

BURRILLVILLE BUDGET BOARD
Meeting Minutes

Meeting Place: Council Chambers, Town Hall
Meeting Date: February 16, 2006
Meeting Time: 7:00 PM

Members Present:

Arthur Hurley, Chairman
Brigitte Buxton, Vice Chairman
Mark Brizard, Secretary
Michael Molloy
Matthew Trimble
L. Kevin McDonald
Tom Sylvester

Members/Staff Absent:

Staff/Consultants Present:

John Mainville, Ex-Officio, Finance Director
Dawn Bailey, Administrative Assistant to Committee

Staff/Consultants Absent:

Others Present:

Call to Order: Meeting called to order at 7:00 PM

Approval of Minutes

The question of accepting the minutes of the regular meeting of the Burrillville Budge Board held Thursday, February 9, 2006 and the question of dispensing with the reading of said minutes.

A motion was made by Mark Brizard and seconded by Brigitte Buxton. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble

New Business:

Discussion was held in regards to the Department of Public Works and the Police Department both requesting \$1 million from the Capital Budget. Art Hurley suggested the board need to select direction due to not being able to satisfy both departments request. John Mainville stated that if they pull out the major capital (request for addition) for the police department the total request would be for \$48,273.

AED Program – \$17,000

The town would like to see AED in all buildings. At this point, the police department only has the AED used for adults and not children. The AEDs that are being requested can be used for both adults and children. The amount requested for the AED Program (10AEDs) is \$17,000.

A motion was made by Mark Brizard and seconded by Brigitte Buxton. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble

Department Vehicle Replacement – \$16,500

The board will make a recommendation to the Town Manager that a gas allowance or reimbursement for mileage be available to individual's who use personal vehicles for department usage. Depending on the department, it would be less expensive for gas, repairs, and insurance compared to replacement of vehicles. Another suggestion made was that the existing vehicles be placed in a pool for departmental usages. The board will be making a suggestion for all departments to track their mileage and usage for data at this point.

A motion was made by Matt Trimble and seconded by Brigitte Buxton to not approve the requested \$16,500 and allow option for other phases. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Annex Lease Cost - \$26,800

The question was raised if this should be in the operating budget instead of coming from CIP due to the annex lease is rental of space.

A motion was made by Brigitte Buxton to move the lease from the CIP to the operating budget. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Statistical Revaluation 12/2006 – \$40,200

This refers to the revaluation of a property by guesswork using statistical data.

A motion was made by Matt Trimble and seconded by Brigitte Buxton to move half the \$42,000 (\$21,000) to the school department with the reason that they receive benefits from this as well. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Information Systems – GPS Data Collection Units - \$6,000

The town has one GPS unit online at this time, which is being used by DPW. A second unit would be used by the assessing department, building, IS and police department.

A motion was made by Mark Brizard to approve the \$6,000 GPS Unit and seconded by Matt Trimble. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

GIS Maintenance – Will be used to keep the current assessment database updated

\$22,000

A motion was made by Mike Molloy and seconded by Brigitte Buxton to accept the \$22,000 for the GIS Maintenance request. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Needs Assessment – Used to update map layers - \$7,500

A motion was made by Matt Trimble and seconded by Mark Brizard to accept the \$7,500 for the needs assessment request. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Computer Software & Hardware Enhancements – general request which includes PC's. \$10,000

Discussion was held and the board did not see a specific need for this request. Board is recommending to reduce request to \$5,000.

A motion was made by Mike Molloy and seconded by Brigitte Buxton to reduce the \$10,000 request for the computer software and hardware enhancement to \$5,000. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Conservation Commission – Gateway Project \$5,000

With a discussion held the board is recommending not allocate any monies to the Conservation Commission for the gateway project. They are suggesting that the commission seek to obtain grants.

A motion was made by Brigitte Buxton and seconded by Matt Trimble not to allocate any monies to the Conservation Commission for the gateway project. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble

Police department –

Repairs to building which include drainage problem, gutters, squad room, floor tiles and hall floor tiles. \$14,673

A motion was made by Matt Trimble and seconded by Mike Molloy to allocate \$14,673 for the repairs to the building that were requested. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble

Reverse 911 - \$33,600

After discussion, the board does see the Reverse 911 as a potential improvement and requesting to push out for a year. The board would like to see further research and benefits to the town before approval.

A motion was made by Mark Brizard and seconded by Matt Trimble request further research and push request out for one year. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Animal Control request made for paving and painting \$21,800

With discussion regarding the paving for the Animal Control parking lot, the board is recommended that it is done with reclaimed product from other road projects and be done by using internal town resources. The board is recommended \$2,000 for the project.

A motion was made by Mark Brizard and seconded by Mike Molloy to use reclaimed asphalt from other road projects. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

The board is recommended that the painting for the animal control building be done in phases. It is recommended that \$3,800 be allocated for the start of the project and \$10,000 is move to 2008 to finish the rest of the project.

A motion was made by Mark Brizard and seconded by Brigitte Buxton allocate \$3,800 to start the painting project and move \$10,000 to finish the project in 2008. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Public Works

Soil Contamination Remediation – Union Ave \$5,000

Put in to have the money available. Will be reimbursed by the state

A motion was made by Mark Brizard and seconded by Mike Molloy to place \$5,000 in budget for soil contamination with understanding this will be reimbursed by the state. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Containment Control - \$24,295

A motion was made by Mark Brizard and seconded by Matt Trimble. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Transfer License - \$10,000

A motion was made by Mark Brizard and seconded by Brigitte Buxton. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Fence Replacement - \$25,470

A motion was made by Mark Brizard to allocate \$5,470 to repair the fence instead of replacing. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Dump Truck - \$102,535

A motion was made by Mark Brizard and Seconded by Matt Trimble to approve \$102,535 for the requested dump truck. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Utility Dump Truck - \$52,200

A motion was made by Mark Brizard and seconded by Brigitte Buxton to eliminate the request for the utility dump truck. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Bobcat Loader - \$25,600

A motion was made by Mark Brizard and seconded by Brigitte Buxton to approve the requested bobcat loader. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Front End Loader - \$121,100

A motion was made by Mark Brizard and seconded by Brigitte Buxton not to approve the requested \$121,100 for the front end loader. It is recommended that this request be moved out one to two years as the current one is still working. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Street Sign Replacement - \$5,000

A motion was made by Mark Brizard and seconded by Michael Molloy for \$5,000 towards street Sign Replacement. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

School Department - \$450,000

A motion was made by Mark Brizard and seconded by Michael Molloy to accept the school department budget in the amount of \$429,900. This amount reflects the \$21,000 carried over from the statistical revaluation. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Levy Rink

A motion was made by Mark Brizard and seconded by Michael Molloy make a recommendation to the Town Manager and Town Council that Levy Rink be turned over to the Parks and Recreation Department. With no further discussion, the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble.

Meeting adjourned at 9:00 PM

A motion was made by Brigitte Buxton to adjourn meeting and seconded by Michael Molloy. With no further discussion, the vote in favor was unanimous. Voting in favor were Brigitte Buxton, Arthur Hurley, Mark Brizard, Michael Molloy and Matt Trimble

Minutes Approved by:

Mark Brizard, Secretary

Date: _____ Date filed with Town Clerk: _____

Next Meeting Date: Thursday, February 23, 2006