

**BURRILLVILLE REDEVELOPMENT AGENCY**

**MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: September 23, 2014  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman  
Edward Bonczek

Jeffrey J. Barr, Vice Chairman  
Royal Laurent

**Members Absent:**

Mark Thompson, Alternate Member  
David Fontaine

Renay McLeish, Alternate Member

**Staff/Consultants Present:**

Michael C. Wood, Secretary  
Tom Kravitz, Town Planner

Scott A. Gibbs, NEEDS, Inc.  
Timothy Kane Esq.

**Others:**

**Call To Order Of Regular Meeting:**

James Langlois called the Meeting to order at 7:05 PM noting that Thompson, Fontaine and McLeish have all been excused from the meeting.

**Approval of Minutes:**

Approval of minutes of the August 26, 2014 Regular Meeting, and to dispense with the reading of said minutes.

Royal Laurent made a motion to approve the minutes of the August 26, 2014 regular meeting. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**Invoices:**

None.

**Citizens Comment:**

None.

**Consultants Staff Report:**

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

Langlois made a motion to receive and file the financial report dated September 19, 2014. Barr seconded the motion and the vote in favor was unanimous.

**Old Business To Be Discussed And Acted Upon:**

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District

**Stillwater Playground** – Mike Wood stated that remediation costs are greater than originally projected, which has required a budget revision. Wood stated that the project’s source and use of funds now match. Wood explained that the project development program is cut down from three years to two years and remaining improvement phases will have to be considered once future funding sources have been identified. Phase 1 will entail building the infrastructure, including remediation of the site and building the retention walls and installing the playground, Barr inquired about the amount of the project cost increase? Wood referenced a handout explaining that they are still on budget, but the funds will have to be used in different places and the overall project has been scaled down. Langlois inquired about the clearance between the automotive building and the park? Kravitz stated that they would stay the same. Langlois proposed a motion to approve the revised playground plan and the budget not to exceed \$110,000 with \$100,000 coming from RIDEM. Barr seconded the motion and the vote in favor was unanimous.

Discussion, consideration and action relative to the Downtown Pascoag Redevelopment District

**NeighborWorks Project** – Kravitz stated that the Housing Resource Committee voted money to the Fernwood apartment project, but there is no news regarding the remainder of the project. This funding supports the Rhode Island Housing application.

**Gonyea Park Project** – Wood stated that Gonyea Park is underway. Bonczek inquired about the missing metal gate, which Wood indicated was stolen from the site. Barr asked about the status of RIDEM permits, which Kane indicated that all permits have been secured.

**Pascoag Natural Gas Expansion Project** – Kravitz stated that he has not received an update from Tom Dion of National Grid regarding commitments to tie into the gas line. Wood asked about the status of Bradford Court and the plaza, where there was no definitive update. Langlois affirmed that Tom Dion would be keeping Tom informed.

**Agreement to Convey Plat 175/Lot 061, 87-89 Main Street** – Wood stated that the Agreement was previously approved. Langlois made a motion to receive and file. Barr seconded the motion and the vote in favor was unanimous.

**Agreement for Natural Gas Connections to Redevelopment Agency Properties** - As explained by Wood, the agreements that were previously approved at the last meeting have been executed. Wood stated that there was no action required regarding this issue.

**Cleaning Up the River Front** – Kravitz referenced proposals to perform the cleanup and application of an herbicide in the vicinity of the bridge way. According to Kravitz, proposals received were basically the same in terms of cost and scope and, due to the fact that the cost was under \$2,000, the solicited cost proposals are sufficient. Kravitz stated that the work would be completed in two weeks. Two proposals were received: Stanley (\$1,200) and Providence Tree (\$1,350). Barr made a motion to contract with Stanley for brush cleaning, vegetation control and to add the second herbicide at a total cost of \$1,450. Laurent seconded the motion and the vote in favor was unanimous.

Discussion, consideration and action relative to redevelopment areas/districts.

**Schedule tour and meeting with the Town Council** - Langlois referenced discussions at the last meeting regarding existing and prospective redevelopment areas. Wood stated that there is no conclusion regarding the proposed tour date. Wood said that Saturday appears to be the day that works for most. It was suggested Saturday, October 4, 2014 from 9:00 AM to 11:00 AM. Everyone will meet at the Town Hall and that Wood would send out notices. Langlois inquired about whether a meeting should be scheduled with the Town Council at this time. Wood stated that he doesn't think that's necessary right now and that a special meeting could always be scheduled, if needed.

**New Business To Be Discussed And Acted Upon:**

None,

**Correspondence:**

**Letter from RIDEM** - Langlois made a motion to receive and file the letter from RIDEM dated August 27, 2014. Jeffrey Barr seconded the motion and the vote in favor was unanimous.

**General Discussion:**

Langlois referenced an email from the Burrillville Farmers Market regarding Community Day, which typically falls at the end of the season. Langlois explained that the event date is either October 11<sup>th</sup> or 18<sup>th</sup>. Langlois stated that he would be willing to give a morning and invited others to attend on behalf of the BRA. The actual date will be sent out to the Agency members.

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a) (5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

No items to discuss in Executive Session.

**Adjournment:**

On a motion by Laurent, seconded by Barr, the meeting was adjourned at 7:47 PM.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_