

Meeting Place: Council Chambers, Town Hall

Meeting Date: February 1, 2006

Meeting Time: 7:00 PM

Members Present:

Arthur Hurley, Chairman

Brigitte Buxton, Vice Chairman

Mark Brizard, Secretary

Michael Molloy

Matthew Trimble

L. Kevin McDonald

Tom Sylvester

Members/Staff Absent:

Staff/Consultants Present:

John Mainville, Ex-Officio, Finance Director

Dawn Bailey, Administrative Assistant to Committee

Staff/Consultants Absent:

Others Present:

Mark Adams, Treasurer

Call to Order: Meeting called to order at 7:00 PM

Approval of Minutes

The question of accepting the minutes of the regular meeting of the Burrillville Budge Board held Thursday, January 19, 2006 and the question of dispensing with the reading of said minutes.

Addendum to be made to date of said minutes. Meeting was held January 19, 2006, not January 12, 2006

A motion was made by Matt Trimble and seconded by Mark Brizard. With no further discussion the vote in favor was unanimous. Voting in favor were Arthur Hurley, Mark Brizard, Michael Molloy and Matt Trimble

New Business:

Department heads gave presentation for the FY2006/FY2007

The departments that were present for presentation were

Richard Bernard, Director Department of Public Works; Joe Raymond, Building and Zoning Official; Louise Phaneuf, Town Clerk; Cheri Hall, Recreation Director; Richard Lapierre, EMA director; John Mainville, Finance Director

Louise Phaneuf, Town Clerk was scheduled for 8:45 PM, Thursday, February 02, 2006. Due to the absence of Tom Kravitz, Town Planner, Ms. Phaneuf was asked if she would like to take his place.

Motion was made by Brigitte Buxton and seconded by Michael Molloy to allow Ms. Louise Phaneuf scheduled time to be moved from 8:45 PM Thursday, February 02, 2006 to Wednesday, February 1, 2006.

With no further discussion the vote in favor was unanimous. Voting in favor were Arthur Hurley, Brigitte Buxton, Mark Brizard, Michael Molloy and Matt Trimble

Richard Bernardo discussed his plan for the repairs of critical roads. Projects that Rich has been handling have come under budget. He also spoke regarding the Salt Storage Barn total cost to the town. Under operating budget Rich is looking to add to his staff with one more mechanic/driver/labor operator. The department is understaffed due to workers who are out on TDI, Workers Comp., etc.

Joe Raymond, Building and Zoning stated that his increase is due to the price of gas and postage stamps. The town pays for \$25.00 month for gas for the Building & Zoning Inspector, Plumbing Inspector and Electrical Inspector.

Louise Phaneuf, Town Clerk explained that her fees are mandated by the state. From the fees she receives she is given 10% towards a technology upgrade fund.

Richard Lapierre, EMA, director spoke about the importance of his team and where he would like to bring the program. He also explained why he is asking for a significant amount compared to previous years.

Cheri Hall, Recreation Director, explained the difference between the

Parks and Recreation department to the BEC department. She also went into detail regarding the expense of the lighting at Hauser Field. She explained how the BEC program receives their fees.

John Mainville, Finance Director, basically explained the increase in budget for the Tax Collectors office, stating that with the price of postage and advertising more money needed to be budgeted. He also explained that the Treasurers' office has added ADP as increase payroll services and cost of magnetic toner for processing of new checks on Munis forms.

Meeting adjourned at 9:15 PM

A motion was made by Brigitte Buxton to adjourn meeting and seconded by Matt Trimble. With no further discussion, the vote in favor was unanimous. Voting in favor were Brigitte Buxton, Arthur Hurley, Mark Brizard, Michael Molloy and Matt Trimble

Minutes Approved by:

Arthur Hurley, Chairman

Brigitte Buxton, Vice Chairman

Date: _____

Date filed with Town Clerk: _____

Next Meeting Date: Thursday, February 2, 2006