

**BURRILLVILLE REDEVELOPMENT AGENCY**

**REGULAR MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: February 23, 2016  
Meeting Time: 7:15 PM

**Members Present:**

James Langlois, Chairman	Royal Laurent
Edward Bonczek	Mark Thompson
Jeff Barr, Vice Chairman	Renay McLeish

**Members Absent:**

David Fontaine

**Staff/Consultants Present:**

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Tom Kravitz, Town Planner	Timothy Kane Esq.

**Others:**

**Call To Order Of Regular Meeting:**

James Langlois called the Meeting to order at 7:15 PM. Langlois requested that the minutes reflect that David Fontaine is absent and Mark Thompson will be a voting Member. Langlois also requested that the minutes reflect that Nancy Binns had a conflict and will not be attending.

**Approval of Minutes:**

Approval of minutes of the January 19, 2016 Regular Meeting, and to dispense with the reading of said minutes.

Mark Thompson made a motion to approve the minutes of the January 19, 2016 Regular Meeting. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**Invoices:**

Discussion, consideration and action relative to an invoice from the Harrisville Fire District Water Department in the amount of \$38.22 for the Farmer's Market Pavilion. Jeffrey Barr made a motion to approve payment of the invoice from the Harrisville Fire District dated January 27, 2016 in the amount of \$38.22. Mark Thompson seconded the motion and the vote in favor was unanimous.

Discussion, consideration and action relative to an invoice from East Coast Artisans in the amount of \$44.00 for signs for the storefront windows for the Pascoag Main Street project.

Royal Laurent made a motion to approve the invoice from East Coast Artisans dated February 17, 2016 in the amount of \$44.00. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**Citizens Comment:**

None

**Consultants Staff Report:**

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

None

**Old Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District

None

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District

**Update Regarding Blackstone River Valley Neighborworks Project** – Kravitz explained he received a call from RIDEM indicating that they expect to issue a permit within 36 hours. Kravitz stated that they only need a RIDOT permit, which Kravitz has been informed, is progressing quickly.

Wood suggested the Agency solicitor proceed with the closing of the DuPont property (map 175, lot 43) with NeighborWorks. Langlois made a motion to authorize the solicitor to proceed with the closing between the BRA and Neighborworks Blackstone River Valley. Thompson seconded the motion and the motion was unanimously approved with Laurent recusing himself from the discussion and vote. Kravitz showed a plan indicating the subject property lines, property mergers with Music Hall and DuPont properties, and the need to reserve an easement for the bridge.

After further discussions regarding the transaction, Thompson made a motion to authorize the Administration to move forward to create and grant an easement across Plat 175 Lot 102 for the bridge/walkway. Barr seconded the motion and the vote in favor was unanimous with Laurent recusing himself from the discussion and vote.

**Memorandum of Understanding WellOne** – Gibbs stated that the space layout plan has been approved and the project is moving to the design development

stage. Gibbs explained that preparation of the draft lease and condo documents are now a priority.

**RIDOT Coordination** – Wood stated that RIDOT is requesting a coordination meeting to ensure there are no conflicts between their roadwork and Neighborwork’s projects. Kravitz stated that the meeting is being coordinated.

**New Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to authorization to proceed with legal/administrative work for the proposed Nasonville Mill Redevelopment area with a budget of \$30,000.

Jeffrey Barr made a motion to authorize proceeding with the Nasonville Redevelopment Area initiative. Bonczek seconded the motion and the vote in favor was unanimous.

**Correspondence:**

None

**Good and Welfare**

Langlois referenced other town agencies and how they address absentee members. Langlois stated that due to his participation on the Charter Review Commission, the new protocol is that you need to contact either Langlois or Wood first, and then the entire Board has to excuse the absent member. If the Board doesn’t excuse, then it’s an unexcused absentee and you are allowed three before you could be removed from the board or commission.

McLeish inquired about the process regarding signage when companies move in and out of the District.

Gibbs referenced the Working Cities Program, which is a collaborative initiative between the Rhode Island Commerce Corporation and the Federal Reserve Bank of Boston. Gibbs indicated that Burrillville is eligible to participate in the initiative.

Kravitz stated that the Town submitted a grant request to the Rhode Island Commerce Corporation for a \$250,000 grant under the Main Street Program

**Executive Session:**

No items to discuss in Executive Session.

**Adjournment:**

On a motion by Thompson, seconded by Laurent, the meeting was adjourned at 7:50 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_