

**BURRILLVILLE REDEVELOPMENT AGENCY  
MEETING MINUTES**

Meeting Place: Jesse M. Smith Library, Community Room  
Meeting Date: January 22, 2013  
Meeting Time: 7:00 PM

**Members Present:**

James Langlois, Chairman  
Edward Bonczek

Jeffrey J. Barr, Vice Chairman  
Royal Laurent, Voting Member

**Members Absent:**

David Fontaine - excused

**Staff/Consultants Present:**

Michael C. Wood, Secretary  
Timothy F. Kane, General Legal Counsel  
Thomas J. Kravitz, Town Planner

Scott A. Gibbs, NEEDS, Inc. - excused

**Others:**

Mark D. Thompson, Observer  
James Toomey, Blackstone Valley Tourism Council  
Al Bettencourt, Farmer's Market  
Gail Stewart Bettencourt, Farmer's Market

Deb Yablonski, Farmer's Market  
Christine Mulligan, Farmer's Market  
Rhonda Davis, Farmer's Market

**Call To Order:**

James Langlois called the meeting to order at 7:00 PM. Langlois instructed that the minutes reflect that David Fontaine has been excused from the meeting and that Royal Laurent will be a voting member for this meeting.

Note: Royal Laurent and Jeff Barr have been appointed and re-approved respectively as full members.

**Approval of Minutes:**

Jeff Barr made a motion to approve the minutes from the November 27, 2012 meeting. Royal Laurent seconded the motion and the vote in favor was unanimous.

**Invoices:**

Discussion, consideration and action relative to the invoice from Harrisville Fire District Water Department for sprinklers at the Farmer's Market Pavilion.

James Langlois made a motion to approve the invoice from Harrisville Fire District Water Department for water use at the Farmer's Market Pavilion and lot in the amount of \$703.20. The motion was seconded by Jeff Barr and unanimously approved.

**Citizens Comment:**

None

**Consultants Staff Report:**

Discussion, consideration and action relative to the Financial Report including Budgets and Audits.

Jeffrey Barr made a motion to table the Financial Report dated January 17, 2013 until the February meeting. Royal Laurent seconded the motion and the vote in favor was unanimous.

**Old Business:**

Discussion, consideration and action relative to the Stillwater Mill Redevelopment District.

A. Directory and directional signage; approval of sign design and purchase of signs.

Jeff Barr motioned to approve sign design by Maheu with new locomotive. Royal Laurent seconded. Two (2) signs approved at approximately \$950 each. Unanimous approval.

Tom Kravitz updated the Agency on the status of the directional signs for Route 102 and East Avenue. Tom to coordinate with Board of Administration for the Assembly Theater. No action needed.

B. Requests from the public regarding installing benches in proximity to the Farmer's Market Pavilion.

Farmer's Market representatives are in favor of the benches. Mr. Kravitz will coordinate with Jeff McCormick and will provide a site plan to Farmer's Market board to mark up potential locations for benches.

Note: Location of the proposed gazebo to be considered.

C. Discussion concerning development within the Stillwater District.

Deferred

D. Discussion relative to promoting activities at the pavilion.

Discussion regarding the fee structure for using the pavilion and grounds resulted in no action to be taken at this time.

E. Discussion regarding community garden/play area in open space at Stillwater.

The Farmer's Market representatives asked that the project not include growing vegetables and crops that might conflict with the products the market offers. The Agency agreed – no vote taken.

Agency would like an update from the NeighborWorks staff at a future meeting.

Discussion, consideration and action relative to the Geo-Tourism Project:

James Toomey (BVTC) gave a PowerPoint Presentation showing various marketing concepts and ideas. Visitor center brochures (rack cards) were favorably received and authorized administration to proceed. Other marketing concepts were reviewed with no specific direction provided at this time.

Discussion, consideration and action relative to the Clock Tower Project.

Mr. Wood discussed an inquiry made by Scott Rabideau regarding expenses and responsibility for the common area and HVAC maintenance. Entranceway signs are being addressed with our sign project.

Discussion, consideration and action relative to the Downtown Pascoag Project.

None

A. Update regarding negotiations with Nardelli.

Wood reported that Mr. Garlick is making progress with his negotiations with Nardelli. No additional specifics were provided to Wood.

Discussion, consideration and action relative to the Purchase and Sales Agreement with Kingston Management Company regarding Plat 192, Lot 17; to authorize execution of closing and associated documents.

Motion was made by Jeff Barr, seconded by Royal Laurent to authorize Mr. Langlois or Mr. Wood to execute closing and other related documents for subdivision and acquisition of the property.

**New Business To Be Discussed And Acted Upon:**

None

**Correspondence:**

Letter to RIDEM Office of Site Remediation from Tim Kane regarding the former Mobil Station in Pascoag.

Received and filed.

Letter to Mark Brizard accepting his resignation from the Burrillville Redevelopment Agency, with regret.

Received and filed.

Memo to Nancy Binns from Redevelopment Agency Chairman to move Royal Laurent to a regular voting member.

Note: Mr. Laurent was appointed a full member by the Council to fulfill the remaining term of Mark Brizard, who was elected to the School Committee.

Received and filed.

Memo to Town Council from Nancy Binns regarding appointments to Redevelopment Agency.

Received and filed.

Notice of the Annual Meeting to be held on February 26, 2013 at 7:00 p.m.

Received and filed.

**General Discussion:**

Discussion, consideration and action relative to proposed meeting date with Town Council on March 26, 2013.

Voted to post a meeting, including an Executive Session, to hold a workshop with the Town Council on March 26, 2013.

Discussion, consideration and action relative to replacements for Mark Brizard on Finance Committee and Board of Administration Subcommittee.

Agency deferred this action until the annual meeting, to be held in February 2013.

Discussion, consideration and action relative to Agency meeting schedule for 2013.

Agency voted to approve the Annual Meeting Schedule. Mr. Wood to notify the Town Clerk and Secretary of State.

Receive and file the Mobil Station acquisition agreement with Conley, extended to June 30, 2013 Map 175, Lot 019.

Received and filed - no discussion.

**Executive Session:**

Request for Executive Session from Michael C. Wood, Secretary, pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for discussion and considerations related to the acquisition, sale or exchange of real property.

- A. Plat 175/Lot 019 (Mobil Station Property) 24 North Main Street
- B. Plat 175/Lot 059 (Warehouse Lot) Park Place
- C. Plat 175/Lot 060 (Apt. House, Pascoag Main) 73-75 Pascoag Main Street
- D. Plat 175/Lot 65 Nahant Place
- E. Plat 175/Lot 061 (Vacant Building, Pascoag Main) 87-89 Pascoag Main St.

James Langlois made a motion to go into Executive Session with Jeffrey Barr, Royal Laurent, and Edward Bonczek all voting in favor.

James Langlois made a motion to reconvene the public portion of the meeting and to seal the minutes of the Executive Session with Jeffrey Barr, Royal Laurent and Edward Bonczek all voting to support the motion. The public portion of the meeting was reconvened in open session where it was announced that one vote was taken in Executive Session.

The vote was disclosed: to include a funding request for the Nardelli project (Pascoag) in this year’s CDBG request to the State.

**Adjournment:**

On a motion by James Langlois seconded by Jeffrey Barr, the meeting was adjourned at 9:15 p.m.

Minutes approved by:

\_\_\_\_\_  
Michael C. Wood, Secretary

\_\_\_\_\_  
Date:

Date filed with Town Clerk: \_\_\_\_\_

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).