

BURRILLVILLE BUDGET BOARD

Meeting Minutes

Meeting Place: Burrillville Town Hall, Town Council Chambers

Meeting Date: February 12, 2009

Call to Order: 6:30 PM

Members Present: Mark Brizard, Vice-Chairman; L. Kevin McDonald; David Ketcham; Daniel Joubert, Alternate Member

Members Absent: Arthur Hurley, Chairman, Excused; Matt Trimble, Secretary; David Dickey, Alternate Member, Excused

Staff/Consultants Present: John Mainville, Ex-Officio, Finance Director

Approval of Minutes:

The question of accepting the minutes of the regular meeting of the Burrillville Budget board held Thursday, February 5, 2009; Thursday, February 12, 2009; and Thursday, February 19, 2009, and the question of dispensing with the reading of said minutes

A motion was made by David Ketcham to accept the minutes of February 5 and February 12 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

A motion was made by Kevin McDonald to accept the minutes of February 19 as amended and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

In Art Hurley's absence, Mark Brizard assumed the position as Chairman for the meeting. Due to the absence of Matt Trimble and David Dickey, Daniel Joubert assumed the position as a voting member for the meeting. Mark Brizard informed the board that David Dickey sent an email informing the board due to a medical illness that he will be unable to continue meeting for the remainder of the budget season.

Mark Brizard questioned John Mainville regarding the status of the \$1.2 million stimulus to the Town of Burrillville. John Mainville stated that he is not sure what the breakdown would be at this time.

John Mainville commented on the Capital Improvement Budget.

David Ketcham made a comment that he did not volunteer for the board because he was paid for it. He volunteered for the board because he thought he could help. He did not know that he would be paid for it until he showed up for the first meeting. He feels that if they are asking the town's people to sacrifice in terms of tax caps and the like, the least the board can do is recommend to the council that the compensation to these boards in the very minimum be half and that would be \$25,000 and if the board can find enough places to save \$25,000, \$5,000 and so on, then the board can save around \$100,000.

Jackie Zahn (former Town Council Member) requested to address the board. She stated that she was on the council that put thru the payment for the boards and she was a proponent for it. At the time, the budget was not bad and the town was having a hard time getting volunteers. They were looking at different boards and the amount of time and travel they put in. The council thought to give them some money. Then she stated she is off the council and is now on the Juvenile Hearing Board and she realized that she would make \$75/hr and she was appalled. She does not take the money and feels if the board is going to cut anything then they should start with the boards. As far as the travel pay for the council, she does not think people realize that they receive it until they are on the council.

New Business: OPERATING BUDGET

ELECTED OFFICIALS

Trvl Allow - \$5,400

A motion was made by David Ketcham to recommend \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Conference - \$500.00

A motion was made by Kevin McDonald to recommend \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

MANAGER

Clerk/Sub - \$17,000

A motion was made by Kevin McDonald to recommend \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Prof/Tech - \$3,250

Table item for further information

Training - \$500

A motion was made by Dan Joubert to recommend \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

PERSONNEL BOARD

Boards - \$3,900

A motion was made by David Ketcham to recommend \$1,950 and seconded by Kevin McDonald. After further discussion the motion was withdrawn

A motion was made by David Ketcham to recommend \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Advertisin - \$6,500

A motion was made by Kevin McDonald to level fund at \$5,700 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

BENEFITS

A motion was made by Kevin McDonald to table this topic and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

PROFESSIONAL SERVICES

Juven Hear - \$4,850

A motion was made by David Ketcham to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Eng-Sanita - \$23,000

A motion was made by Daniel Joubert to reduce line item to \$11,500 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

TOWN CLERK

- ❖ David Ketcham recuse himself from this discussion

Prof/Tech - \$5,500

Table item for further information

Microfilm - \$21,000

Table item for further information

Rep Equipt - \$4,000

A motion was made by Kevin McDonald to reduce this line item to \$2,200 and seconded by Dan Joubert. With no further discussion, the vote in favor was unanimous.

Travel - \$300

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by Dan Joubert. With no further discussion, the vote in favor was unanimous.

Conference - \$1,500

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by Dan Joubert. With no further discussion, the vote in favor was unanimous.

BOARD OF CANVASSERS

- ❖ David Ketcham recuse himself from this discussion

Boards - \$1,250.00

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by Dan Joubert. With no further discussion, the vote in favor was unanimous.

General OT - \$1,000

A motion was made by Daniel Joubert to reduce this line item to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Details - \$600

A motion was made by Daniel Joubert to reduce this line item to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Elect Work - \$4,000

A motion was made by Daniel Joubert to reduce this line item to \$0 and seconded by Kevin McDonald.
With no further discussion, the vote in favor was unanimous.

Postage - \$2,000

A motion was made by Daniel Joubert to reduce this line item to \$1,500 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

TREASURER

Travel - \$1,200

A motion was made by Daniel Joubert to reduce this line item to \$600 and seconded by Kevin McDonald.
With no further discussion, the vote in favor was unanimous.

Conference - \$1,200

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by Daniel Joubert.
With no further discussion, the vote in favor was unanimous.

Print - \$2,000

A motion was made by David Ketcham to reduce this line item to \$1,000 and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

TAX COLLECTOR

General OT - \$650

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by David Ketcham.
With no further discussion, the vote in favor was unanimous.

Office/Cler

Table item for further information

Conf - \$400

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by Daniel Joubert.
With no further discussion, the vote in favor was unanimous.

Postage - \$13,000

A motion was made by Kevin McDonald to reduce this line item to \$7000 and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

BUDGET BOARD

Boards - \$7,200

A motion was made by Kevin McDonald to reduce this line item to \$0 and seconded by David Ketcham.
With no further discussion, the vote in favor was unanimous.

Print - \$200

A motion was made by David Ketcham to reduce this line item to \$0 and seconded by Kevin McDonald.
With no further discussion, the vote in favor was unanimous.

INFORMATION SYSTEMS

Intern - \$3,000

A motion was made by Daniel Joubert to reduce this line item to \$0 and seconded by Kevin McDonald.
With no further discussion, the vote in favor was unanimous.

Prof/Tech - \$7,500

A motion to reduce this line item to \$6,000 was made by Daniel Joubert and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Travel - \$850

A motion was made by Kevin McDonald to reduce to \$500 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Conference - \$1,500

A motion was made by Daniel Joubert to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Training - \$5,000

A motion was made by Kevin McDonald to reduce to \$1,500 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

DP – Hardwar, DP-Softwar & Comp Soft

Table for further information

Supplies - \$4,000

A motion was made by Daniel Joubert to reduce to \$2,000 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Furnishing - \$1,000

A motion was made by Kevin McDonald to reduce to \$0 and seconded by Daniel Joubert. With no further information, the vote in favor was unanimous.

TAX ASSESSOR

Offic/Cler \$32,700

Table item for further information

Rep Equipt - \$500

A motion was made by Kevin McDonald to reduce to \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Travel - \$700

A motion to was made by Daniel Joubert to reduce to \$200 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Supplies - \$2,500

A motion was made by Kevin McDonald to reduce to \$2,000 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Furnish - \$1,000

A motion was made by Kevin McDonald to reduce to \$0 and seconded by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

ASSESSMENT BOARD OF REVIEW

Boards - \$1,300

A motion was made by Kevin McDonald to reduce to \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

PLANNING

Econ Dev - \$750

A motion was made by Daniel Joubert to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Travel - \$1,500

A motion was made by Kevin McDonald to reduce to \$500 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Conference - \$500

A motion was made by Kevin McDonald to reduce to \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Postage - \$500

A motion was made by David Ketcham to reduce to \$100 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

PLANNING

Board - \$11,100

A motion was made by David Ketcham to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Training - \$400

A motion was made by Daniel Joubert to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

BUILDING OFFICIAL

Travel - \$700

A motion was made by Daniel Joubert to reduce to \$0 and seconded by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Conference - \$1,000

A motion was made by Kevin McDonald to reduce to \$0 and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

DP Softwar - \$1,250

Table for further information

Gas Diesel - \$2,700

A motion was made by Daniel Joubert to reduce to \$2,200 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Vehicl Sup - \$500

A motion was made by Daniel Joubert to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Dues Fees - \$400

A motion was made by Daniel Joubert to reduce to \$200 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

ZONING BOARD

Board - \$8,700

A motion was made by Kevin McDonald to reduce to \$0 and second by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

Prof/Tech - \$1,085

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Print - \$1,500

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Supp Off - \$2,000

A motion was made by Daniel Joubert to reduce to \$1,000 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

GENERAL SERVICES

Table for further information

GENERAL FUND CONTINGENCY

A motion was made by Kevin McDonald to table line item and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

POLICE

Srt-Police - \$5,000

A motion was made by Kevin McDonald to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Rent Short - \$3,358

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Conference - \$1,000

A motion was made by Kevin McDonald to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Radios, Othr Serv

Table for further information

Supp Off - \$6,500

A motion was made by Daniel Joubert to reduce to \$5,000 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

CIVIL DEFENSE

Dept Head - \$5,000

A motion was made by Daniel Joubert to reduce to \$2,500 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Supervisor - \$2,000

A motion was made by Kevin McDonald to reduce to \$1,300 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Conference - \$1,000

A motion was made by Kevin McDonald to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Supp Off - \$250

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

ANIMAL CONTROL

General OT - \$4,000

A motion was made by Kevin McDonald to reduce to \$3,000 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Conference - \$200

A motion was made by Kevin McDonald to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Gas Diesel - 3,000

A motion was made by Kevin McDonald to level fund at \$2,700 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Supp Off - \$1,200

A motion was made by David Ketcham to reduce to \$1,000 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

MUNICIPAL COURT

Clerk/Sub - \$3,000

A motion was made by David Ketcham to reduce to \$2,000 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

PUBLIC WORKS

Intern - \$5,000

A motion was made by Daniel Joubert to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Rep Con Eq - \$4,500

A motion was made by Daniel Joubert to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

Travel - \$500

A motion was made by Kevin McDonald to reduce to \$0 and second by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

Conference - \$1,000

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Postage - \$250

A motion was made by Daniel Joubert to reduce to \$150 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Sign Suppl, Neighborhd

Table for further information

Garden Clu - \$2,000

A motion was made by David Ketcham to reduce to \$0 and second by Daniel Joubert. With no further discussion, the vote in favor was unanimous.

Dues Fees - \$1,200

A motion was made by Daniel Joubert to reduce to \$750 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Misc - \$150

A motion was made by Daniel Joubert to reduce to \$0 and second by David Ketcham. With no further discussion, the vote in favor was unanimous.

TRANSPORTATION

Telephone - \$500

A motion was made by Daniel Joubert to reduce to \$0 and second by Kevin McDonald. With no further discussion, the vote in favor was unanimous.

Adjournment

A motion to adjourn meeting at 9:00 PM was made by Kevin McDonald and seconded by David Ketcham. With no further discussion, the vote in favor was unanimous.

Minutes Approved by:

Matt Trimble, Secretary

Date

Date filed with Town Clerk: _____

Next Meeting: Thursday, March 5, 2009 – Operating and School Budget