - \$63,494

A motion to reduce line item to \$54,494 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Comp Soft - \$8,000

A motion to leave at \$8,000 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

TAX ASSESSOR

Offic/Cler - \$32,700

A motion to move line item to \$16,750 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

BUILDING OFFICIAL

DP- Softwar - \$1,250

A motion to move line item to \$0 was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

GENERAL SERVICES

Tot/General Services - \$1,508,130

David Ketcham questioned the \$21,000 for fall and spring clean up with regards to the Board of Administrations budget request. The board has requested clarification regarding this request.

A motion to table this topic was made by Kevin McDonald and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

GENERAL FUND CONTINGENCY

Tot/General Fund Contingency - \$90,000

A motion to continue to table this topic was made by Kevin McDonald and seconded and David Ketcham. With no further discussion, the vote in favor was unanimous.

POLICE

Public Util - \$21,000

Continue to table

Radios - \$22,000

A motion to approve \$22,000 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Other Serv - \$8,000

A motion to approve \$8,000 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

PUBLIC WORKS

Sign Suppl - \$5,000

A motion to level fund at \$5,000 was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Local Projects - \$22,000

A motion to reduce to \$12,000 was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

SPECIAL APPROPRIATIONS

Binns Bldg – Berard Desjai – 6,000

A motion to level fund at \$5,000 was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

NRIMHC, Inc should be \$0

RECREATION DEPARTMENT

- *Kevin McDonald recuse*

Travel & Conference - \$500 / \$1,000

A motion to zero fund both line items was made by David Ketcham and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

RECREATION PROGRAMS

Appoint Bd - \$7,500

A motion to zero fund Appoint Bds was made by David Ketcham and seconded by Arthur Hurley. With no further discussion, the vote in favor was unanimous.

Rec Progrm - \$40,100

A motion to table line item was made by David Ketcham and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

- Board is requesting financial records of all sports leagues the Recreation Department supports.

RECREATION DEPARTMENT

Part Time - \$15,452

A motion to zero fund line item was made by Daniel Joubert and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

LIBRARY

J Smith Library - \$560,082

A motion to move to eliminate \$7,500 out of the budget (\$552,582) was made by David Ketcham and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

CONSERVATION COMMISSION

Boards - \$5,625

A motion to zero line item was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Training - \$200

A motion to zero line item was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Conservation PR - \$6,840

A motion to reduce to \$6,000 was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Adjournment

A motion to adjourn meeting at 8:05 PM was made by Kevin McDonald and seconded by David Ketcham. With no further discussion the vote in favor was unanimous.

Minutes Approved by:

Matt Trimble, Secretary

Date

Date filed with Town Clerk: _____

Next Meeting: Thursday, March 12, 2009 – Operating and School Budget