

BURRILLVILLE REDEVELOPMENT AGENCY

REGULAR MEETING MINUTES

Meeting Place: Jesse M. Smith Library, Community Room
Meeting Date: April 28, 2015
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman
Edward Bonczek
Royal Laurent
David Fontaine

Jeffrey J. Barr, Vice Chairman
Renay McLeish, Alternate Member
Mark Thompson, Alternate Member

Members Absent:

Staff/Consultants Present:

Michael C. Wood, Secretary
Tom Kravitz, Town Planner

Scott A. Gibbs, NEEDS, Inc.
Timothy Kane Esq.

Others:

Nancy Binns, Town Council Liaison

Call To Order Of Regular Meeting:

James Langlois called the meeting to order at 7:03 PM. Langlois requested that the minutes note that Mark Thompson would be voting member in replace of David Fontaine.

Approval of Minutes:

Approval of minutes of the February 17, 2015 Annual Meeting, and to dispense with the reading of said minutes.

Royal Laurent made a motion to approve the minutes of the February 17, 2015 Annual Meeting. Marc Thompson seconded the motion and the vote in favor was unanimous.

Approval of minutes of March 24, 2015 Regular Meeting and to dispense with the reading of said minutes

Royal Laurent made a motion to approve the minutes of the February 17, 2015 Annual Meeting. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

Invoices:

Discussion, consideration and action relative to an invoice from Blackstone Valley Tourism Council

Langlois explained that the invoice for \$6,509.99 was for maintenance of the website and rack cards for the previous year. Kravitz requested that action be

delayed to review the invoice. Mike Wood also suggested that Kravitz talk to the BVTC about an appropriate scope of work going forward. Langlois made a motion to table this issue till next month's meeting. Jeff Barr seconded the motion and the vote in favor was unanimous.

Citizens Comment:

None.

Consultants Staff Report:

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

Langlois made a motion to receive and file. Laurent seconded the motion and the motion was unanimously approved. Wood stated that he would need a meeting of the budget committee as they prepare a budget for next year.

Old Business To Be Discussed And Acted Upon:

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District

Stillwater Playground – Wood stated that in the next couple of weeks they should be commencing work. Wood explained that they are waiting for a letter from the Rhode Island Resource Recovery Corporation to accept the materials from the project site.

Physical Improvements to the Pavilion and grounds – Langlois referenced previous discussions regarding leaking gutters. Langlois also stated there might be a need for some painting. Wood requested whether the Redevelopment Agency wanted to address these issues. Laurent made a motion authorizing Wood to investigate these issues and report back at the next meeting. Barr seconded the motion and the motion was unanimously approved.

Consideration of \$1,500 appropriation for Town bus service - Laurent inquired whether people took advantage of the bus service last year. Wood responded in the negative but referenced RIPTA services, which were not very flexible. Wood explained that the proposal is for Town bus service that would be more flexible. Wood stated that they could monitor usage and if no one was using it, they could terminate the service at our discretion. Laurent made a motion to approve the appropriation (\$1,500) subject to a mid-period review. Nancy Binns stated that there is not a lot of produce at the Farmer's Market in June and the senior's coupons aren't available early in the season. Laurent made a motion to withdraw his motion, which was seconded by Barr and unanimously approved. Laurent made a motion to approve the appropriation for the entire season. Barr seconded the motion and the motion was unanimously approved.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District

Update for Blackstone River Valley Neighborworks Project – Joseph Garlick stated that the project received funding for both development phases in part due to the strong support from the Town, which also ties into the historic development efforts such as the Clock Tower project. Garlick also referenced the natural gas tie-ins and their interest in working with them. They hope to begin the downtown projects once the permit from RIDEM is issued, probably in the Fall of 2015.

Kravitz provided an overview of the permitting requirements, which were included in the meeting package. Kravitz explained that the permitting requirements would necessitate additional work from National Land Surveyors in the amount of \$3,200. Kravitz referenced storm water management requirements and mitigating steps. Fontaine made a motion to approve engaging National Land Surveyors to perform the additional services in conjunction with the RIDEM permitting process. Jeffrey Barr seconded the motion and the motion was unanimously approved.

Langlois inquired about press releases and groundbreaking. Garlick indicated that something will be planned and he will coordinate with the Town.

Gonyea Park, Project Completion and Dedication Ceremony - Wood requested if the Redevelopment Agency was interested in a dedication ceremony. The indication from Members was positive. Wood suggested that the Redevelopment Agency schedule a presentation with the Town Council. Wood provided an overview of remaining work to be completed including water/irrigation, site lighting, permanent sidewalks and movement of the curb line associate with the abutting property.

High Street Park/Recreation Area - Wood stated that the Town Council did include the proposed park in the CIP project list. Wood suggested the subcommittee move forward with defining the project.

Discussion, consideration and action relative to redevelopment areas/districts.

Kravitz referenced an upcoming Planning Board meeting on Monday night and phone calls he has received regarding the inclusion of Upper Chapel Street as an economically blighted area. Questions pertained to why the Town was doing this in a predominantly residential section of the proposed district.

Discussion, consideration and action relative to FY2016 budget and program of work

Wood stated that he would get the budget committee together. He will distribute the Redevelopment Agency's Program of Work in light of the Neighborworks project.

New Business To Be Discussed And Acted Upon:

None

Correspondence:

Langlois referenced the email regarding use of the former warehouse lot in Pascoag by the Pascoag Hose Company #1. The Pascoag fire department is hosting this year’s Northern Rhode Island Firefighters Memorial Day parade and ceremony on June 14. Wood stated that no approval is necessary given that the lot is municipal.

General Discussion:

Thompson inquired whether the Redevelopment Agency should proceed with the building next to Laurent’s property. Kravitz stated that the building has been acquired in auction and that they are planning on some kind of juice bar.

Langlois inquired about the NGrid gas line. Wood stated that invoices have been distributed with work to commence in May. Kravitz stated that the gas improvements are scheduled for July of this year.

Executive Session:

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

No items to discuss in Executive Session.

Adjournment:

On a motion by Laurent, seconded by Barr, the meeting was adjourned at 7:50 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____